



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE  
Tuesday, November 24, 2020 at 7:04 P.M.  
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613  
THE VILLAGE HALL WAS NOT ACCESSIBLE FOR THIS MEETING.  
ACCESS WAS AVAILABLE VIA ZOOM**

**CALL TO ORDER:**

At 7:04 P.M., Village President Jacob called the November 24, 2020 Village Board Meeting to Order.

Village President Jacob started the meeting by reading the following statement:

*“Due to the Governor’s statewide disaster declaration relating to the COVID-19 pandemic and current public health guidelines for social distancing, I have determined that it is not prudent for the members of the Village Board or staff to convene in-person for tonight’s meeting. Therefore, the members of the Village Board are attending this meeting by video conference. Those same conditions require barring access to the public for in-person attendance. In light of those limitations, the public is invited to attend and listen to the meeting through Zoom platform or by phone as indicated on the meeting agenda. To comply with the Open Meetings, Act requirements for virtual meetings, tonight’s meeting is being recorded.”*

Village Clerk Gayton confirmed all trustees could hear and be heard by taking attendance.

**OFFICIALS IN ATTENDANCE:**

Village President:	Jacob
Trustees Present:	Borawski, Kritzmire, Michaud, Nora, O’Connor, O’Reilly
Trustees Absent:	None
Village Manager:	Lothspeich
Village Clerk:	Gayton
Village Attorney:	Filippini
Village Planner:	Hogue
Village Engineer:	Perry

**VISITOR’S BUSINESS**

**Call To Order: Recitation of the Pledge of Allegiance**

**Item #1: Homeowner Associations: Bridlewood and Old McHenry Road**

*Discussion:* Neither HOA had a representative in attendance.

**Item #2: Review and accept as presented the FY 2019 Audit Report prepared by Sikich.**

*Discussion:* Trustee Kritzmire introduced Dan Berg from Sikich LLP, the Village's new auditors. A 60-day extension was requested with the state for the submittal of the Comptroller's Report. He went over the 2020 financial statement highlights and answered some questions from the board.

Trustee Kritzmire moved to **accept the Auditor's Report**; seconded by Trustee O'Connor.

**ROLL CALL VOTE:**

Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee Nora – aye; Trustee O'Connor - aye; Trustee O'Reilly- aye.  
(Motion carried 6 – 0).

**Item #3: Report Of The Economic Development Commission (EDC) Meeting – November 24, 2020.**

*Discussion:* The board discussed the role the EDC could play when prospective businesses are seeking information/guidance if/when they are considering a move to Long Grove. Trustee Michaud asked that the board review the flowchart and provide feedback.

**Item #4: Report of the Building Department on Permit Activity.**

*Discussion:* Interim Village Manager Balling alerted the board to changes happening in Buffalo Grove. Recent and upcoming retirements will alter our ability to contract out the property management inspections, which are currently being fulfilled through their village operations.

**Item #5: Resolution to approve and engage the professional service of Baker and Tilly for the executive recruitment of the permanent Village Manager.**

*Discussion:* The board discussed some particulars within the contract. The board agreed that Village President Jacob would be the initial contact, and information would then be disseminated to the trustees.

Trustee Kritzmire moved to **approve and Engage the Professional Service of Baker and Tilly for the Executive Recruitment of the Permanent Village Manager, with the Caveat that the Interim Village Manager and Village Attorney be Allowed to Finalize the Terms of the Standard Contract**; seconded by Trustee O'Reilly.

**ROLL CALL VOTE:**

Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee Nora – aye; Trustee O'Connor - aye; Trustee O'Reilly- aye.  
(Motion carried 6 – 0).

**Item #6: Review and accept the monthly Treasurer's Report through October 31, 2020.**

*Discussion:* Trustee Kritzmire went over the monthly Treasurer's Report.

**Item #7: Report of the Village Engineer and status of the repairs to the historic Long Grove covered bridge.**

*Discussion:* The timber façade will be repaired in time for pictures during the Christmas season. The steel trim plate and its placement were discussed. The work should be finished by the 4<sup>th</sup>. Village Intern Rosenquist explained the steps that have been taken to turn RPC (from Hicks to the crossroads) into a "Local Traffic Only" road. Trustee Michaud will share how individuals can help speed up the process to affect change with the individual services.

**Item #8: Consideration Of An Ord. Adopting The Tax Levy For The Village Of Long Grove Special Service Area (SSA) #2. (Ord. #2020-O-XX) Long Grove Commons, NW Corner Of Route 22 & Old McHenry Road.**

*Discussion:* Village Attorney Filippini explained that the 20-year period starts when each lot becomes occupied.

Trustee O'Reilly moved to adopt The Tax Levy For The Village Of Long Grove Special Service Area (SSA) #2; seconded by Trustee Nora.

**ROLL CALL VOTE:**

Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee Nora – aye; Trustee O'Connor - aye; Trustee O'Reilly- aye.

(Motion carried 6 – 0).

**Item #9: Consideration Of An Ord. Adopting The Tax Levy For The Village Of Long Grove Special Service Area (SSA) #3. (Ord. #2020-O-XX) Downtown Historic Business District, For The Promotion Of Tourism & Economic Development Activities.**

*Discussion:* The board decided to hold the funds until the HDLGBA complies with the request for information.

Trustee O'Reilly moved to adopt The Tax Levy For The Village Of Long Grove Special Service Area (SSA) #3; seconded by Trustee Michaud.

**ROLL CALL VOTE:**

Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee Nora – aye; Trustee O'Connor - aye; Trustee O'Reilly- aye.

(Motion carried 6 – 0).

**Item #10: Consideration Of An Ord. Adopting The Tax Levy For The Village Of Long Grove Special Service Area (SSA) #4. (Ord. #2020-O-XX) IL 83 Properties Deep Well Water System.**

*Discussion:* No discussion.

Trustee O'Reilly moved to adopt The Tax Levy For The Village Of Long Grove Special Service Area (SSA) #4; seconded by Trustee Kritzmire.

**ROLL CALL VOTE:**

Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee Nora – aye; Trustee O'Connor - aye; Trustee O'Reilly- aye.

(Motion carried 6 – 0).

**Item #11: Consideration Of An Ordinance Adopting The Tax Levy For The Village Of Long Grove Special Service Area (SSA) #6. (Ord. #2020-O-XX) Downtown Long Grove Old McHenry Road Public Water.**

*Discussion:* No discussion.

Trustee O'Reilly moved to adopt The Tax Levy For The Village Of Long Grove Special Service Area (SSA) #6; seconded by Trustee O'Connor.

**ROLL CALL VOTE:**

Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee Nora – aye; Trustee O’Connor - aye; Trustee O’Reilly- aye.  
(Motion carried 6 – 0).

**Item #12: Village President & Trustees Reports. Some of the items in this section which may be discussed are listed as follows. They are not listed in any specific order and may be added to at the meeting. South Gateway TIF Hearing – December 15, HDLGBA IGA Re: Downtown SSA, South Gateway TIF, Snow Removal 2021 ART Lester’s Agreement expires after 2020-21 Season, Lake County Sheriff Agreement Expires April 2021. Commercial Properties Inspections (Agreement with BG?).**

*Discussion:* \*Trustee Kritzmire talked about the second Joint Review Board meeting of the South Gateway TIF. Next step is the public hearing on the 15<sup>th</sup> of December. \*Trustee Borawski would like to see the draft of the LCS agreement on the agenda for discussion. \*The board decided the SWALCO textile recycling bin is best suited for Archer Lot, and ideas were mentioned on how to prevent overflow issues. \*Trustee O’Reilly asked for details about the extra patrols by LCS. \*Trustee Nora said there is a lot of money to be made in the cannabis business and changes are happening right now in Springfield. Mundelein often has an hour and a half wait time, because it is the closest to the Wisconsin border. It has proven to be profitable for them. The board did not want to see it downtown, but on the outskirts of the village would be a different story. \*Trustee O’Connor would like to pursue a ban on coal tar sealants. It has been banned in professional use. Asphalt Emulsion is the other option that is used. She will research whether it is being used locally. \*Cuba Rd. is completed. \*Trustee O’Reilly asked for a continuance of the posting of pertinent articles from the Daily Herald, as had been done by former Village Manager Lothspeich.

**Item #13: Approval Of Board Meeting Minutes: October 27, 2020 and November 10, 2020.**

*Discussion:* No discussion.

**Trustee O’Reilly moved to approve the October 27 and November 10, 2020 Board Meeting Minutes; seconded by Trustee Michaud.**

**ROLL CALL VOTE:**

**Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee Nora – aye; Trustee O’Connor - aye; Trustee O’Reilly- aye.  
(Motion carried 6 – 0).**

**Item #14: Public Comment**

*Discussion:* There was no public comment.

**Adjournment.**

**At 10:08 P.M., Trustee O’Connor moved to adjourn the meeting; seconded by Trustee O’Reilly.**

**ROLL CALL VOTE:**

**Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee Nora – aye; Trustee O’Connor - aye; Trustee O’Reilly- aye.  
(Motion carried 6 – 0).**