

EXHIBIT B

Registration Rules

**VILLAGE OF LONG GROVE
TIF INTERESTED PARTIES REGISTRY REGISTRATION RULES**

A. Definitions. As used in these Registration Rules, the following terms shall have the definitions set forth below.

“**Act**” means the Tax Increment Allocation Redevelopment Act 65 ILCS § 5/11-74.4-1 et seq., as amended from time to time.

“**Interested Party(s)**” means: (a) any organization(s) active within the Village; (b) any resident(s) or taxpayer(s) of the Village; and (c) any other entity or person otherwise entitled under the Act to register in a specific Registry, who has registered in such Registry and whose registration has not been terminated in accordance with these Registration Rules.

“**Redevelopment Project Area**” means the redevelopment project area defined in Long Grove Ordinance No. 2007-O-15, or as it may hereafter be amended, or a redevelopment project area that (a) is intended to qualify (or has subsequently qualified) as a "redevelopment project area" under the Act and (b) is subject to the "interested parties" registry requirements of the Act.

“**Registration Form**” means the form appended to these Registration Rules or a revised form as may be approved by the Village Manager consistent with the requirements of the Act.

“**Registry**” means the Interested Parties Registry for the applicable Redevelopment Project Area established by the Village pursuant to Section 11-74.4-4.2 of the Act.

“**Village**” means the Village of Long Grove, an Illinois municipal corporation.

B. Establishment of Registry. The Village hereby establishes an Interested Parties Registry for each Redevelopment Project Area, whether now existing or hereafter established. The Village will establish a new registry whenever it has identified an area for study and possible designation as a Redevelopment Project Area. In any event, the process for establishing the new registry must be completed prior to the deadline for sending any of the notices required by paragraph J of these Registration Rules or any other notices required by the Act with respect to the proposed Redevelopment Area that are to be sent to those on an applicable Registry.

C. Maintenance of Registry. The Registry will be maintained by the Village Clerk or the Village Clerk's designee. In the event the Village Manager determines that an official or employee other than the Village Clerk should maintain the Registry, the Village Manager may transfer the responsibility for maintaining the Registry to the other official or employee; provided that the Village Manager: (i) provides at least 45 days prior notice to the Village Board of Trustees; (ii) gives prior written notice to all Interested Parties not less than 30 days prior to such transfer; and (iii) publishes notice of the transfer in a newspaper of general circulation in the Village.

D. Registration by Residents and Taxpayers.

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1. **Residents.** A person seeking to register as a resident Interested Person with respect to a Redevelopment Project Area must complete and submit a Registration Form to the Village Clerk, and must also submit a copy of a current driver's license, lease, utility bill, financial statement or other evidence as may be acceptable to the Village Clerk to establish the individual's current residency within the Village.

2. **Taxpayers.** A person seeking to register as a taxpayer Interested Person with respect to a Redevelopment Project Area must complete and submit a Registration Form to the Village Clerk, and must also submit a copy of a current tax bill to the Village Clerk to establish the person's status as a taxpayer within the Village of Long Grove.

E. Registration by Organizations. An organization seeking to register as an Interested Person with respect to a Redevelopment Project Area must complete and submit a Registration Form to the Village Clerk, and must also submit a one-page statement describing the organization's current operations in the Village and the manner or extent those operations are affected by the Redevelopment Project Area.

F. Determination of Eligibility. All individuals and organizations whose Registration Form and supporting documentation comply with these Registration Rules will be registered in the applicable Registry within 10 business days after the Village Clerk's receipt of all documents. The Village Clerk will provide written notice to the Registrant confirming registration. Upon registration, Interested Parties will be entitled to receive all notices and documents required to be delivered under these Rules or as otherwise required under the Act with respect to the Redevelopment Project Area. If the Village Clerk determines that a Registrant's Registration Form and/or supporting documentation is incomplete or does not comply with these Registration Rules, the Clerk will give written notice to the Registrant specifying the defect(s). The Registrant will be entitled to correct any defects and resubmit a new Registration Form and supporting documentation.

G. Renewal and Termination. An Interested Person's registration will remain effective for a period of three years. At any time after the three year period the Village Clerk may provide written notice by regular mail to the Interested Person stating that the registration will terminate unless the Interested Person renews the registration within 30 days of the Clerk's mailing of written notice. To renew the registration, the Interested Person must, within such 30 day period, complete and submit the same Registration Form and supporting documentation then required of initial registrants in order to permit the Clerk to confirm such person's residency or such organization's operations in the Village. The registration of all individuals and organizations whose Registration Form and supporting documentation is submitted in a timely manner and complies with these Regulation Rules will be renewed for an additional, consecutive three year period. If the Village Clerk determines that a Registrant's renewal Registration Form and/or supporting documentation is incomplete or does not comply with these Registration Rules, the Clerk will give written notice to the Registrant at the address specified in the renewal Registration Form submitted by the Registrant, specifying the defect(s). The Registrant will be entitled to correct any defects and resubmit a new Registration Form and supporting documentation within 30 days of receipt of the Clerk's notice. If all defects are not corrected within 30 days of the Interested Person's receipt of the Village Clerk's notice, the Interested Person's registration will be terminated. Any Interested Person whose registration is terminated will be entitled to register again as if a first-time registrant.

H. Amendment to Registration. An Interested Party may amend its registration by giving written notice to the Village Clerk by certified mail of any of the following: (i) a change in address for notice purposes; (ii) in the case of organizations, a change in the name of the contact person; and (iii) a termination of registration. Upon receipt of notice, the Clerk will revise the applicable Registry accordingly. In the absence of notice of an amendment to a Registrant's information, the Clerk will be entitled to rely on the information on file with respect to any Registrant and has no duty to seek corrected information in the event that the Registrant provided erroneous information or if the information of the Registrant becomes inaccurate in any way or for any reason.

I. Registries Available for Public Inspection. Each Registry will be available for public inspection during the Village's normal business hours. The Registry will include the name, address and telephone number of each Interested Person and for organizations, the name and phone number of a designated contact person.

J. Notices to be Sent to Interested Parties. Interested Parties will be sent the following notices and any other notices required under the Act with respect to the applicable Redevelopment Project Area:

- (i) pursuant to Section 5/11-74.4-5(a) of the Act, notice of the availability of a proposed redevelopment plan and eligibility report, including how to obtain this information; the notice will be sent by mail within a reasonable period of time after the adoption of the ordinance fixing the public hearing for the proposed redevelopment plan;
- (ii) pursuant to Section 5/11-74.4-5(a) of the Act, notice of changes to proposed redevelopment plans that do not: (1) add additional parcels of property to the proposed redevelopment project area; (2) substantially affect the general land uses proposed in the redevelopment plan; (3) substantially change the nature of or extend the life of the redevelopment project; or (4) increase the number of low or very low income households to be displaced from the redevelopment project area; provided that, measured from the time of creation of the redevelopment project area the total displacement of households will exceed 10; the notice will be sent by mail not later than 10 days following the Village's adoption by ordinance of such changes;
- (iii) pursuant to Section 5/11-74.4-5(c) of the Act, notice of amendments to previously approved redevelopment plans that do not: (1) add additional parcels of property to the redevelopment project area; (2) substantially affect the general land uses in the redevelopment plan; (3) substantially change the nature of the redevelopment project; (4) increase the total estimated redevelopment project costs set out in the redevelopment plan by more than five percent after adjustment for inflation from the date the plan was adopted; (5) add additional redevelopment project costs to the itemized list of redevelopment project costs set out in the redevelopment plan; or (6) increase the number of low or very low income households to be displaced from the redevelopment project area; provided that, measured from the time of creation of the redevelopment project area the total displacement of households will exceed 10; the notice will be sent by

mail not later than 10 days following the Village's adoption by ordinance of any such amendment;

- (iv) pursuant to Section 5/11-74.4-5(d)(9) of the Act, for redevelopment plans or projects that would result in the displacement of residents from 10 or more inhabited residential units or that contain 75 or more inhabited residential units, notice of the availability of the annual report described by Section 5/11-74.4-5(d), including how to obtain the annual report; the notice will be sent by mail within a reasonable period of time after completion of the certified audit report; and
- (v) pursuant to Section 5/11-74.4-6(e) of the Act, notice of the preliminary public meeting required under the Act for a proposed Redevelopment Project Area that will result in the displacement of 10 or more inhabited residential units or which will contain 75 or more inhabited residential units; the notice will be sent by certified mail not less than 15 days before the date of the preliminary public meeting.

K. Non-Interference. These Registration Rules will not be used to prohibit or otherwise interfere with the ability of eligible organizations and individuals to register for receipt of information to which they are entitled under the Act.

L. Amendment of Registration Rules. These Registration Rules may be amended by the Village subject to and consistent with the requirements of the Act. In addition, the Village Manager is authorized to promulgate supplemental rules that are not inconsistent with these Rules or the Act.

M. Continuing Effect. Notwithstanding paragraphs A-J above, these Registration Rules will be given effect consistent with the Act, whether or not amended as provided in Paragraph L.

**VILLAGE OF LONG GROVE
TIF INTERESTED PARTIES REGISTRATION FORM**

Registration for Village of Long Grove Residents: If you are a Village of Long Grove resident and would like to register on the Interested Parties Registry for the Village's tax increment financing ("**TIF**") redevelopment project area, please complete Part A of this form. Proof of residency is required. Please attach a photocopy of one of the following to this form: driver's license, lease, utility bill, financial statement or other evidence as may be suitable to establish your residency in the Village of Long Grove.

Registration for Village of Long Grove Taxpayers: If you are a real estate taxpayer of the Village of Long Grove and would like to register on the Interested Parties Registry for the Village's tax increment financing ("**TIF**") redevelopment project area, please complete Part A of this form. Proof of taxpayer status is required in the form of the most recently issued real estate tax bill suitable to establish your taxpayer status in the Village of Long Grove.

Registration for Organizations: If your organization is active in the Village of Long Grove and would like to register on the Interested Parties Registry for the Village's redevelopment project areas, please complete Part B of this form. Please attach to this form a one-page statement that describes your organization's current operations in the Village and how these operations would be affected by the redevelopment project area. (Note: existing organizational documents that provide this information will also be accepted).

PART A: REGISTRATION FOR VILLAGE RESIDENTS/TAXPAYERS (Please Print)

Name: _____

Street Address: _____

Zip Code: _____ Home Telephone: _____

I have attached a copy of _____ as proof that I am a resident/taxpayer of the Village of Long Grove as of the date of this registration form.

PART B: REGISTRATION FOR ORGANIZATIONS (Please Print)

Organization Name: _____

Contact Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Fax: _____

Check here if a statement describing your organization's current operations in the Village of Long Grove is attached.

Please return this form to: TIF Interested Parties Registry
3110 Old McHenry Road
Long Grove, IL 60047
ATTN: Village Clerk

Signature/Title: _____ Date: _____