

**VILLAGE OF LONG GROVE  
APPROVED  
GENERAL CAPITAL FUNDS BUDGETS FY 2019-20**

FY 2019-20  
Approved Budget  
04/09/2019

| 4/9/2019   | 2018-19<br>AMENDED<br>BUDGET | 2019-20<br>DRAFT 1.0<br>BUDGET | 2019-20 DRAFT<br>VS. AMENDED<br>\$ CHANGE | 4/9/2019 - APPROVED |
|--|------------------------------|--------------------------------|---|---------------------|
| <b>GENERAL FUND REVENUES</b>                         |                              |                                |   | <b>Notes:</b>       |
| <b>TAXES</b>   |                              |                                |   |                     |
| Sales Tax  | 1,000,100                    | 1,030,000                      | 29,900                                    |                     |
| <b>SALES TAXES</b>                                   | <b>1,000,100</b>             | <b>1,030,000</b>               | <b>29,900</b>                             |                     |
| Income & Use Tax                                     | 953,000                      | 950,000                        | (3,000)                                   |                     |
| Lake County Road & Bridge and Township Disbursements | 44,000                       | 44,000                         | 0   |                     |
| Personal Property/Real Estate Tax                    | 1,000                        | 1,000                          | 0   |                     |
| Telecommunications                                   | 267,000                      | 250,000                        | (17,000)                                  |                     |
| Video Gaming   | 28,000                       | 28,000                         | 0   |                     |
| Long Grove Commons SSA                               | 24,000                       | 25,000                         | 1,000                                     |                     |
| Historic Downtown SSA (Taxes Collected)              | 165,000                      | 165,000                        | 0   |                     |
| Historic Downtown SSA (Taxes Paid To LGBCP)          | (165,000)                    | (165,000)                      | 0   |                     |
| <b>OTHER TAXES</b>                                   | <b>1,317,000</b>             | <b>1,298,000</b>               | <b>(19,000)</b>                           |                     |
| <b>FEES, PERMITS &amp; LICENSES</b>                  |                              |                                |   |                     |
| Franchise Fees                                       | 170,000                      | 170,000                        | 0   |                     |
| Building Permits - New Homes                         | 30,000                       | 30,000                         | 0   |                     |
| Building Permits - Commercial                        | 75,000                       | 75,000                         | 0   |                     |
| Building Permits - Various                           | 350,000                      | 300,000                        | (50,000)                                  |                     |
| Licenses & Fees                                      | 45,000                       | 45,000                         | 0   |                     |
| Stormwater Engineering Expenses (Reimbursable)       | (30,000)                     | (30,000)                       | 0   |                     |
| Stormwater Engineering Revenues (Reimbursement)      | 50,000                       | 50,000                         | 0   |                     |
| <b>FEES, PERMITS &amp; LICENSES</b>                  | <b>690,000</b>               | <b>640,000</b>                 | <b>(50,000)</b>                           |                     |
| <b>FINES FORFEITURES &amp; PENALTIES</b>             |                              |                                |   |                     |
| Citations  | 30,000                       | 30,000                         | 0   |                     |
| Fines  | 1,000                        | 1,000                          | 0   |                     |
| <b>FINES FORFEITURES &amp; PENALTIES</b>             | <b>31,000</b>                | <b>31,000</b>                  | <b>0</b>                                  |                     |
| <b>INVESTMENT</b>                                    |                              |                                |   |                     |
| Interest- Investment (IMET, UBS, BCU)                | 75,000                       | 60,000                         | (15,000)                                  |                     |
| Interest on Investments - Other (Advances To TIF)    | 150,000                      | 150,000                        | 0   |                     |
| <b>INVESTMENT</b>                                    | <b>225,000</b>               | <b>210,000</b>                 | <b>(15,000)</b>                           |                     |
| <b>MISCELLANEOUS</b>                                 |                              |                                |   |                     |
| Transfers In   | 124,000                      | 124,000                        | 0   |                     |
| Tree Replacement                                     | 30,000                       | 30,000                         | 0   |                     |
| Misc. Revenues                                       | 6,000                        | 6,000                          | 0   |                     |
| Forfeited Escrow (Dep II Untimely)                   | 10,000                       | 10,000                         | 0   |                     |
| <b>MISC.</b>   | <b>170,000</b>               | <b>170,000</b>                 | <b>0</b>                                  |                     |
| <b>TOTAL GENERAL FUND REVENUES</b>                   | <b>3,433,100</b>             | <b>3,379,000</b>               | <b>(54,100)</b>                           |                     |

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| 4/9/2019                                    | 2018-19<br>AMENDED<br>BUDGET | 2019-20<br>DRAFT 1.0<br>BUDGET | 2019-20 DRAFT<br>VS. AMENDED<br>\$ CHANGE | 4/9/2019 - APPROVED                                  |
|---|------------------------------|--------------------------------|---|--|
| <b>GENERAL FUND EXPENDITURES</b>            |                              |                                |   |  |
| Wages (Incl. Temp Employees)                | 471,000                      | 485,130                        | 14,130                                    | 3.0% Increase.                                       |
| Fringe Benefits                             |                              |                                |   |  |
| Retirement                                  | 75,500                       | 77,765                         | 2,265                                     | 3.0% Increase.                                       |
| Hospitalization & Dental Insurance Premiums | 73,500                       | 55,501                         | (17,999)                                  | Increased Health Deductible & Changed Dental Carrier |
| HSA Employer                                | 13,000                       | 6,750                          | (6,250)                                   | 50% Reduction With Added HRA                         |
| HRA Employer                                | 0                            | 13,200                         | 13,200                                    | Maximum Employer IF Employees Max. Claims            |
| FICA  | 24,500                       | 25,235                         | 735                                       | 3.0% Increase.                                       |
| Medicare                                    | 6,500                        | 6,500                          | 0   |  |
| Unemployment                                | 400                          | 400                            | 0   |  |
| Payroll Expenses                            | 8,500                        | 8,755                          | 255                                       | 3.0% Increase.                                       |
| Car Allowance                               | 4,800                        | 4,800                          | 0   |  |
| <b>Total Fringe Benefits</b>                | <b>206,700</b>               | <b>198,906</b>                 | <b>(7,794)</b>                            | 96.23%   |
| Professional Development                    |                              |                                |   |  |
| Board Strategic Planning Workshop           | 0                            | 0                              | 0   |  |
| Professional Associations & Memberships     | 3,000                        | 3,000                          | 0   |  |
| Village Memberships                         | 5,000                        | 5,000                          | 0   |  |
| Training & Travel                           | 3,500                        | 3,500                          | 0   |  |
| <b>Total - Professional Development</b>     | <b>11,500</b>                | <b>11,500</b>                  | <b>0</b>                                  |  |
| Village President Salary                    | 14,400                       | 14,400                         | 0   |  |
| <b>COMPENSATION &amp; BENEFITS</b>          | <b>703,600</b>               | <b>709,936</b>                 | <b>6,336</b>                              | 100.90%  |
| <b>OFFICE</b>                               |                              |                                |   |  |
| Utilities                                   |                              |                                |   |  |
| Telephone (Office & Cellular)               | 8,000                        | 7,000                          | (1,000)                                   | New Village Office Carrier & Cell Phone Plan         |
| Natural Gas                                 | 1,200                        | 1,200                          | 0   |  |
| Internet                                    | 1,300                        | 1,300                          | 0   |  |
| <b>Total - Utilities</b>                    | <b>10,500</b>                | <b>9,500</b>                   | <b>(1,000)</b>                            |  |
| Supplies                                    |                              |                                |   |  |
| Postage                                     | 5,500                        | 5,500                          | 0   |  |
| Copier/Paper/Printing                       | 1,500                        | 1,500                          | 0   |  |
| Supplies                                    | 13,000                       | 13,000                         | 0   |  |
| Bank Charges                                | 3,000                        | 3,000                          | 0   |  |
| Legal Notices                               | 500                          | 500                            | 0   |  |
| Subscriptions                               | 300                          | 300                            | 0   |  |
| <b>Total Supplies</b>                       | <b>23,800</b>                | <b>23,800</b>                  | <b>0</b>                                  |  |
| Leases/Maintenance                          | 13,000                       | 13,000                         | 0   |  |
| Vehicle Stickers                            | 1,200                        | 1,200                          | 0   |  |
| Village Hall Cleaning & Other Maintenance   | 10,000                       | 10,000                         | 0   |  |
| <b>OFFICE</b>                               | <b>58,500</b>                | <b>57,500</b>                  | <b>(1,000)</b>                            | 98.29%   |

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|--|------------------------------|--------------------------------|---|--|
| <b>OPERATIONS (CONTRACTED)</b>   |                              |                                |   |  |
| Insurance (Liability, Worker's Comp & Bonds)                               | 45,000                       | 40,600                         | (4,400)                                   | Redcued Annual Preimums 2019 w/ 3% Increase 2020     |
| Administrative Service - Offsite Storage, Retrieval, Recording             | 7,500                        | 7,500                          | 0   |  |
| Accounting   | 35,000                       | 35,000                         | 0   |  |
| Audit  | 42,000                       | 42,000                         | 0   |  |
| Professional - Other (Finance & Grant Consultant)                          | 15,000                       | 15,000                         | 0   |  |
| Computer Consultant  | 25,000                       | 25,000                         | 0   |  |
| Internet Home Page   | 12,000                       | 12,000                         | 0   |  |
| Communications   | 40,000                       | 40,000                         | 0   |  |
| Newsletter - Postage   | 4,000                        | 4,000                          | 0   |  |
| Inspections/Plan Reviews   | 130,000                      | 130,000                        | 0   |  |
| Village Code Enforcement   | 55,000                       | 55,000                         | 0   |  |
| Village Security (Sheriff)   | 633,500                      | 656,306                        | 22,806                                    |  |
| Long Grove CERT  | 2,500                        | 2,500                          | 0   |  |
| Emergency Management Agency (EMA) & ESDA Coordinator                       | 100                          | 100                            | 0   |  |
| Emergency Communications System  | 5,200                        | 5,200                          | 0   |  |
| Mosquito Abatement   | 36,000                       | 36,000                         | 0   |  |
| SWALCO Capacity Agreement, Town Hall Meetings & Other                      | 5,500                        | 5,500                          | 0   |  |
| <b>OPERATIONS</b>  | <b>1,093,300</b>             | <b>1,111,706</b>               | <b>18,406</b>                             | 101.68%  |
| <b>PUBLIC WORKS</b>  |                              |                                |   |  |
| <b>Capital Account In Monthly Financials, Budget To Capital FY 2019-20</b> |                              |                                |   |  |
| Plowing Roads (Removal & Salting) - Moved To Capital Account               | 200,000                      | 0                              | (200,000)                                 | All Snow Removal Expenses Moved To Capital Fund (CF) |
| Municipal Lots/Archer Road/Sidewalks Snow Removal/Salting                  | 30,000                       | 0                              | (30,000)                                  |  |
| Bulk Salt Purchase   | 60,000                       | 0                              | (60,000)                                  |  |
| Emergency Operations   | 50,000                       | 0                              | (50,000)                                  |  |
| <b>Subtotal - Snow Removal &amp; Emergency Operations</b>                  | <b>340,000</b>               | <b>0</b>                       | <b>(340,000)</b>                          |  |
| Mowing & Landscape Maint   | 30,000                       | 30,000                         | 0   | All Snow Removal Expenses Moved To CF                |
| R.O.W. Maint, Grading & Tree (Culvert & Ditch)                             | 125,000                      | 125,000                        | 0   |  |
| Storm Sewer Matters  | 1,000                        | 1,000                          | 0   |  |
| Road Signs, Traffic Calming & Public Works Supplies                        | 23,000                       | 23,000                         | 0   |  |
| Plantings/Trees/Etc. (daffodil bulbs)                                      | 1,600                        | 1,600                          | 0   |  |
| Utilities (Street Lights and Signals)                                      | 19,000                       | 19,000                         | 0   |  |
| Supplies   | 0                            | 0                              | 0   |  |
| NPDES EPA Compliance Unfunded Mandate                                      | 2,500                        | 2,500                          | 0   |  |
| Emergency Operations - Public Works  | 15,000                       | 15,000                         | 0   |  |
| <b>PUBLIC WORKS</b>  | <b>557,100</b>               | <b>217,100</b>                 | <b>(340,000)</b>                          | 38.97%   |



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|--|------------------------------|--------------------------------|---|--|
| <b>PROFESSIONAL SERVICES</b>                                   |                              |                                |   |  |
| LEGAL  |                              |                                |   |  |
| General  | 25,000                       | 25,000                         | 0   |  |
| Board Meetings   | 35,000                       | 45,000                         | 10,000                                    |  |
| Annexation/Disconnection                                       | 10,000                       | 10,000                         | 0   |  |
| Zoning & Code Revisions  | 10,000                       | 10,000                         | 0   |  |
| Plan Commission  | 15,000                       | 15,000                         | 0   |  |
| Building Code Revisions  | 5,000                        | 5,000                          | 0   |  |
| Finance Matters  | 4,000                        | 4,000                          | 0   |  |
| Liquor Licensing   | 1,000                        | 1,000                          | 0   |  |
| Personnel Matters  | 500                          | 500                            | 0   |  |
| Real Property Matters  | 500                          | 500                            | 0   |  |
| Regulatory Matters   | 5,000                        | 5,000                          | 0   |  |
| Roadway Matters  | 500                          | 500                            | 0   |  |
| Water & Sewer Matters  | 1,000                        | 1,000                          | 0   |  |
| Prosecutor (Smith & LaLazurne)                                 | 18,000                       | 18,000                         | 0   |  |
| <b>TOTAL LEGAL</b>   | <b>130,500</b>               | <b>140,500</b>                 | <b>10,000</b>                             | 107.66%                                |
| LITIGATION   |                              |                                |   |  |
| Litigation   | 40,000                       | 40,000                         | 0   |  |
| <b>TOTAL LITIGATION</b>  | <b>40,000</b>                | <b>40,000</b>                  | <b>0</b>                                  |  |
| <b>LEGAL &amp; LITIGATION</b>                                  | <b>170,500</b>               | <b>180,500</b>                 | <b>10,000</b>                             | 105.87%                                |
| ENGINEERING  |                              |                                |   |  |
| General  | 50,000                       | 50,000                         | 0   |  |
| Streetscapes   | 0                            | 0                              | 0   | No TIF Funds Available Using CF        |
| Route 22   | 3,000                        | 3,000                          | 0   |  |
| Route 53 Channelization (Old Hicks Intersection)               | 5,000                        | 5,000                          | 0   |  |
| Stormwater & Drainage Issues                                   | 40,000                       | 40,000                         | 0   |  |
| Public Water Supply  | 0                            | 0                              | 0   | No TIF Funds Available Using CF        |
| Zoning   | 2,500                        | 2,500                          | 0   |  |
| Pathways   | 10,000                       | 10,000                         | 0   |  |
| Bridge Inspections   | 1,500                        | 1,500                          | 0   |  |
| Infrastructure Planning  | 10,000                       | 10,000                         | 0   |  |
| Other/Village Forester/Open Lands Mapping                      | 5,000                        | 5,000                          | 0   |  |
| <b>TOTAL ENGINEERING</b>                                       | <b>127,000</b>               | <b>127,000</b>                 | <b>0</b>                                  | 100.00%                                |
| PLANNING & REVIEW  |                              |                                |   |  |
| Comprehensive Plan Consultant                                  | 10,000                       | 0                              | (10,000)                                  | Comprehensive Plan Updates Completed   |
| Economic Development Consultant + Commercial Properties Access | 25,000                       | 25,000                         | 0   |  |
| <b>TOTAL PLANNING &amp; REVIEW</b>                             | <b>35,000</b>                | <b>25,000</b>                  | <b>(10,000)</b>                           |  |
| <b>TOTAL ROUTE 53</b>  | <b>50,000</b>                | <b>50,000</b>                  | <b>0</b>                                  |  |
| <b>TOTAL PROFESSIONAL SERVICES</b>                             | <b>382,500</b>               | <b>382,500</b>                 | <b>0</b>                                  | 100.00%                                |
| <b>GRANTS &amp; DONATIONS</b>                                  |                              |                                |   |  |
| Community Building Grant(s) - Need Based                       | 30,000                       | 30,000                         | 0   |  |
| <b>TOTAL GRANTS &amp; DONATIONS</b>                            | <b>30,000</b>                | <b>30,000</b>                  | <b>0</b>                                  |  |
| <b>MISCELANEOUS</b>  |                              |                                |   |  |
| Sunset Food Incentive Rebate & Bad Debt (IMET)                 | 105,000                      | 105,000                        | 0   |  |
| Bridge Repair (Oakwood)  | (25,625)                     | (25,625)                       | 0   |  |
| Unrealized Gain/Loss On Investment                             | 5,000                        | 5,000                          | 0   |  |
| <b>GENERAL FUND EXPENDITURES (NO CAPITAL)</b>                  | <b>2,909,375</b>             | <b>2,593,117</b>               | <b>(316,258)</b>                          | 89.13%                                 |
| <b>GENERAL FUND REVENUES VS. EXPENDITURES</b>                  | <b>523,725</b>               | <b>785,883</b>                 | <b>262,158</b>                            | 150.06%                                |
| <b>TRANSFER TO CAPITAL FUND (CURRENT YEAR)</b>                 | <b>593,082</b>               | <b>785,883</b>                 | <b>192,801</b>                            | Transfer General Fund To Captital Fund |
| <b>NET GENERAL FUND REVENUES (AFTER CAPITAL TRANS)</b>         | <b>(69,357)</b>              | <b>0</b>                       | <b>69,357</b>                             | 0.00%                                  |

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| <b>CAPITAL FUND REVENUES</b>   |                              |                                |   |   |
| <b>TAXES</b>   |                              |                                |   |   |
| 1% Local Option Sales Tax (Infrastructure)                                 | 729,769                      | 751,000                        | 21,231                                    | <b>3.0% New + Growth</b>  |
| 16-17 Transfer Of Infra Sales Tax Receipts From Gen Fund                   | 0                            | 0                              | 0   |   |
| <b>SALES TAXES</b>   | <b>729,769</b>               | <b>751,000</b>                 | <b>21,231</b>                             | 102.91%   |
| Chickamauga Stormwater Pipe - SMC Grant                                    | 39,359                       | 0                              | (39,359)                                  | Engineers Estimate, Design & Bid To Determine Cost                            |
| RPC Bridge - Wooden Cover Demolition (Neri)                                | 17,800                       | 0                              | (17,800)                                  |   |
| RPC Bridge - Wooden Cover Architectural Plans (ESI)                        | 59,000                       | 0                              | (59,000)                                  |   |
| RPC Bridge - Wooden Cover Construction (Bid To Determine Costs)            | 0                            | 130,000                        | 130,000                                   |   |
| <b>Grants &amp; Other Revenues</b>   | <b>116,159</b>               | <b>130,000</b>                 | <b>13,841</b>                             | 111.92%   |
| <b>TRANSFER FROM GENERAL FUND (CURRENT YEAR)</b>                           | <b>593,082</b>               | <b>785,883</b>                 | <b>192,801</b>                            | 132.51%   |
| <b>TRANSFER FROM GENERAL FUND RESERVES</b>                                 | <b>0</b>                     | <b>827,617</b>                 | <b>827,617</b>                            | <b>\$3,065,507</b>  |
| <b>TOTAL CAPITAL FUND REVENUES</b>   | <b>1,439,010</b>             | <b>2,494,500</b>               | <b>1,055,490</b>                          | 173.35%   |
| <b>CAPITAL FUND EXPENDITURES</b>   |                              |                                |   | <b>Minimum Gen. Fund Reserve = \$2.6M</b>                                     |
| <b>ROADS, BRIDGES &amp; STORMWATER</b>                                     |                              |                                |   |   |
| Road Pavement Paving Program   | 603,009                      | 0                              | (603,009)                                 | Large patching Use MFT Funds 200K.  |
| Pavement Pothole Patching  | 0                            | 0                              | 0   |   |
| Phase I Engineering (FAU Routes 80/20 Federal Funding)                     | 75,000                       | 0                              | (75,000)                                  |   |
| Pathway Installation   | 50,000                       | 50,000                         | 0   |   |
| Chickamauga Stormwater Pipe - SMC Grant                                    | 61,828                       | 0                              | (61,828)                                  | Engineers Estimate, Design & Bid To Determine Cost                            |
| RPC Bridge - Wooden Cover Demolition (Neri)                                | 17,800                       | 0                              | (17,800)                                  |   |
| RPC Bridge - Wooden Cover Architectural Plans (ESI)                        | 59,000                       | 0                              | (59,000)                                  |   |
| RPC Bridge - Wooden Cover Construction (Bid To Determine Costs)            | 0                            | 130,000                        | 130,000                                   |   |
| <b>TOTAL ROADS, BRIDGES &amp; STORMWATER</b>                               | <b>866,637</b>               | <b>180,000</b>                 | <b>(686,637)</b>                          | 20.77%  |
| <b>PUBLIC WORKS</b>  |                              |                                |   |   |
| <b>Capital Account In Monthly Financials, Budget To Capital FY 2019-20</b> |                              |                                |   |   |
| Plowing Roads (Removal & Salting) - Moved To Capital Account               | 0                            | 200,000                        | 200,000                                   | No change, 200K FY 2018-19 General Fund                                       |
| Municipal Lots/Archer Road/Sidewalks Snow Removal/Salting                  | 0                            | 30,000                         | 30,000                                    | No change, 30K FY 2018-19 General Fund  |
| Bulk Salt Purchase   | 0                            | 92,000                         | 92,000                                    | Increase from \$60K to 92K  |
| Emergency Operations   | 0                            | 50,000                         | 50,000                                    | 100 to 140 tons due to high use 2019.   |
| <b>Subtotal - Snow Removal &amp; Emergency Operations</b>                  | <b>0</b>                     | <b>372,000</b>                 | <b>372,000</b>                            |   |
| <b>Downtown Improvements (No Projected TIF Increment - CIF Expenses)</b>   |                              |                                |   |   |
| Downtown Public Water System- Robert Parker Coffin Road                    | 0                            | 615,000                        | 615,000                                   | \$88K Estimated Repairs Patching<br>Working with County to make repairs.      |
| Downtown Road Reconstruction Incl. Streetscapes - RPC Road                 | 0                            | 1,200,000                      | 1,200,000                                 |   |
| Stemple Municipal Parking Lot  | 0                            | 0                              | 0   | \$1,075,000 Engineers Estimate<br>\$300,000 Wooden Cover Replacement Hartford |
| Robert Parker Coffin Road (Paving)   | 0                            | 0                              | 0   |   |
| RPC Covered Bridge - Abutment + Structural Iron Work                       | 0                            | 0                              | 0   | \$775,000 remaining cost<br>\$279,000 Village Set Aside                       |
| <b>TOTAL DOWNTOWN IMPROVEMENTS (TIF)</b>                                   | <b>0</b>                     | <b>1,815,000</b>               | <b>1,815,000</b>                          | \$496,000 remaining cost<br>\$250,000 Grant<br>\$246,000 remaining cost       |
| <b>IL 83/DOWNTOWN WATER SYSTEM (CIF EXPENSE)</b>                           |                              |                                |   |   |
| Water System Improvements/Expansion  | 0                            | 120,000                        | 120,000                                   |   |
| <b>TOTAL IL 83 &amp; DOWNTOWN WATER SYSTEM (TIF EXPENSE)</b>               | <b>0</b>                     | <b>120,000</b>                 | <b>120,000</b>                            |   |
| <b>VILLAGE HALL BUILDING &amp; EQUIPMENT</b>                               |                              |                                |   |   |
| Office Equipment & Software  | 15,000                       | 0                              | (15,000)                                  |   |
| <b>Total Building Improvements</b>   | <b>15,000</b>                | <b>0</b>                       | <b>(15,000)</b>                           | 0.00%   |
| Software - BS&A Financial  | 2,500                        | 2,500                          | 0   | 33.33%  |
| Village Hall Property  | 5,000                        | 5,000                          | 0   |   |
| <b>TOTAL VILLAGE HALL BUILDING &amp; EQUIPMENT</b>                         | <b>22,500</b>                | <b>7,500</b>                   | <b>(15,000)</b>                           |   |
| <b>TOTAL CAPITAL FUND EXPENDITURES (NO TIF)</b>                            | <b>904,137</b>               | <b>2,494,500</b>               | <b>2,472,000</b>                          | 275.90%   |
| <b>NET CAPITAL FUND REVENUES (AFTER GEN FUND TRANS)</b>                    | <b>534,873</b>               | <b>0</b>                       | <b>(1,416,510)</b>                        |   |