



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE**  
**Tuesday, August 10 at 7 P.M.**  
**3110 RFD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER**

At 7:01 p.m., Village President Jacob called the August 10, 2021 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President:	Jacob
Trustees:	Borawski, Kritzmire, O'Connor, O'Reilly, Tinucci
Absent:	Michaud
Village Deputy Clerk:	Shlagman
Also Present:	Village Manager Jackson, Village Director of Operations Rosenquist, Village Engineer Perry, and Village Counsel Filippini

**Trustee O'Reilly moved to allow Trustee O'Connor to attend meeting remotely; seconded by Trustee Kritzmire.**

**ROLL CALL VOTE:**

**Borawski – aye; Kritzmire – aye; O'Reilly – aye; Tinucci – aye; Michaud – absent.  
(Motion carried 4 – 0; 1 absent)**

**Item #1: Recitation of the Pledge of Allegiance**

**Item #2: Homeowner Associations:**

**Stonehaven – John Lounds – Not present**

**Willowbrook Woods – Mark Challenger – Not present**

**Item #3: Report of the Lake County Sheriff and Fire Districts.**

Lake County Sheriff Sergeant Ryan Amber reported he received email from a resident who lives on the 5900 block of Partridge who reported several subjects had tried to gain access to the resident's car but the video alarm system scared them away. President Jacob mentioned he was contacted by Deputy Oakes about the underpass at Rt 83 and Oak Grove Dr. that was painted with graffiti for the second time. Sergeant Amber will relay that information to the officers to keep eye on that area.

**Item #4: Consideration of Appointment to Village Clerk for the Village of Long Grove.**

President Jacob thanked former Village Clerk Amy Gayton for her five years of service and for staying on during the interim. Michele Schmitke volunteered to be the next Villager Clerk. President Jacob asked the Board to approve the appointment of Michele Schmitke as Village Clerk. **Trustee Borawski moved to approve the appointment of Michele Schmitke as next Village Clerk; seconded by Trustee Kritzmire.**

**ROLL CALL VOTE:**

**Borawski – aye; Kritzmire – aye; O’Connor – aye; O’Reilly – aye; Tinucci – aye; Michaud – absent.**

**(Motion carried 5 – 0; 1 absent)**

President Jacob announced that Michele will be sworn in at the next Village Board Meeting.

**Item 5: Raffle License Application: Rotary Club of Long Grove Kildeer, and Hawthorn Woods Raffle. Trustee O’Reilly motioned to approve the raffle license application; seconded by Trustee Tinucci.**

**ROLL CALL VOTE:**

**Borawski – aye; Kritzmire – aye; O’Connor – aye; O’Reilly – aye; Tinucci – aye; Michaud – absent.**

**(Motion carried 5 – 0; 1 absent)**

Trustee Borawski noted that the Raffle License application does not indicate a 501C3, tax ID number. President Jacob indicated it is important to have Village forms updated.

**Item #6: Special Events Permit Application: Irish Days, September 4-6, 2021. President Jacob said insurance policy is partially out-of-date, so he asked for approval subject to updated insurance policy. Trustee O’Reilly moved to approve Irish Days, September 4-6, 2021, subject to the submittal of updated insurance policy; seconded by Trustee Tinucci.**

**ROLL CALL VOTE:**

**Borawski – aye; Kritzmire – aye; O’Connor – aye; O’Reilly – aye; Tinucci – aye; Michaud – absent.**

**(Motion carried 5 – 0; 1 absent)**

**Item #7: Discussion and consideration of a request of the Historic Downtown Long Grove Business Association to modify requirements for auditing funds only related to the Special Service Area.**

President Jacob was told the HDLGBA didn’t make enough money to require an audit, but the item did need to go before the Board for discussion. Village Manager Jackson stated he spoke with the Village attorney who looked at resolution agreement and noted the HDLGBA is responsible for reporting finances. If the HDLGBA was looking for relief that was outside Village Manager Jackson’s authority. Trustee O’Reilly stated this came up at the last HDLGBA Board meeting and so she sent it along as a request from them. Trustee Kritzmire has requested four years in a row for a plan for how that money is to be used and reasonable results for promotion of tourism and economic development. Looking for program results as stewards of that money. Trustee O’Reilly stated she will follow up with Ryan. President Jacob would like that information. Village Manager Jackson said he would bring up at the next HDLGBA meeting. Trustee Kritzmire had concerns about how sales tax for festivals is filed with State. Attorney Filippini stated sales tax for festivals can be reported by HDLGBA or each vendor participating can file individual sales tax report. **Trustee O’Reilly moved to waive the certified audit requirement under the HDLGBA Implementation Agreement for 2020 except with respect to the SSA funds; seconded by Trustee Tinucci.**

**ROLL CALL VOTE:**

**Borawski – aye; Kritzmire – abstained; O’Connor – aye; O’Reilly – aye; Tinucci – aye; Michaud – absent.**

**(Motion carried 4– 0; 1 abstention; 1 absent)**

**Item #8: Consideration of approval of a Plat of Easement: Archer Parking Lot for Lake County Force Main Replacement.**

Village Engineer Perry stated Lake County Public Works is looking to replace the force main on Robert Parker Coffin Road. They need 108' of easement to move forward with project. **Trustee O'Reilly moved to approve the Plat of Easement; seconded by Trustee Tinucci.**

**ROLL CALL VOTE:**

**Borawski – aye; Kritzmire – aye; O'Connor – aye; O'Reilly – aye; Tinucci – aye; Michaud – absent.**

**(Motion carried 5 – 0; 1 absent)**

**Item #9: Discussion and consideration of an ordinance pertaining to the Coronavirus Local Fiscal Recovery Fund.** Attorney Filippini explained there is a document that will need to be completed by Village in order to get the money. Need to be in compliance with Federal Conflict of Interest Standards with respect to the Coronavirus Local Fiscal Recovery Funds. **Trustee O'Reilly moved to approve an ordinance to be in compliance with Federal Conflict of Interest Standards in order to secure ARPA funding; seconded by Trustee Kritzmire.**

**ROLL CALL VOTE:**

**Borawski – aye; Kritzmire – aye; O'Connor – aye; O'Reilly – aye; Tinucci – aye; Michaud – absent.**

**(Motion carried 5 – 0; 1 absent)**

**Item #10: Discussion of bid tabulation for Robert Parker Coffin Road pathway installation.** Discussion followed.

**Item #11: Consideration of approval of contract award for Robert Parker Coffin (RPC) Road pathway installation to Chicagoland Paving Contractors in the amount of \$185,000 with a 10% construction contingency for the project.** Trustee O'Connor moved to approve awarding the contract for installation of the RPC pathway installation to Chicagoland Paving Contractors in the amount of \$185,000 with a 10% construction contingency for the project; seconded by Trustee Tinucci.

**ROLL CALL VOTE:**

**Borawski – aye; Kritzmire – aye; O'Connor – aye; O'Reilly – aye; Tinucci – aye; Michaud – absent.**

**(Motion carried 5 – 0; 1 absent)**

**Item #12: No Village President or Trustee Reports.**

**Item #13: Approval of the Minutes of the Regular Village Board Meeting on July 27, 2021.** Trustee O'Reilly moved to approve the minutes of the Village Board Meeting on July 27, 2021 subject to minor corrections; seconded by Trustee Tinucci.

**ROLL CALL VOTE:**

**Borawski – aye; Kritzmire – abstain; O'Connor – aye; O'Reilly – aye; Tinucci – aye; Michaud – absent.**

**(Motion carried 4 – 0; 1 abstention; 1 absent)**

**Item #15: PUBLIC COMMENT.** Resident Amy Gayton asked how the job fair went. Village Manager Jackson replied he was waiting for report from Joanie or MaryAnne.

**Item #16: EXECUTIVE SESSION.** The Board did not enter Executive Session.

**Item #14: Village Engineer's Report.** Met with the State to discuss plans for Route 22/Route 83 which is 5-6 years away. Berm at Grove Country Club is coming down.

**Item #18: ADJOURNMENT.** At 7:44 p.m. Trustee O'Reilly moved to adjourn; seconded by Trustee Tinucci.

**ROLL CALL VOTE:**

Borawski – aye; Kritzmire – aye; O'Connor – aye; O'Reilly – aye; Tinucci – aye; Michaud – absent.

(Motion carried 5 – 0; 1 absent)