



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, October 22, 2019 at 7:00 P.M.
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

Executive Session

At 6:23 P.M., Trustee Nora moved to go into Executive Session to discuss (1) Personnel Matters; seconded by Trustee Kritzmire.

ROLL CALL VOTE:

Trustee Kritzmire – aye; Trustee Nora – aye; Trustee O’Connor - aye; Trustee O’Reilly- aye; Trustee Sarlitto - aye.
(Motion carried 4 – 0).

CALL TO ORDER:

At 7:02 P.M., Village President Jacob called the October 22, 2019 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

Village President:	Jacob
Trustees Present:	Borawski, Kritzmire, Nora, O’Connor, O’Reilly
Trustees Absent:	None
Village Manager:	Lothspeich
Village Clerk:	Gayton
Village Attorney:	Filippini
Village Planner:	Hogue
Village Engineer:	Perry

VISITOR’S BUSINESS

Call To Order: Recitation of the Pledge of Allegiance

Homeowner Associations:

Bennington

Discussion: Trustee O’Connor said all is well.

The following homeowner association was invited to the meeting but did not have a representative in attendance:

Long Grove Knolls

Historic Downtown Business Association Special Events Dates & Times - 2020:

**Craft Beer Fest - April 25; Chocolate Fest - May 15-17; Strawberry Fest - June 26–28;
Vintage Days – August 1-2; Irish Days – September 5-7 & Apple Fest - September 25-27.**

Trustee O’Reilly moved to approve the dates and times (until 11:00 PM) for the Year 2020

Downtown Long Grove Special Events; seconded by Trustee O'Connor.

ROLL CALL VOTE:

Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Nora – aye; Trustee O'Connor - aye; Trustee O'Reilly- aye.
(Motion carried 5 – 0).

Lake County Sheriff's & Long Grove Fire District's Report:

Discussion: Fire Marshall Lovelady gave an update on open burn permits, which are down 25% (likely due to weather). He brought pictures of a recent electrical fire (outside Long Grove), where our ambulance drivers were the first responders. They held the fire back with fire extinguishers, until a truck arrived. Last week was Fire Prevention week, and its timing is connected to the anniversary of the Chicago Fire. LCS hadn't arrived yet (see below).

Item #1: Report Of The Conservancy Scenic Corridor Commission (CSCC) Meeting – October 16, 2019:

- **Review And Discussion Of Current Village Code Regulations Applicable To CSCC Activities, Including: Conservancy & S.C. Maintenance “Do’s & Don’ts; Official Plant List Update; Resource List For Natural Areas; Conservancy Workshops; Information Brochures For Invasive Species Eradication And Prepare And Maintain A Calendar Of Events For Conservancy/Natural Areas (Plant Sales, Informational Meetings, Workshops, etc.).**

Discussion: There were no applications, so no action was required. The CSCC would like to make a presentation at the annual HOA meeting.

Item #2: Report Of The Architectural Commission (AC) Meeting – October 21, 2019:

- A. **Signage For “Midtown Home & Market”, 217 Robert Parker Coffin Road, Gerbasi.**
- B. **Signage For “Madeline Photography”, 146 B Old McHenry Road, Fast Signs.**
- C. **Signage For “Landmark Exteriors Inc.” 403 Robert Parker Coffin Road, O'Meara**
- D. **Signage For “Irons & Woods” Located At 2727 IL 53 (Formerly Geimers), Hughes Signs.**

Discussion: A) This item was tabled, as there has been no response to the AC's request. B) Two small signs requested, and approval recommended. C) Applicant will do an inverted dormer/hanging sign on the Old McHenry Rd. side, and will return with plans for a ground-mounted sign on the RPC side. D) Petitioner asked for this to be postponed. *Also addressed, was a Verizon sign that is virtually identical to the sign previously approved; when the same storefront had been occupied as a Verizon store. Approval recommended.

Item #3: Report Of The Economic Development Commission (EDC) Meeting – October 22, 2019.

Discussion: Village President Jacob gave a summary of this morning's EDC meeting.

Item #4: Consideration Of A Resolution Relieving A Residential Solar Permit Application From The Village's Pending Moratorium Relating To Development Of Alternative Energy Systems For 6201 Balsam Court. (Res.#2019-R-38)

Discussion: Discussed at prior meeting; nothing further.

Trustee O'Reilly moved to approving a Resolution Relieving a Residential Solar Permit Application from the Village's Pending Moratorium Relating to Development of Alternative

Energy Systems for 6201 Balsam Court; seconded by Trustee Nora.

ROLL CALL VOTE:

Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Nora – aye; Trustee O’Connor - aye; Trustee O’Reilly- aye.
(Motion carried 5 – 0).

Item #5: Continued Report Of The Plan Commission & Zoning Board Of Appeals Meeting – September 3, 2019: PCZBA Following Commissioner Chair Wilson.

- **Amendments To The Village Code For The Village Of Long Grove, Title 5, Zoning Regulations Re: Alternative Energy Systems (AES) Regulations.**

Discussion: The board decided that this topic deserved a substantial amount of time and that an agenda would keep the discussion on track. A few members of the PCZBA should be present. The board will get their thoughts to Village Manager Lothspeich, and an agenda will be prepared for a workshop on alternative energy.

Lake County Sheriff

Trustee Borawski summarized the discussion that took place at a meeting between a local citizen’s group, village representatives, and the LCS. The topic of discussion was traffic issues near Schaeffer and Checker Rds.

Item #6: Consideration Of A Resolution Establishing A Limit On The Maximum Number Of Class V “Video Gaming” Liquor Licenses. (Res. #2019-R-39)

Discussion: The board discussed whether to cap the number of gaming licenses where it stands, adding one more, or other possibilities. The consensus of the board was to cap the number of licenses at 8, with no additional licenses allowed in the downtown.

Trustee O’Connor moved to approve A Resolution Regarding The Maximum Number Of Class V “Video Gaming Liquor Licenses at Eight (8); seconded by Trustee O’Reilly.

ROLL CALL VOTE:

Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Nora – nay; Trustee O’Connor - aye; Trustee O’Reilly- aye.
(Motion carried 4 – 1).

Item #7: Resolution Awarding Bid For The Chickamauga Lane Stormwater Drainage Improvement Project To The Lowest Responsive And Responsible Bid From Kanzler Construction, LLC In The Amount Of \$32,993.95. Village Engineer’s Estimate of \$50,633.00 (Res. #2019-R-40)

Discussion: This bid fell in the middle, with 7 higher and 3 bids lower. Village Engineer Perry has spoken to others who have worked with them in the past.

Trustee Kritzmire moved to approve A Resolution Awarding A Bid In The Amount Of \$32,993.95 For The Chickamauga Drive Drainage Improvement Project To Kanzler Construction, LLC, or an Additional Amount to Include Additional Engineering Costs Per Village Manager Lothspeich’s Direction; seconded by Trustee O’Reilly.

ROLL CALL VOTE:

Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Nora – aye; Trustee O’Connor - aye; Trustee O’Reilly- aye.
(Motion carried 5 – 0).

Item #8: Consideration Of An Ordinance Amending The Village Code Regarding Parking Lot Access Restrictions In The Historic Business District. (Ord. #2019-O-22)

Discussion: This resolution will protect the prescriptive access we currently have into Stempel Lot.

Trustee Kritzmire moved to approve an Ordinance Amending the Village Code Re: Parking Lot Access Restriction for the Historic Business District; seconded by Trustee O’Connor.

ROLL CALL VOTE:

Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Nora – aye; Trustee O’Connor - aye; Trustee O’Reilly- nay.
(Motion carried 4 – 1).

Item #9: Consideration Of A Resolution Approving The Village Of Long Grove Comprehensive Financial Procedures. (Res. #2019-R-41)

Discussion: Trustee Kritzmire had an additional change. Prior modifications have already been made. This will be revisited in 6 months.

Trustee Borawski moved to approve a Resolution Approving The Village Of Long Grove Comprehensive Financial Procedures, as Amended; seconded by Trustee Nora.

ROLL CALL VOTE:

Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Nora – aye; Trustee O’Connor - aye; Trustee O’Reilly- aye.
(Motion carried 5 – 0).

Item #10: Consideration Of A Resolution Accepting A Proposal From Foley & Lardner, LLP As Bond Counsel And Other Required Consultants For The Refinancing Of The Sunset Grove Tax Increment Financing (TIF) Bonds. (Res. #2019-R-42)

Discussion: Trustee Kritzmire has further pursued inquiry into calling these bonds and recommended the board pursue.

Trustee Kritzmire moved to approve a Resolution Accepting a Proposal in the Amount of \$35,000 from Foley & Lardner to Serve as Village Bond Counsel for the Refinancing of the Existing Sunset Grove TIF Bonds; seconded by Trustee O’Reilly.

ROLL CALL VOTE:

Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Nora – aye; Trustee O’Connor - aye; Trustee O’Reilly- aye.
(Motion carried 5 – 0).

Item #11: Presentation, Discussion And Acceptance Of The Village Of Long Grove Financial Statements And Report On Internal Controls For Fiscal Year Beginning May 1, 2018 And Ending April 30, 2019 As Prepared By Baker Tilly Virchow, Krause LLP.

Discussion: Trustee Kritzmire presented the board with some added details.

Item #12: Village President Jacob.

Administration & Legislation

Discussion: No report.

Item #13: Village Trustee Borawski.

Security & Sustainability

- A. Lake County Sheriff Monthly Incident Reports – 2016 thru September 2019.
- B. Monthly Mosquito Abatement Report – September 2019.

Discussion: A) Trustee Borawski would like to change the format of the report. B) The board discussed the mosquito abatement report.

Item #14: Village Trustee Kritzmire.

Finance & Communications

- A. Actual & Budget Comparisons For The Period Ending September 30, 2019.
- B. Proposed Procurement & Contracting Review – Baker Tilly Virchow Krause.

Discussion: A) Nothing Notable. B) Trustee Kritzmire investigated this and thought it unnecessary. There are other paths to reach the goal.

Item #15: Village Trustee Nora.

Building, Water & Sewer

Report: No report.

Item #16: Village Trustee O'Connor.

Roads, Bridges & Pathways

- Robert Parker Coffin Road Reconstruction, Streetscape & Bridge – Update.

Report: Some mailboxes on Old McHenry have been addressed. A. Lamp completed the final connection from the existing storm drains on RPC, to the storm system. Asphalt should be done within the week. Sod will be put down, and contractor will be responsible if it doesn't take. * Village Engineer Perry gave the board an update on the bridge. We are still awaiting IDOT's biological clearance. The bridge will be open for the winter. Headache bars will be put back up beforehand. * Discussions have been had with ESI regarding the limitations with the plans that were prepared for the timber cover. The board decided to have ESI redesign the cover to better suit the needs of the project, in lieu of having renderings prepared. * Village Engineer Perry gave a few additional updates.

Item #17: Village Trustee O'Reilly

Economic Development & Environmental Concerns

- A. Discussion of Amendment(s) to The Village Code Fee Schedule Establishing a "For Profit" Event Fee.
- B. Draft Intergovernmental Agreement (IGA) Between the Village Of Long Grove and the Historic Downtown Long Grove Business Association Re: Downtown SSA – *Continued Discussion.*

Report: A) This item will not be pursued. B) The IGA is in the hands of the HDLGBA and will be reviewed by their lawyer.

Item #18: Village Clerk Gayton.

Discussion: No report.

Item #19: Village Manager Lothspeich.

Discussion: No report.

Trustee O'Connor moved to Reconsider the Vote on Videogaming; seconded by Trustee O'Reilly.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0)

Trustee O'Reilly moved to approve A Resolution Regarding The Maximum Number Of Class V "Video Gaming Liquor Licenses at Eight (8); seconded by Trustee Kritzmire.

ROLL CALL VOTE:

Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Nora – nay; Trustee O'Connor - nay; Trustee O'Reilly- aye; Village President Jacob - aye.
(Motion carried 4 – 2).

Item #20: Village Planner Hogue.

Discussion: No report.

Item #21: Village Engineer Perry.

Discussion: No report.

Item #22: Village Attorney Filippini.

Discussion: No report.

Item #23: Approval of Board Meeting Minutes

September 24, 2019 Board Meeting Minutes. Amendments provided by Trustees Kritzmire and Borawski.

Trustee Borawski moved to approve the September 24, 2019 Board Meeting Minutes as amended; seconded by Trustee O'Reilly.

VOICE VOTE:

All ayes, no nays (Motion carried 4 – 0; 1 Trustee Borawski abstained)

October 14, 2019 Board Meeting Minutes. Will be approved at the next meeting.

Adjournment.

At 10:17 P.M., Trustee O'Reilly moved to adjourn the meeting; seconded by Trustee Nora.

VOICE VOTE:

All ayes, no nays (Motion carried 5 – 0)