



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, September 28, 2021, at 7:00 P.M.
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

CALL TO ORDER:

At 7:00 P.M., Village President Jacob called the September 28, 2021, Village Board Meeting to Order. Village President Jacob started the meeting by reading the following statement:

“Due to the Governor’s statewide disaster declaration relating to the COVID-19 pandemic and current public health guidelines for social distancing, I have determined that it is not prudent for the members of the Village Board or staff to convene in-person for tonight’s meeting. Therefore, the members of the Village Board are attending this meeting by video conference. Those same conditions require barring access to the public for in-person attendance. In light of those limitations, the public is invited to attend and listen to the meeting through Zoom platform or by phone as indicated on the meeting agenda. To comply with the Open Meetings Act requirements for virtual meetings, tonight’s meeting is being recorded.”

OFFICIALS IN ATTENDANCE:

Village President:	Jacob
Trustees Present:	Borawski, Kritzmire, Michaud, O’Connor, O’Reilly, Tinucci
Trustees Absent:	None
Village Manager:	Jackson
Village Clerk:	Schmitke
Village Attorney:	Filippini
Village Engineer:	Perry
Director of Operations:	Rosenquist

Village Clerk Schmitke confirmed that all trustees could hear and be heard.

CALL TO ORDER

Item #1: Pledge of Allegiance

Item #2: Homeowners Associations: Estates of Oak Hills, Oak Hills.

The following homeowner association were invited to the meeting but did not have a representative in attendance: Estates of Oak Hills, Oak Hills..

Item #3: Public Comment

President Jacob noted that the Village received an e-mail from Mr. Phil Goldberg dated 9/21/21; it has been shared with the Village Board members. It is posted on the website as well. For the record, the Village has also received public comments via e-mail from Mr. Goldberg on 9/1/21, 8/24/21, 8/14/21, 6/22/21, 5/24/21, and 5/8/21. All of these were also shared with the Village Board and are posted on the website.

There were no public comments.

Item #4: Discussion of Case PCZBA21-01 (Garage Setback Variation – replacing a detached garage at 7033 North Willow Springs Road)

This topic was discussed at the September 14, 2021 Board meeting and there was no further discussion.

Item #5 Consideration of Resolution of Ordinance 2021 – O-XX approving a garage set-back variation replacing a detached garage for 7033 North Willow Springs Road

Trustee Tinucci moved to approve; seconded by Trustee Kritzmire.

ROLL CALL VOTE:

**Trustee Tinucci – aye; Trustee Kritzmire – aye; Trustee Borawski – aye; Trustee Michaud – aye; Trustee O’Connor – aye; Trustee O’Reilly – aye
(Motion carried 6-0)**

Item #6: Consideration of Resolution 2021-R-XX approving the South Krueger Road East Lane Resurfacing Project with Arrow Road Construction of Elk Grove Village for amount of \$60,972.43

Trustee O’Connor moved to approved; seconded by Trustee Michaud

ROLL CALL VOTE:

**Trustee O’Connor – aye; Trustee Michaud – aye; Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee O’Reilly – aye; Trustee Tinucci – aye
(Motion carried 6-0)**

Item #7: Consideration of Resolution 2021-R-XX approving an Intergovernmental Agreement between the Village of Long Grove and Lake County Forest Preserve for the installation of parking at Old Hicks Road and Checker Road

This item is deferred to a future Board meeting.

Item #8: Discussion and Consideration of Resolution 2021-R-XX approving the Temporary Construction and Permanent Easement agreement between the Village of Long Grove and Spartan L.P. (Neumann’s Cigars and More – 445 Robert Parker Coffin Road Long Grove, IL 60047)

Village Manager Jackson asked for a motion to approve the agreement knowing that there may be some minor text changes in the language of the agreement per review of the attorneys. Trustee O’Reilly questioned how the 50/50 split cost was determined and discussed the village covering 100% of the cost. There was further discussion and there was clarification that the parking in question would be exclusive to Cigars & More. There was a majority agreement that the 50/50 split was appropriate.

Trustee O'Connor moved to approve; seconded by Trustee Tinucci.

ROLL CALL VOTE:

Trustee O'Connor – aye; Trustee Tinucci – aye; Trustee Borawski – aye, Trustee Kritzmire – aye;
Trustee Michaud – aye; Trustee O'Reilly – nay
(Motion carried 5 – aye, 1 - nay)

Item #9: Discussion and Consideration of Resolution 2021-R-XX approving an Intergovernmental Agreement between the Village of Long Grove and the Long Grove Park District for the sale of the District's 21-Foot Access Strip to the Stempel Municipal Parking Lot for \$5000

President Jacob reported that should the Board approve the agreement the Long Grove Park District will convene a meeting of the Park District Board on Friday, October 1, 2021 to approve the agreement on their side. Trustee O'Reilly questioned paying the Park District for this access strip. There was further discussion.

Trustee O'Connor moved to approve; seconded by Trustee Kritzmire.

ROLL CALL VOTE:

Trustee O'Connor – aye; Trustee Kritzmire – aye; Trustee Borawski – aye; Trustee Michaud – aye;
Trustee O'Reilly – aye; Trustee Tinucci – aye
(Motion carried 6-0)

Item #10: Village President and Trustee Reports

No Village President report.

Trustee Michaud provided an update on the Economic Development Commission (EDC). She reported that the EDC will be meeting with Stevenson High School representatives to work on a collaboration. Trustee Michaud also discussed updating all the available properties in the village on the website which could potentially be a project done with the EDC.

Trustee O'Connor and Trustee Kritzmire discussed the Illinois Municipal League workshop that they attended. They will be sharing what they learned at the Board workshop in October.

There was discussion regarding the Herons Landing SSA Bond refinancing.

Item #11: Approval of the July and August Treasurer's Reports

Trustee Kritzmire presented the Treasurer's report.

Village Manager Jackson stated that the board will be presented with amendments to tweak the budget so that budget reporting will be clearer. He also reported that the village is current with Treasurer's Reports and Warrants.

Item #12: Village Engineer's Report

Village Engineer Perry updated the board on the upcoming projects occurring in the village. These include:

- *The repaving of South Krueger Road begins 10/11/21.*
- *The Stempel parking lot construction will begin 10/4/21. Weekly updates will be provided to Village Manager Jackson*
- *Robert Parker Coffin multi-use path construction will begin this week.*

Village Engineer Perry gave an update on the plans for the new crosswalks at Route 83 and Robert Parker Coffin road. There will be 3 new pedestrian crossing signals installed. There was discussion regarding how to ensure people stay on the walkway path into the Sunset parking lot. Perry will work on a plan to address the issue.

Village Engineer Perry provided an update on the berm on Route 53. The goal is to have all excess material removed by the end of the week.

Item #13: Approval of the Board Meeting Minutes: September 14, 2021

Village Clerk Schmitke indicated she had made an amendment to the September 14, 2021 draft minutes based on recommendations from Trustee Kritzmire in regard to Item #4. Village Clerk Schmitke read the updated section to the Board.

Trustee O’Connor moved to approve the Board Meeting Minutes of September 14, 2021 with the amendment; seconded by Trustee Kritzmire.

ROLL CALL VOTE

**Trustee O’Connor – aye; Trustee Kritzmire – aye; Trustee Borawski – aye; Trustee Michaud – abstain; Trustee O’Reilly – aye; Trustee Tinucci – aye
Motion carried (5 – aye, 1 – abstain)**

Item #14: Executive Session

The Board did not enter executive session

Item #15: Other Business

Village Director of Operations Rosenquist gave an update on the Office 365 migration as well as reviewed the guiding principles in technology procurement for the village office. .

Village Manager Jackson reported that he has been working on the employee manual and plans to have it to the Board for review. He also provided an update on the review of permit processes and flows, as well as forms and applications. He is also working on updating the space audit for the historic business district. Surveys for property maintenance issues in the historic business district have also begun.

Item #16: Adjournment

At 8:28 PM Trustee Trustee O’Connor moved to adjourn the meeting; seconded by Trustee Tinucci.

ROLL CALL VOTE

**Trustee O’Connor – aye; Trustee Tinucci – aye; Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee O’Reilly – aye
(Motion carried 5-0)**

