

**MEETING MINUTES OF THE  
LONG GROVE ARCHITECTURAL COMMISSION  
REGULAR MEETING  
February 10, 2019  
7:00 P.M.**

Chairman Michaelson-Cohn called the regular meeting of the Long Grove Architectural Commission (AC) to order at 7:00 p.m. with the following members present;

Members Present: Chairman Michaelson-Cohn, Laura Mikolajczak, Allen Roiter, Jeanne Sylvester, John Plunkett.

Also Present: James Hogue, Village Planner and Members of the Public.

Members Absent: George Tapas & one vacant seat.

**VISITORS BUSINESS:** None

**Approval of the November 18, 2019 Draft Meeting Minutes:**

A minor typographical error was noted in the draft minutes.

A motion was made by Commissioner Roiter seconded by Commissioner Mikolajczak, to accept the draft minutes as corrected. On a voice vote, all aye.

**NEW BUSINESS**

- 1) **Consideration of a request for subdivision identification sign (replacement) for the Oak Hills Unit #1 Subdivision located at the southeast corner of Illinois Route 83 and Oak Hills Drive, submitted by Mr. Adrian Radosav, President of the Oak Hills Unit #1 HOA.**

Planner Hogue noted that Commissioner Mikolajczak pointed out there was an error on the application and the reference to “Oak Hill Drive” should actually be “Oak Grove Drive”. This error had been carried through the application and staff report but had no impact on the substantive aspects of the request.

Ms. Maggie McCCasey, secretary for the Oak Hills Unit #1 HOA, explained the request noting the existing wooden sign had become dilapidated over time and wooden support posts had rotted causing the sign to fall over. This signage will be removed and the proposed signage will be at the in approximately the same location as the existing signage (southeast corner of at Route 83 & Oak Grove Drive).

Although not shown on the submitted site plan 3 to 5 Boxwood bushes are proposed to screen the base of the sign and in particular the proposed illumination.

Planner Hogue noted that two scenarios for copy have been provided with the “Oak Hills of Long Grove” copy being preferred (both are approvable). The “Oak Hills of Long Grove” copy measures 36” x 99” (3’ x 8.25’) or 24.75 square feet, the alternative copy measures 33” x 60” (2.75’ x 5’) or 13.75 square feet. The sign face will be left natural with black copy (font type not identified). The copy will be sandblasted into the sign face.

The AC was favorable to the font style as presented and suggested the font sizes be adjusted so that the “Oak Hills” copy has the largest font size, “of” has the smallest font size and “Long Grove” has the second largest font size to enhance readability to the sign and make it more interesting. The applicant was amenable to this suggestion.

Lighting is proposed to be an LED fixture ground mounted facing upward toward the sign face. The AC suggested the color of the LED be “cool white” between 2700K and 3700K. The applicant indicated 3500 K was proposed. The LED strip should be mounted securely to discourage theft of the fixture.

After discussion the AC made the following motion.

A motion was made by Commissioner Plunkett, seconded by Commissioner Roiter, to recommend approval of the replacement subdivision entrance sign for the Oak Hills Unit # 1 Subdivision as submitted, subject to the following;

- A revised site plan identifying screening (3 to 5 boxwood bushes) of the proposed lighting fixture shall be submitted;
- Specifications on the lighting (size, LED color, fixture color, etc.) including installation shall be submitted (LED color of 2700 K to 3700 K is suggested);
- The font style as submitted is acceptable; the exact name of this font style shall be submitted;
- Font sizes on the copy shall be adjusted so that the “Oak Hills” copy has the largest font size, “of” has the smallest font size and “Long Grove” has the second largest font size;
- Lettering shall be black in color and sandblasted into the limestone sign face;
- Installation of the sign, including the sign base\foundation, shall be code compliant;
- All requested materials shall be submitted to staff for final review.

On a voice vote; all aye. Motion carries.

**OLD BUSINESS:** None

**OTHER BUSINESS:** None

**Adjournment:** With no further business, a motion to adjourn the meeting was made by Commissioner Plunkett, seconded by Commissioner Roiter. On a voice vote, all aye.

Meeting Adjourned at 7:36 p.m.

Respectfully Submitted,

*James M. Hogue*

James M. Hogue,  
Village Planner