



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE  
Tuesday, March 10, 2020 at 7:07 P.M.  
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:07 P.M., Village President Jacob called the March 10, 2020 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President:	Jacob
Trustees Present:	Borawski, Kritzmire, Michaud, Nora, O'Connor, O'Reilly
Trustees Absent:	None
Village Manager:	Lothspeich
Village Clerk:	Gayton
Village Attorney:	Filippini
Village Planner:	Not in attendance
Village Engineer:	Perry

**VISITOR'S BUSINESS**

**Call To Order: Recitation of the Pledge of Allegiance**

**Homeowner Associations:**

**Cobblestone**

*Discussion:* Michael Keifer thanked the board for the recent HOA Presidents Meeting. He asked that if a burglary happens in a neighborhood, that the HOA President be alerted. Village Manager Lothspeich said that the village does pass on the information they receive, to the appropriate parties, based on relevancy.

The following homeowner association was invited to the meeting but did not have a representative in attendance:

**Indian Creek Estates.**

**Raffle License Application, Waiver Of Fee & Bond:**

Omni Youth Services (Royal Melbourne Country Club).

**Trustee O'Reilly moved to approve the Raffle License application and waiver of the raffle license bond and \$25 application fee requirements For Omni Youth Services; seconded by Trustee O'Connor.**

**ROLL CALL VOTE:**

**Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee Nora – aye; Trustee O'Connor - aye; Trustee O'Reilly- aye.**

**(Motion carried 6 – 0)**

*Discussion:* Trustee Borowski requested that additional information be requested on the form.

**Lake County Sheriff's & Long Grove Fire District's Report:**

*Discussion:* Fire Marshal Lovelady gave the open burn stats. There is a plan in place for COVID-19 and to date they have had no interaction with a possible patient.

**Item #9C: Proposed Lake-Cook/IL 53 TIF – TIF Eligibility Report Initial Findings by Teska Associates.**

Lee Brown from Teska Associates presented their preliminary findings regarding the eligibility of a TIF for the proposed area. The district would include the Menards outlots, the Geimer property, and up IL Rt. 53. A majority of the board decided to proceed.

**Item #4: Consideration Of A Resolution Approving A Proposal From Carmichael Construction, Inc. In The Amount Of \$259,640.00 For The Construction Of A Replacement Wooden Cover For The Robert Parker Coffin Road Bridge. (Res. #2020-R-07)**

*Discussion:* Village Engineer Perry broke down Carmichael Construction’s increases, line by line. Alliance will be closing the bridge on March 19<sup>th</sup>.

**Trustee Borowski moved to approve A Resolution Accepting A Proposal From Carmichael Construction, Inc. In The Amount Of \$259,640 For The Construction Of A Replacement Wooden Cover For The Robert Parker Coffin Road Bridge; seconded by Trustee O’Reilly.**

**ROLL CALL VOTE:**

Trustee Borowski – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee Nora – aye; Trustee O’Connor - aye; Trustee O’Reilly- aye.  
(Motion carried 6 – 0).

**Trustee Borowski moved to approve A Resolution Accepting A Proposal From Alliance Contractors, Inc. In The Amount Of \$10,880 For Traffic Control For The Robert Parker Coffin Road Bridge construction; seconded by Trustee Kritzmire.**

**ROLL CALL VOTE:**

Trustee Borowski – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee Nora – aye; Trustee O’Connor - aye; Trustee O’Reilly- aye.  
(Motion carried 6 – 0).

**Item #1: Report Of The Plan Commission & Zoning Board Of Appeals Meeting – March 3, 2020.**

➤ **Amendments To Village Code Re Alternative Energy Systems (AES) Regulations.**

*Discussion:* The meeting was continued for further review.

**Item #2: Consideration of A Resolution Extending The Village Properties & Right Of Way Landscape Maintenance Contract With Milieu Design. (Res. #2020-R-06).**

*Discussion:* Trustee Borowski asked that the board look into ways that the village’s landscape maintenance can become greener.

**Trustee Kritzmire moved to approve A Resolution Authorizing The Awarding A Contract For**

**Landscape Maintenance Of Village Owned Properties To Milieu Design For The Amount Of \$19,500 For Years 2020, 2021 and 2022 (2019 Rates) With The Option For The Village To Extend The Contract Into The 2023 Season For \$19,500 (2019 Rates);** seconded by Trustee Michaud.

**ROLL CALL VOTE:**

Trustee Borawski – abstain; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee Nora – aye; Trustee O’Connor - aye; Trustee O’Reilly- aye.  
(Motion carried 5 – 0; 1).

**Item #3: Consideration Of An Ordinance Approving Amended Village Budgets FY 2019-20. (Ord. #2020-O-03)**

*Discussion:* Trustee Kritzmire explained the current changes.

Trustee Kritzmire moved to approve An Ordinance Amending (2<sup>nd</sup>) The Village Budget FY 2019-20; seconded by Trustee O’Reilly.

**ROLL CALL VOTE:**

Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee Nora – aye; Trustee O’Connor - aye; Trustee O’Reilly- aye.  
(Motion carried 6 – 0).

**Item #5: Consideration Of A Resolution Approving Annual Updates to Village Zoning Map (Res. #2020-R-08).**

*Discussion:* No discussion.

Trustee Borawski moved to approve A Resolution Approving Annual Updates to the Village Zoning Map; seconded by O’Reilly.

**VOICE VOTE:**

All ayes, no nays (Motion carried 6 – 0)

**Item #5A: Consideration of An Ordinance Amending the Long Grove Village Code Regarding Village Operations in Times of Emergency**

*Discussion:* This ordinance puts procedures in place, regarding how the board would continue to operate, if we are unable to meet at Village Hall. If Village President Jacob were to be unable to fulfill his duties for any reason, Trustee Kritzmire would be designee. She is the most senior, with the most votes in that election. Village President Jacob gave a run-down on the information he received at the many COVID-19 meetings in which he has partaken. Fire Marshal Lovelady explained procedures from their end.

Trustee Borawski moved to approve the Ordinance to Amend the Long Grove Village Code Regarding the Village Operations in Times of Emergency, With the Amended Language Regarding Seniority of Trustees; seconded by Trustee Michaud.

**ROLL CALL VOTE:**

Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee Nora – aye; Trustee O’Connor - aye; Trustee O’Reilly- aye.  
(Motion carried 6 – 0).

**Item #6: Village President Jacob.**

Administration & Legislation

- A. Report Of Presidents' Homeowner Association (HOA) Meeting - March 2<sup>nd</sup>.
- B. Corona Virus (COVID-19) – Update.

*Discussion:* A) The meeting went well. \*Adam Didech stepped down from the Lake County Board, citing health reasons. Marah Altenberg has been appointed to take his seat. B) See #5A.

**Item #7: Village Trustee Borawski.**

Planning & Zoning, Security & Sustainability

*Discussion:* No report.

**Item #8: Village Trustee Kritzmire.**

Finance

- A. Treasurer's Report for February 29, 2020.
- B. 2020/21 Draft Village Budgets. Second Board Review. *Public Hearing Scheduled for April 14, 2020.*
  - Long Grove Community Grant Funding Request: *Long Grove Arts & Music Council - \$10,000.*
- C. Proposed Lake-Cook/IL 53 TIF – *TIF Eligibility Report Initial Findings by Teska Associates.*

*Discussion:* A) No substantive discussion. B) Long Grove Arts & Music Council is trying to manage cost cutting vs. maintaining artistic quality. They are looking to cut down to two concerts that are twice as long, with 3 acts. If there are any changes to the 20/21 draft budget, they must be in before the April 14<sup>th</sup> Public Hearing.

**Trustee Borawski moved to approve the Treasurer's Report for February 29, 2020; seconded by Trustee Kritzmire.**

**ROLL CALL VOTE:**

**Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee Nora – aye; Trustee O'Connor - aye; Trustee O'Reilly- aye.  
(Motion carried 6 – 0).**

**Trustee Borawski moved to approve a Grant Request in the Amount of \$10,000.00 to the Long Grove Arts & Music Council for FY 2020/21; seconded by Trustee Michaud.**

**ROLL CALL VOTE:**

**Trustee Borawski – aye; Trustee Kritzmire – nay; Trustee Michaud – aye; Trustee Nora – aye; Trustee O'Connor - aye; Trustee O'Reilly- nay.  
(Motion carried 4 – 2).**

**Item #9: Village Trustee Michaud.**

Economic Development

*Report:* The board talked about the joint meeting with the EDC.

**Item #10: Village Trustee Nora.**

Building, Water & Sewer

- A. Monthly Building Department Report – February 2020.
- B. DRAFT Water Rate Analysis.

Report: Trustee Nora recapped the Building Department Report. B) There aren't enough data points yet, for a truly thorough water rate analysis.

**Item #11: Village Trustee O'Connor.**

Roads, Bridges & Pathways

- A. Updated Draft Five (5) Year Capital Improvement Program (CIP) – *Continued Discussion.*
- B. *N. Krueger Road & Cuba Road Paving Informational Meeting.*

Report: A) Village Engineer Perry noted 3 changes. B) The informational meeting has been postponed.

**Item #12: Village Trustee O'Reilly**

Historic Downtown Business, Environmental Concerns & Communications.

Report: No report.

**Item #13: Village Clerk Gayton.**

Discussion: No report.

**Item #14: Village Manager Lothspeich.**

Discussion: No report.

**Item #15: Village Planner Hogue.**

Discussion: Not in attendance.

**Item #16: Village Engineer Perry.**

Discussion: Village Engineer Perry updated the board on a few ongoing projects.

**Item #17: Village Attorney Filippini.**

Discussion: No report.

**Item #18: Approval of Board Meeting Minutes**

February 25, 2020 Board Meeting Minutes.

**Trustee O'Reilly moved to approve the February 25, 2020 Board Meeting Minutes;  
seconded by Trustee Nora.**

**VOICE VOTE:**

**All ayes, no nays (Motion carried 6 – 0)**

**Executive Session**

**At 11:10 P.M., Trustee Trustee Borawski moved to go into Executive Session to discuss (1)  
Probable or Imminent Potential Litigation Matters; seconded by Trustee Nora.**

**ROLL CALL VOTE:**

**Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee Nora –  
aye; Trustee O'Connor - aye; Trustee O'Reilly- aye.  
(Motion carried 6 – 0).**

**Adjournment.**

**At 11:13 P.M., Trustee Borawski moved to adjourn the meeting; seconded by Trustee Nora.**

**VOICE VOTE:**  
**All ayes, no nays (Motion carried 6 – 0)**