

**MEETING MINUTES OF THE
LONG GROVE ARCHITECTURAL COMMISSION
(Held remotely via ZOOM)
REGULAR MEETING
March 21, 2022
7:00 P.M.**

Chairwoman Sylvester called the meeting (held remotely) of the Long Grove Architectural Commission (AC) to order at 7:00 p.m. with the following members present.

Members Present: Jeanne Sylvester, Matthew Akins, John Marshall, and John Plunkett.

Members Absent: Laura Mikolajczak; Allen Roiter

Also Present: Taylor Wegrzyn, Community Development Services, and members of the public.

VISITORS BUSINESS

None.

NEW BUSINESS

1) Approval of the February 21, 2022 Meeting Minutes.

Commissioner Akins and Chairwoman Sylvester provided corrections to various typographical errors on pages one and four of the minutes.

A motion was made by Commissioner Marshall, seconded by Commissioner Plunkett to recommend approval of the February 21, 2022 meeting minutes, as amended.

Ayes: J. Marshall; J. Plunkett; M. Akins; J. Sylvester

Nays:

Absent: L. Mikolajczack; A. Roiter

2) Consideration of a request for signage for “Resource Commercial Advisors,” 7107 IL Route 83 and located within the B-2 Commercial District, submitted by Ms. Brandy Bierut from CNC Graphics, LTD.

Planner Wegrzyn provided an overview of the proposed signage. The sign is proposed to be installed on a vacant property located on the west side of Route 83 and at the northern limits of the Village of Long Grove’s corporate boundary. The sign is to be constructed with two posts and a 16 square foot sign face. The Zoning Ordinance has two categories for real estate signs: small and large. Small signs, being 6 square feet in area or less, do not require a review by the Architectural Commission. Large real estate signs, up to 18 square feet in area, require a review by the Commission. Planner Wegrzyn further noted that the applicant informed him that they regrettably would be unable to attend tonight’s meeting due to a scheduling conflict.

The Commission proceeded to consider the matter and asked several questions of staff. Commissioner Plunkett inquired as to the height of the sign. It is approximately six feet, as measured from grade. The gap between the sign face and the ground is approximately two to three feet. Chairwoman Sylvester asked if the sign would face to the east and Planner Wegrzyn confirmed. Commissioner Marshall asked if there have been other, similar real estate signs considered by this Commission in the past. Commissioner Plunkett confirmed.

Chairwoman Sylvester asked the group whether the sign was obvious enough and inquired as to the status of the property. Planner Wegrzyn noted that the property has been vacant for some time and suggested that a single-family dwelling may have been located on the property sometime before 2010. The property is within the B-2 Commercial District. The Commissioners generally agreed that some clarification as to what is being sold would be beneficial. Commission members shared common opinions that the word "lot" or the size of the property is needed to clearly represent that the lot is what is for sale. Additionally, the Commission members collectively confirmed that the zoning district should be placed on the sign.

Commissioner Marshall noted that there is a QR code on the sign. It was briefly discussed as being a possible safety concern, but it may also provide additional information on the listing to those who stop to inspect the property.

A motion was made by Commissioner Plunkett, seconded by Commissioner Marshall to recommend approval of the proposed real estate sign at 7107 IL Route 83 with the condition that the sign be amended to add text referring to the size and zoning of the property, subject to staff review.

Ayes: J. Plunkett; J. Marshall; M. Akins; J. Sylvester

Nays:

Absent: L. Mikolajczak; A. Roiter

OTHER BUSINESS

Chairwoman Sylvester noted that the Commission has been invited to the April 12, 2022 Long Grove Village Board Meeting where Lynn Michaelson-Cohn will be honored for her many years of service to the Village and as a member of the Architectural Commission.

The next scheduled Architectural Commission meeting is for April 18th, 2022 at 7:00 P.M.

ADJOURNMENT

With no further business, a motion to adjourn the meeting was made by Commissioner Marshall, seconded by Commissioner Plunkett.

Ayes: J. Marshall; J. Plunkett; M. Akins; J. Sylvester

Nays:

Absent: L. Mikolajczak; A. Roiter

Meeting Adjourned at 7:29 p.m.

Respectfully Submitted,

Taylor Wegrzyn

Taylor Wegrzyn
Planner