

**MEETING MINUTES OF THE
LONG GROVE ARCHITECTURAL COMMISSION
(Held remotely via ZOOM)
REGULAR MEETING
Monday, July 19, 2021
7:00 P.M.**

Chairperson Michaelson-Cohn called the regular meeting (held remotely) of the Long Grove Architectural Commission (AC) to order at 7:04 p.m. with the following members present;

Members Present: Lynn Michaelson-Cohn, Allen Roiter, Laura Mikolajczak, John Plunkett, & Matthew Akins.

Also Present: Gregory Jackson, Village Manager and Members of the Public.

Members Absent: Jeanne Sylvester, (1 vacant seat)

VISITORS BUSINESS: None

Approval of the May 17, 2021 Draft Regular Meeting Minutes:

Minor typographical errors were noted in the draft minutes.

A motion was made by Commissioner Mikolajczak, seconded by Commissioner Roiter to accept the draft minutes as corrected. On a voice vote, all aye.

Approval of the May 24, 2021 Draft Special Meeting Minutes:

Minor typographical errors were noted in the draft minutes.

A motion was made by Commissioner Roiter, seconded by Commissioner Akins to accept the draft minutes as corrected. On a voice vote, all aye.

NEW BUSINESS

- 1. Consideration of a request for signage for “Weichert McKee Real Estate”, located at 217 Robert Parker Coffin Road and within the B-1 Historic District, submitted by Ms. Bobbie O’Reilly.**

Village Manager Jackson reported that Wiechert Real Estate relocated from their previous location at 145 Old McHenry Road to space at 217 Robert Coffin Road. The business owner requested signage for the new location.

Signage requested was explained to be a single wall sign affixed on the front side of the building along Robert Parker Coffin Road. The total square footage of the sign was calculated at 14.5 square feet. The sign to be constructed of sandblasted HDU painted yellow with a black border and lettering with no request for illumination.

The Architectural Commission made the following suggestions to the signage as proposed:

- a) Center wording and make font size consistent;
- b) Submit to staff dimension to ensure centering (x/y axis);
- c) Submit to staff mounting description to include hardware;

Commissioner Akins inquired about square footage of commercial space. The applicant responded. It was further reported that based on code the request was within the square footage limitation.

The applicant was amenable to the modifications and direction as suggested.

The Architectural Commission had no issues with the sign request and recommended it be approved with the conditions as discussed.

A motion was made by Commissioner Mikolajczak, seconded by Commissioner Roiter. On a roll call vote, all aye.

OTHER BUSINESS

1. Property Maintenance – former Oman’s Flower Farm

Chairperson Michaelson-Cohn advised the Village Manager that the property maintenance issues were ongoing and yet to be resolved. Village Manager Jackson responded that he was made aware of the situation and would be working with staff for corrective action. An update to be provided at the next meeting of the Architectural Commission.

ADJOURNMENT

With no further business, a motion to adjourn the meeting was made by Commissioner Roiter, seconded by Commissioner Akins. On a roll call vote, all aye.

Meeting adjournment at 7:48 p.m.

Respectfully Submitted,

Gregory Jackson, Village Manager