



## MEMORANDUM

**TO:** CSCC CHAIR SMITH AND COMMITTEE MEMBERS  
**FROM:** JAMES M. HOGUE, VILLAGE PLANNER  
**DATE:** December 30, 2019  
**RE:** January 15, 2019 - MEETING ISSUE REVIEW

The following is intended to summarize the status of action items before the CSCC and outline actions required of the Committee.

**1. Spring Seminar Agenda (to be concurrent w/ VB HOA Presidents Meeting; March 2020).**

At the December 4<sup>th</sup> Meeting the CSCC discussed the outline of the presentation for the joint meeting. It was determined that the following topics would be discussed;

- a. Introductions
- b. General Information on Conservancy and Scenic Corridor Easements (Do's & Don'ts).
- c. "Resource List" of individuals or organization who provide expertise on maintenance and management of open space areas for distribution to the HOA's
- d. Controlled Burning – Brian Wilson; McGinty Brothers.
- e. Controlled Burn Permitting –Walt Lovelady; LGFPD

More specifically,

- Chairman Smith will begin the presentation by providing an overview of the history of conservancy programs in the Village and how these factor into the "character of the community" and help to differentiate Long Grove from other suburban communities in the area.
- He will then provide an overview of the CSCC and their role in educating and assisting the inhabitants of the village in maintaining and improving conservancy and scenic corridor areas ("resource list") as well as acting as a source for understanding the regulations and restrictions associated with these areas.

- Mr. Brian Wilson, Vice President McGinty Brothers, will speak to maintenance of these open space areas and in particular focus on “controlled burning” as maintenance tool.
- Mr. Walt Lovelady, Long Grove FPD, who will speak to the permitting aspects of controlled burning.

As side note the CSCC suggested Mr. Lovelady be asked to participate in the presentation. Staff has contacted Mr. Lovelady and he has agreed to be a speaker for this event. The CSCC should discuss what they expect for he portion of the presentation as well as discuss the refined “outline” above”. Mr. Wilson’s participate should also be confirmed.

When this items was reported to the Village Board a concern was raised that the program may be a bit long and involved; in short, we may lose the audience. A focus on a concise presentation should be kept in mind.

## **2. Review of “Handout” materials**

Staff will be working to revise the handout materials as previously discussed to make them more visually attractive with the goal of having them posted to the Village web page. The goal will be to have these available for review at meeting time.

## **3. 2020 CSCC Work Program –Further Discussion**

Attached is the draft 2020 Work program which was previously distributed to the CSCC.

At the December 4<sup>th</sup> meeting the Commission reviewed the work outline program as presented and noted this was a good starting point which could be further evaluated and expanded in the future.

Commissioner Burger has submitted comments on the work program which were previously distributed and are also attached.

Commissioner DalCompo has also submitted comments and expressed an interest in conservancy and scenic corridor maintenance as well as the conservancy easements.

The CSCC should further discuss the work program for 2020 and identify work assignments for implementation of that program.

Should you have any questions, feel free to contact me, I am out of the office on vacation from 1.3.20 – 1.10 20 returning to the office 1.13.20.

# CSCC WORK PROGRAM OUTLINE

2019 – 2020

## **Priority 1: Prepare for “Participation”<sup>1</sup> in the Spring 2020 VB/HOA Presidents Meeting**

1. Prepare Speech Script Outline (Volunteers needed)
2. Prepare Summary of CSCC Responsibilities and Activities (Volunteers needed)
3. Prepare Simplified Summary of “Do’s and Don’ts of Conservancy and Scenic Corridor maintenance and improvement (Volunteers needed)
4. Prepare Information Sheet on preparing for and conducting a Conservancy and/or Scenic Corridor controlled burn event, including permitting (Volunteers needed)

## **Priority 2: Completion of other Communication Items and Information Documents<sup>2</sup>**

1. Provide “Resource Listing” of organizations or individuals that may be able to provide services and advise regarding conservancy projects, seeds, or other related services such as landscaping, controlled burns, etc. (Volunteers needed)
2. Finalize the approved Plant Species list (Thanks to Jeanette, this project is nearing completion. Help may be needed in making arrangements for a “pamphlet” that could be printed and made available for those in need.)
3. Prepare and maintain a “Calendar of Events” with dates, location, fees(if any) that may be of use to Village residents who are interested in improving their conservancies (Volunteers needed)
4. Prepare an information document(s) for residents to provide guidance on the control or elimination of invasive species such as buckthorn, teasel, garlic mustard, purple loosestrife, etc. (Volunteers needed)

## **Priority 3: Other Items**

1. Plan for and conduct a 2020 spring/summer CSCC Workshop/Seminar for Village residents. Decide upon Date(s), Topics, Location, Handout Materials, Mailing and/or Invitation Lists, Speakers, Display Items, Service Provider Participation(?), (Volunteers needed as details are finalized)
2. Other Communication efforts such as Bridge articles, Web site announcements, etc.

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<sup>1</sup> Participation would probably be limited to a 5- or 6-minute introduction and general comments regarding the CSCC and references to the handouts and other information documents that will be available at the meeting.

<sup>2</sup> If available on or before the VB HOA President’s meeting, some of these items may be made available for participants of that meeting. KCS:11.14.19

## James Hogue

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**From:** jeanette.burger@frontiernet.net  
**Sent:** Tuesday, November 19, 2019 2:13 PM  
**To:** James Hogue  
**Subject:** LG C/SCC Work Program

Jim -

Please share this with the rest of the Commissioners on the Long Grove Conservancy / Scenic Corridor Committee.

Kelley Smith put together a proposal of additional projects the Committee could take on to further the mission. I have delayed my reply in hopes that I would have an opportunity to do some research, but that hasn't happened. The research I was planning to do would be to find existing resources that we could contact, instead of the Committee pulling all these things together.

For Priority 1 Item 4 I am particular concerned about the information associated with a controlled burn event. I realized that I have never heard, or heard of, a talk related to control burns. There are companies that do this type of work. While we do not want to seem to be endorsing a specific company, I do think it would be appropriate to look for someone with expertise in this area. I would also suggest that the Long Grove Fire Department be offered involvement.

I can work on the Priority 2 Item 1 "Resource Listing". My approach would be to contact the various conservancy organization in the area, potentially going beyond Lake County to contact the Chicago Botanic Garden and The Morton Arboretum.

For Priority 2 Item 2 I sent you an email while you (Jim) were gone about getting a "Lake County" list of plants from the Conservation Research Institute. The list can be provided as a spreadsheet. It will take work to pull and verify it. The not to exceed cost was \$500. It maybe after the first of the year before this would be available. The Committee should then discuss and decide what additional information we would want. Examples could be commercial availability, predominance of those plants found in Reed-Turner Nature Preserve, and ideal growing conditions.

For Priority 2 Item 3 I can continue to forward to you (Jim) events, especially in Lake County, that I uncover as a member / email subscriber of several conservancy groups in the area. I am assuming that you are getting information, or know how to get information from Lake County Forest Preserve District now. Citizens For Conservation (CFC) have published their list of 4 educational programs starting in January. (I'll look for an electronic source of that information to forward to you.) CFC also has workdays in Lake County, as well as LCFPD. Wild Ones has a presentation every second Tuesday night at the Fremont Library in Mundelein.

For Priority 2 Item 4 many of those documents already exist. Ancient Oaks Foundation (based in Lake Zurich) was handing out brochures on buckthorn removal at an education event they held Sunday. Wild Ones and CFC have a number of brochures on removal of invasive species. Storm Water Management of Lake County has a very nice booklet, available on-line, on how to create a rain garden.

For Priority 3 Item 1, that is a lot of work. I would suggest letting residents know about these types of events that other organizations are already doing. Wild Ones holds an annual conference early in November at Round Lake Beach Convention Center. Wild Things holds a fairly large conference every even numbered year. The Morton Arboretum did training for becoming a Master Naturalist in September which included 4 full days of lectures by experts.

I look forward to hearing comments from the other Committee members, and furthering the work of conservancy.

- Jeanette Burger, LG C/SCC

## James Hogue

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**From:** medlaw2@comcast.net  
**Sent:** Friday, November 8, 2019 2:28 PM  
**To:** Kelley Smith; James Hogue; Rob Seitz; Jeanette Burger  
**Subject:** Re: CSCC Project List.

Hi Kelly

Its amazing how losing ones balance or simply putting the wrong footing can cause an injury. I'm sure you will mend slowly but surely.

I looked over the CSCC PROJECT LIST and I have an interest in explaining the care of the Scenic corridor and CSCC. Can you let me know if any other commissioner has taken this category to expand on before I begin my research?

Thanks so much.

And please no more going down basement steps with large objects. Take care.

Sharon

*Sent from my Sprint Phone.*