



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE  
Tuesday, July 14, 2020 at 7:01 P.M.**

**THE VILLAGE HALL WAS NOT ACCESSIBLE FOR THIS MEETING.  
ACCESS WAS AVAILABLE VIA ZOOM**

**CALL TO ORDER:**

At 7:01 P.M., Village President Jacob called the July 14, 2020 Village Board Meeting to Order.

Village President Jacob started the meeting by reading the following statement:

*“Due to the Governor’s statewide disaster declaration relating to the COVID-19 pandemic and current public health guidelines for social distancing, I have determined that it is not prudent for the members of the Village Board or staff to convene in-person for tonight’s meeting. Therefore, the members of the Village Board are attending this meeting by video conference. Those same conditions require barring access to the public for in-person attendance. In light of those limitations, the public is invited to attend and listen to the meeting through Zoom platform or by phone as indicated on the meeting agenda. To comply with the Open Meetings, Act requirements for virtual meetings, tonight’s meeting is being recorded.”*

Village President Jacob confirmed all trustees could hear and be heard.

**OFFICIALS IN ATTENDANCE:**

Village President:	Jacob
Trustees Present:	Borawski, Kritzmire, Michaud, O’Connor, O’Reilly
Trustees Absent:	Nora
Village Manager:	Lothspeich
Village Clerk:	Gayton
Village Attorney:	Filippini
Village Planner:	Hogue
Village Engineer:	Perry

**VISITOR’S BUSINESS**

**Call To Order: Recitation of the Pledge of Allegiance**

**Item #1: Homeowner Association: Herons Landing.**

*Discussion:* There was no representative in attendance.

**Item #2: Report Of The Plan Commission & Zoning Board Of Appeals (PCZBA) Meeting**

**– July 7, 2020:**

- **PUBLIC HEARING – Request For Variations Of The Required Front Yard Setback Requirement Of One Hundred (100’) Feet Down To Six (6’) Feet And The East Side Yard Set-Back Requirement From Fifty (50’) Feet Down To Twenty (20’) Feet Within The R-1 Zoning District For The Construction Of A 50’ X 36’ detached Accessory Structure (Garage) On Property Commonly Known As: 3378 RFD, Mrs. Marcia Dam.**

*Discussion:* Village Planner Hogue explained the situation and noted that ease in moving a handicapped person is one reason for the request. The PCZBA recommendation is for approval with 6 ayes and one absent. Trustee Borawski asked why the garage needs to be in that spot, on such a big property. The location was chosen based on an objective of cutting the least number of trees and keeping as much of the land as conservancy as possible. The property has been in the family since 1945, and at some point in the future, the fourth generation will call it home.

**Trustee O’Reilly moved to direct Village Counsel to prepare an ordinance approving the requested variations for consideration at the July 28, 2020 Village Board Meeting; seconded by Trustee O’Connor.**

**ROLL CALL VOTE:**

**Trustee Borawski – nay; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee O’Connor - aye; Trustee O’Reilly- aye.  
(Motion carried 4 – 1; 1 Trustee Nora not in attendance).**

**Item #3: Report Of The Economic Development Commission (EDC) Meeting – July 14, 2020.**

*Discussion:* Trustee Michaud talked about the morning’s EDC meeting. She described the exciting plans for the old CFI property, as described by the new owners.

**Item #4: Consideration Of A Resolution Waiving The Public Notice Requirements & 120-Day Waiting Period For The Demolition Of 3853 Ridgewood Lane, Submitted By The Long Grove Park District. (Res. #2020-R-20).**

*Discussion:* Trustee O’Reilly stated that she hoped the building could be saved. She asked for the opportunity to be announced in the newsletter. The board will table this for the next meeting. LGPD President Kent Tinucci had been unable to speak; after communication was restored, he added that it would cost more to rehab the building, than it would to tear down and rebuild a new structure. They plan on turning the footprint of the old structure into a fitting tribute to Barbara Reed Turner. They are on a timetable, so that they can get fill during the construction season. This will save \$5K. All were in favor of the honorary sign being moved to the entrance of Reed Turner Woodland.

**Trustee O’Reilly moved to approve A Resolution Granting A 60-Day Waiting Period For Issuance Of A Demolition Permit For 3853 Ridgewood Lane; seconded by Trustee Kritzmire.**

**ROLL CALL VOTE:**

**Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee O’Connor - aye; Trustee O’Reilly- aye.  
(Motion carried 5 – 0; 1 Trustee Nora not in attendance).**

**Item #5: Consideration Of A Resolution Naming The Covered Bridge The “Robert Parker**

**Coffin Bridge” And Renaming “Robert Parker Coffin Road” To “Long Grove Road”, “Honorary Robert Parker Coffin Road” & Re-naming Existing “Long Grove Road” To “W. Long Grove Road”. (Res. #2020-R-21)**

*Discussion:* Robert Parker Coffin was never thrilled with the street name change, and his family is on board with it being renamed Long Grove Rd. There have been both positive and negative reactions. Fire Marshal Lovelady is concerned there may be confusion surrounding two intersections: Rte. 53 and Long Grove Rd./West Long Grove Rd. It was mentioned that it could be named after the covered bridge to which it leads. The board will reach out to those that will be affected.

**Item #8: Village President & Trustees Reports. Village of Long Grove Open Burning Regulations, Lake-Cook/IL 53 TIF, 2020 U.S. Census RFD & Street Address, Water Operator RFP, Community Engagement Polling – Discussions.**

*Discussion:*

- 8a – Open Burn Regulations.

Resident Jim Bolker (6779 Arrowhead Ct.) said that the Countryside Fire Dept. has prohibited fires requiring a permit during COVID. Recently, it has been extended for another 30 days (Aug 12<sup>th</sup>). He added that there are two neighbors that are burning fires beyond what is normally permitted. There are asthma issues in his house. The board discussed the necessary burning in the village (prescribed burns, buckthorn, etc.). 3 x 3 x 3 is what is allowed without a permit. The question before the board is, should the village join Countryside FD in a ban of burns larger than 3 x 3 x 3? The board discussed enforcement issues. Fire Marshal Lovelady said the yardstick used with the Long Grove FD is if it is not hazardous or obnoxious, it is permitted. Based on pictures, these fires are bigger than they should be, and occurring daily. He said the neighbors were unaware of the restrictions. Many learned that if you chip buckthorn, nothing will grow where you place the chips. Village Manager Lothspeich will reach out to the new neighbors.

- 8b - Lake-Cook/IL 53 TIF.

This is the next step in the process of pursuing the potential for a Lake-Cook/IL 53 TIF district. TIF Consultant Lee Brown of Teska Associates was in attendance to present and answer questions on the proposed TIF updates. Since last discussed, the TIF area has been decreased in size, to be specifically within the village boundaries. Extending utilities is a formidable proposition, and an eligible TIF expense. It comes at a formidable price, that must be captured in the life of the TIF district. Village Manager Lothspeich said an established TIF, with a ticking clock, might be the right incentive for a developer to act. If no development happens within 7 years, you are forced to close the district. The total cost is \$18.5K. Village President Jacob wanted the EDC to be involved with this endeavor when the time comes. Village Manager Lothspeich will be managing the contract with Teska.

**Item #6: Continued Consideration Of A Resolution Approving An Amended Policy Prohibiting Sexual Harassment. (Res. #2020-R-22).**

*Discussion:* Trustee Kritzmire suggested some changes to the wording within the resolution. This will be on the next board agenda.

**Item #7: Consideration Of A Motion Approving The Treasurer’s Report For June 30, 2020.**

- **Actual & Budget Comparisons For The Period Ending June 30, 2020.**

*Discussion:* No action required on the actual and budget comparisons. On the financial report, there was a bump in sales tax. This is the result of a two-month delay, and something that started halfway through March at a few Long Grove businesses. April's amount will be arriving in 5 days.

**Trustee Kritzmire moved to approve the Treasurer's Report for June 30, 2020; seconded by Trustee Michaud.**

**ROLL CALL VOTE:**

**Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee O'Connor - aye; Trustee O'Reilly- aye.  
(Motion carried 5 – 0; 1 Trustee Nora not in attendance).**

**Item #8: Village President & Trustees Reports. Village of Long Grove Open Burning Regulations, Lake-Cook/IL 53 TIF, 2020 U.S. Census RFD & Street Address, Water Operator RFP, Community Engagement Polling – Discussions.**

- 8c - 2020 U.S. Census RFD/Street Address.

Village Planner Hogue explained that in LG, we look at the street address and the RFD address as the same piece of property. Elsewhere, where RFD is used, it is the only address. The Census Bureau is using the Boundary and Annexation Survey as their quality control. That should make this apparent, but there have been issues. The Census Bureau said they will reconcile. The village will request feedback from residents via the newsletter, to find out if they want to keep the RFD addresses or get rid of them.

- 8d - Water Operator RFP.

Peter Stoehr of Manhard Consulting was in attendance to present a review and recommendations for a Water Operator. The RFP went to 12 local engineering firms. Four of those firms participated in a zoom meeting. One proposal was received, and it was from Gewalt Hamilton. The other three firms were contacted, and a variety of reasons were given for the lack of response. Mr. Stoehr attributed the difference in the two contracts (old vs. new proposal) to a few items and recommended that the old contract be maintained. He recommended re-advertising the project in January of 2021.

- 8f – Community Engagement.

This item will be on a future agenda.

**Item #9: Approval Of Board Meeting Minutes: May 26, 2020, June 9, 2020 and June 23, 2020.**

*Discussion:* Due to numerous “technical” issues happening in chorus, the board was only able to review the minutes from June 9, 2020.

**Trustee Kritzmire moved to approve the Board Meeting Minutes from June 9, 2020; seconded by Trustee O'Connor.**

**ROLL CALL VOTE:**

**Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee O'Connor - aye; Trustee O'Reilly- aye.**

**(Motion carried 5 – 0; 1 Trustee Nora not in attendance).**

**Item #10: PUBLIC COMMENT:**

*Discussion:* There was no public comment.

**Executive Session**

**At 10:08 P.M., Trustee Kritzmire moved to go into Executive Session to discuss (1) Threatened Litigation and Enforcement Matters; (2) Investments (3) Personnel Matters and (4) Executive Session Meeting Minutes; seconded by Trustee Michaud.**

**ROLL CALL VOTE:**

**Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee Nora – aye; Trustee O’Connor - aye; Trustee O’Reilly- aye.**

**(Motion carried 5 – 0; 1 Trustee Nora not in attendance).**

**Adjournment.**

**At 11:19 P.M., Trustee O’Reilly moved to adjourn the meeting; seconded by Trustee O’Connor.**

**ROLL CALL VOTE:**

**Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee O’Connor - aye; Trustee O’Reilly- aye.**

**(Motion carried 5 – 0; 1 Trustee Nora not in attendance).**