

The Village of Long Grove Volunteer Profile Sheet

Instructions for Volunteer Profile Sheet:

The Village of Long Grove encourages dedicated and civic-minded residents to participate in their local government. We respectfully request that you provide information regarding your background and experience. This Volunteer Profile Sheet provides a template for suggested information, you may also include, a resume and cover letter stating your interest and availability.

Volunteer Profile Sheets or resumes should be submitted to the Village Hall. Once appointed to a Village position, your information will be kept on file and will be considered public information. Additional questions regarding the process of interviewing and selecting candidates for appointed positions should be directed to the Assistant Village Manager or emailed to forms@longgroveil.gov.

Name: _____

Address: _____

Best Phone Number: _____

Preferred e-mail address: _____

Month & Day of Birth: _____ **Years in Long Grove:** _____

Occupation: _____

Education: Please list all colleges, technical, trade, and/or military institutions attended, including degrees and majors. Also list any professional/technical designations or licenses you hold:

Position(s) of Interest:

Please enter the appropriate "letter(s)" below to indicate the position for which you are applying **(A)** and/or position(s) for which you would like to be considered in the future (F). Also indicate any position(s) you currently hold (C) or have held in the past (P):

Elected Positions:

Mayor _____ Trustee _____

Appointed Positions:

Economic Development Commission _____
Plan Commission / Zoning Board of Appeals _____
Architectural Commission _____
Conservancy Scenic Corridor Committee _____
Pathway Committee (Ad hoc) _____

Attendance at Meetings:

Will your normal travel schedule or other commitments interfere with your attendance at regularly scheduled meetings?

Community Service Experience:

Please list current and previous community service activities, interests, directorships, etc. – public and private. For each activity, indicate the years served and positions held:

Other Relevant Activities, Experience, Interests, Skills, etc...

Please list other activities, specialized skills, knowledge, or professional experience that would contribute to your effectiveness in the positions(s) for which you are applying or expressing possible future interest.

Reasons for Volunteering:

Please state briefly why you are volunteering to serve The Village of Long Grove.

Conflict of Interest:

Do you participate in or have an interest in any professional or personal activity that could lead to, or BE PERCEIVED as, a conflict of interest if you become a candidate or appointee? If yes, please explain:

Signature: _____

Date: _____