



MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, May 11 at 7 P.M.
3110 RFD, LONG GROVE, ILLINOIS 60047-9613

CALL TO ORDER

At 7 p.m., Village President Jacob called the May 11, 2021 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

Village President:	Jacob
Trustees:	Borawski, Michaud, O'Connor
Absent:	Kritzmire, Nora, O'Reilly
Village Deputy Clerk:	Shlagman
Also Present:	Interim Village Manager Balling and Village Counsel Filippini

Item #1: Recitation of the Pledge of Allegiance

Item #2: Oath of Office – Newly Elected Village Officials.

Village President Bill Jacob took the Oath of Office and then administered the Oath of Office to Village Trustee Michaud and Village Trustee O'Connor.

Item #3: Homeowner Associations:

Long Grove Woods – Lisa Anderson – Not present.

White Oak Estates – Christina Angelos - Not present.

Item #4: Report of the Lake County Sheriff and Fire Districts.

Lake County Sargent Ryan Amber reported a dog was taken from a resident's backyard by an animal. Reminder to the public to keep an eye on pets. Suggested using a miniature air horn to scare off coyotes.

Item #5: Special Events Permit Application: Danish American Language Foundation, August 29, 2021, 6754 Indian Creek Road, Trustee O'Connor moved to approve special event Danish American Language Foundation Fundraiser August 29, 2021, 6754 Indian Creek Road; seconded by Trustee Michaud.

ROLL CALL VOTE:

Borawski - aye; Michaud - aye; O'Connor - aye; President Jacob - aye; Kritzmire - absent; Nora - absent; O'Reilly - absent.

(Motion carried 4 - 0; three absent).

Item #6: Special Events Permit Application: Cars & Cigars Special Olympics Car Show Fundraiser, July 25, 2021, Stempel Parking Lot. Trustee Michaud moved to approve special event Cars & Cigars Special Olympics Car Show Fundraiser, July 25, 2021, Stempel Parking Lot; seconded by Trustee O'Connor.

Borawski - aye; Michaud - aye; O'Connor - aye; President Jacob - aye; Kritzmire - absent; Nora - absent; O'Reilly - absent.

(Motion carried 4 - 0; three absent).

Item #7: Special Events Permit Application: Food and Wine Fest, June 5, 2021, Brothers Field.
Trustee O'Connor moved to approve special event Food and Wine Fest, June 5, 2021, Brothers Field; seconded by Trustee Michaud.

ROLL CALL VOTE:

Borawski - aye; Michaud - aye; O'Connor - aye; President Jacob - aye; Kritzmire - absent; Nora - absent; O'Reilly - absent.
(Motion carried 4 - 0; three absent).

Item #8: Approval of Extension of Professional Services Agreement between the Village of Long Grove and WRB, LLC for Interim Village Manager Services Effective May 3, 2021 through July 1, 2021.

Trustee O'Connor voiced concerns over conflict of interest because Interim Village Manager (IVM) Balling is working for two villages. She questioned the number of hours IVM Balling is working, and wondered if it was necessary to extend agreement or if it would be possible to cut back on hours. Trustee Borawski relayed his concerns and asked if alternative solutions were considered, Stated 55 hours per week is a lot of time working considering the stress both jobs hold. Trustee Borawski inquired whether staff could step up to do the work for a short period of time or perhaps bring someone in who is knowledgeable about how the Village is run and perhaps that person would volunteer their time. In response to Trustee Borawski and Trustee O'Connor, Village President Jacob said it would be too disruptive to remove IVM Balling and bring someone else in, and he added that the staff is already overburdened and short staffed. Trustee Michaud was concerned about the number of hours worked, but wasn't sure of a solution.

IVM Balling reassured the trustees that he was well aware of the possibility of a conflict of interest and was confident that by keeping his eye on it, the situation would not become a problem. He also indicated that cutting his hours back to 20 hours per week or not extending the agreement would make it difficult for the Board and Staff to handle everything the job entails. Some of his tasks are not easily assignable to staff members, and it would be putting a tremendous amount of pressure on a staff that was already overburdened. Staff has stepped up and worked very hard. He wants to leave Village in a good, strong position.

Trustee Michaud moved to approve the extension of the services agreement between the Village of Long Grove and Interim Village Manager Balling; seconded by Trustee Borawski.

ROLL CALL VOTE:

Borawski - aye; Michaud - aye; O'Connor - aye; President Jacob - aye; Kritzmire - absent; Nora - absent; O'Reilly - absent.
(Motion carried 4 - 0; three absent).

Trustee Borawski voiced concern over the Village Planner position being vacated and asked if the job for a planner can be posted? Can the Village get a candidate pool started? Trustee O'Connor supported posting the planner position. Village President Jacob suggested the new Village Manager should pick who to hire for the position, but he did support beginning the process by posting the position.

Item #9: Approval of an Agreement with Gewalt Hamilton and Associates Water Service Operator Services for the Village of Long Grove Public Water System through April 30, 2022.

IVM Balling discussed the extension of the agreement with Gewalt Hamilton & Associates (GHA) to continue to operate the Village water system. The one-year extension would give the Village time to evaluate the water system and address and implement a program where Buffalo Grove would provide high-quality Lake Michigan water.

The Staff has advanced conversation with Buffalo Grove about supplying Lake Michigan water to Long Grove, and thus far, Buffalo Grove Staff supports the concept. Buffalo Grove

has identified two delivery points that would need to be built in order to bring the water to Long Grove. It is expensive and funding would need to be determined. The good news is the Village of Long Grove will be the recipient of substantial COVID-related gifting from the Federal Government that will cover about half of the infrastructure costs. This would make it a feasible and realistic concept to purchase Lake Michigan water from Buffalo Grove, and it's possible it could be accomplished over the next 12-18 months. It's a great opportunity to provide Lake Michigan water rather than treated ground water to Long Grove customers. This could result in the Village getting out of the water treatment business and becoming a Lake Michigan water distribution business. In the past, the Village has gone out to bid for the water pumping treatment station, but received no proposals. GHA is the only water service operator that has agreed to maintain the system. If Lake Michigan water is secured, the operating configuration of the current water treatment system within the pumping station could be modified, which could produce additional bidders in the future.

The Staff suggests extending GHA contract for one year. GHA will hold costs – no rate increase - for a year.

Village Engineer Perry commented that if there were a fire, the Lake Michigan water connection from Buffalo Grove would fill at grade reservoir as fast as water could be pumped out. Currently, water can be pumped out of the facility at 3,300 gallons per minute, but the reservoir can only be filled at 700 gallons per minute.

Trustee Borawski asked if Village went out to bid. IVM Balling said it was recommended not to go out to bid. Trustee Borawski wanted to know how much COVID money would the Village receive, and for what projects could it be applied. President Jacob responded that the money received could be around \$1 million and there would be limited use for the money. No concrete information at this time but should be seeing information coming in the next week. **Trustee Michaud moved to approve the extension of the agreement with Gewalt Hamilton & Associates for water service operator services for the Village of Long Grove public water system through April 30, 2022; seconded by Trustee O'Connor.**

ROLL CALL VOTE:

Borawski - aye; Michaud - aye; O'Connor - aye; President Jacob - aye; Kritzmire - absent; Nora - absent; O'Reilly - absent.

(Motion carried 4 - 0; three absent).

Item #10: Consideration of Ordinance No. 2021-R-XX being “An Ordinance Rezoning Certain Property to the R-2 District, Amending a Special Use Permit for a Planned Unit Development, and Approving a Preliminary Planned Unit Development Plat and Plans and Preliminary Plat of Re-subdivision for the Philip Estates Planned Unit Development.”

Village Counsel Filippini reported that he contacted the attorney for the Philip Estates development when he learned about the reduced attendance of the Board members for this Board meeting. Philip Estates requested this matter be carried over to the next Board meeting. Village President Jacob approved the request as he has the ability to do that.

Item #11: Consideration of RESOLUTION NO. 2021-R-XX, being a “Resolution Approving Intergovernmental Agreement for Installation of Buffer Planting at Buffalo Creek Forest Preserve and Rescinding Approval of Prior Intergovernmental Agreement Relating to Buffalo Creek Preserve.”

President Jacob recommended deferring this item until a full board can discuss. Asked Village Counsel Filippini to give summation of current information.

Village Counsel Filippini stated the Board approved a contract with Lake County Forest Preserve (LCFP) back in October 2020 for the Village to contribute money for landscaping and selection of the landscaping for Buffalo Creek to protect Country Club Estates (CCE) homes since they lost much of the screening when work was done at Buffalo Creek. CCE agreed to pitch in half of the \$30,000 that the Village was obliged to pay. The Village offered the LCFP an easement for parking for the people who wished to use Buffalo Creek. The LCFP district was not interested in the easement.

The agreement that came back from LCFP addresses the landscaping element, in particular the timing for payment. Also, LCFP would not agree to maintain the landscaping that's installed beyond the one-year period.

Trustee O'Connor asked why the financials looked different from two years ago. President Jacob assured her it was not different. The work is \$90,000 that is divided among the Village for \$30,000, the County for \$30,000, and the LCFP who will pay for materials. CCE would pay \$15,000 of the \$30,000 the Village agreed to pay. Village President Jacob recommended deferring this item to the next Board meeting when the full Board will be in attendance. The plant warranty and easement will need to be discussed at that meeting.

Item #12: Village President and Trustee Reports.

EDC Report by Chairperson Roger Goble: EDC's plan is to put together a formal report in writing to present to the Village Board about information gained from the broker at Richard Ellis Brokerage. The TIF was circulated in response to suggestions Trustee Kritzmire had. Need guidance from the Board as to how aggressive the TIF brochure should be. The Customer Relations Software will be addressed with new Village Manager.

Item #13: Approval of Board Meeting Minutes.

Special Board Meeting Minutes for April 14, 2021, April 15, 2021, and April 17, 2021.

Trustee Michaud moved to approve all Special Board Meeting Minutes for April 14, 2021, April 15, 2021, and April 17, 2021; seconded by Trustee O'Connor.

ROLL CALL VOTE:

**Borawski - aye; Michaud - aye; O'Connor - aye; President Jacob - aye; Kritzmire - absent; Nora - absent; O'Reilly - absent.
(Motion carried 4 - 0; three absent).**

Former Village Clerk Gayton asked if April 27, 2021 minutes were included with the other minutes. IVM Balling has minutes and will put on agenda for approval at next Board meeting.

Item #14: Approval of the Pay Warrant for May 2021.

IVM Balling stated the total payout is \$301,310.70 and pay warrant looks in order. President Jacob asked if putting payment off for two weeks puts bills in jeopardy. IVM Balling responded some bills will be paid two weeks later than they already are. Suggested he could hold checks for a couple of days in case Board has any issues with bills. Trustee Michaud said she didn't want to be late paying bills and was OK with what she looked at; would be OK with approving Pay Warrant; Trustee O'Connor agreed as did Trustee Borawski and President Jacob.

Trustee Michaud moved to approve the Pay Warrant for May 2021. Motion seconded by Trustee O'Connor.

ROLL CALL VOTE:

**Borawski - aye; Michaud - aye; O'Connor - aye; President Jacob - aye; Kritzmire - absent; Nora - absent; O'Reilly - absent.
(Motion carried 4 - 0; three absent).**

Item #15: Village Engineer's Report.

Village Engineer Perry reported that the **N. Krueger Road** public meeting had a great turnout. Since that meeting, the contractor has mobilized to the site and will be installing silt fencing. Following that will be tree removals and underground storm sewer work. Detour will be in effect from June 7 to July 17. No thru traffic signage but residents will be able to get to their homes/driveways. Final completion mid-August.

Covered Bridge sustained damage (NW column) May 5. Carmichael Construction will repair the U-Haul damage from April 9 and the column damage.

Drain Tile Survey - Mardan Estates/Mardan Woods. Huddleston McBride will be getting out there soon.

Lake Eleanora Estates Drainage. Received proposal from American Underground to clean and televise storm sewer outlet pipe from the big lake in the middle of the subdivision. Village authorized completing work with a reimbursement-type agreement. Pipe is not owned by Village but the HOA will be reimbursing share of work as well as Ela Township for their portion of the property. Have yet to contact Poul's Landscaping to work out the reimbursement agreement with them. American Underground should be out there in next couple of weeks.

Sanitary Sewer Spill. Village Engineer Perry reported the sanitary sewer spill that occurred about 18 months ago will be addressed by Lake County in June or July.

Forced Main on Robert Parker Coffin Rd.

Village Engineer Perry reported Village is waiting for design plans from the County. The project is moving forward.

Pavement markings for patching and restriping Route 83 from Buffalo Grove Road to Route 45. IDOT has started project. There will be intermittent lane closures. Project will not be done until fall.

Berm at Country Club.

Contractor having difficulty securing performance bond for completion of work. Conference call with contractor and surety company next day to work things out.

Item #16: Authorization of Petition for FIL50 Certification under the Lake County Watershed Development Ordinance.

Village Engineer Perry suggested Long Grove become certified community to administer FIL50, which would benefit and offer most flexibility in developments and if there is money collected it would keep money in Long Grove. Petition would need to be signed for FIL50 certification, which is final step in process. Village Engineer Perry designated as Village's enforcement officer.

Trustee O'Connor moved to approve authorization of Petition for FIL50 certification under the Lake County Watershed Development Ordinance; seconded by Trustee Michaud.

ROLL CALL VOTE:

**Borawski - aye; Michaud - aye; O'Connor - aye; President Jacob - aye; Kritzmire - absent; Nora - absent; O'Reilly - absent.
(Motion carried 4 - 0; three absent).**

Item #17: MS4 Program Annual Update.

Village Engineer Perry reported on Municipal Separate Storm Sewer System (MS4). The State of Illinois requires the Village to present its stormwater discharge program in a public forum. This is a three-part process: Stormwater Management Plan, Tracking Process, and Annual Report. Village Engineer Perry did a brief presentation.

Trustee Michaud asked about the salting by the bridge. IVM Balling said he would talk with Lester's about developing a salting plan that could reduce the amount of salt used, especially by the creek.

Trustee Michaud also had concerns about treating algae and suggested as part of the Village education initiative, the Village could provide information to residents about how to treat algae without impacting other people's properties. Village Engineer Perry thought that would make a great topic to address in a newsletter.

Item #18: Authorizing Bidding for the Stempel Parking Lot Improvements.

Village Engineer Perry reported the Village has the opportunity to seek bids on two variations for Stempel Parking Lot improvements. Bid project entails a base with removal of telephone pole bollards, removal of 5" of pavement and then replacing with 5" of asphalt. This is included in Village budget. The second bid is an amenity package, which would include removal of telephone pole bollards, removal and replacement of 5" of asphalt, and reconfiguring the lot. Reconfiguration would include curbed islands and new lighting (same poles as Archer Parking Lot), with more maneuverability. There would be 6 spots wider than other parking places that could be used for bus/RV parking spots or 12 regular parking spots. Also includes conduit for future electric car charging stations. There is an ala carte option. Suggest Village Board approves and authorizes going out to bid.

Trustee O'Connor stated Village needs to go out to bid Stempel Parking Lot. However, the property is a valuable piece of land and the pad(s) could potentially hold revenue producing businesses in the future - 10-15-year plan. Trustee Borawski agreed with Trustee O'Connor. It resolves property line conflict in addition to adding more businesses. Supports going out to bid. Perhaps there could be some community involvement such as a garden. Village President Jacob added that lot needs to be repaved but may not need amenities.

Trustee O'Connor moved to approve authorizing bidding for the Stempel Parking Lot improvements; seconded by Trustee Borawski.

ROLL CALL VOTE:

**Borawski - aye; Michaud - aye; O'Connor - aye; President Jacob - aye; Kritzmire - absent; Nora - absent; O'Reilly - absent.
(Motion carried 4 - 0; three absent).**

Village President Jacob added he would like a lower cost conduit option.

Item #19: Public Comment.

No public comment.

Item #13: Approval of Executive Session Meeting Minutes.

Executive Session Meeting Minutes for April 13, 2021, April 14, 2021, April 15, 2021, and April 17, 2021.

Trustee O'Connor moved to approve all Executive Session Meeting Minutes for April 13, 2021, April 14, 2021, April 15, 2021, and April 17, 2021; seconded by Trustee Michaud.

ROLL CALL VOTE:

Borawski - aye; Michaud - aye; O'Connor - aye; President Jacob - aye; Kritzmire - absent; Nora - absent; O'Reilly - absent.

(Motion carried 4 - 0; three absent).

Item #20: Executive Session.

No Executive Session.

Village President Jacob asked that trustees respond to Sharon Klumpp's email.

Item #22: Adjournment.

At 9:13 p.m. Trustee Michaud moved to adjourn; seconded by Trustee O'Connor.

ROLL CALL VOTE:

Borawski - aye; Michaud - aye; O'Connor - aye; President Jacob - aye; Kritzmire - absent; Nora - absent; O'Reilly - absent.

(Motion carried 4 - 0; three absent).