



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE  
Tuesday, March 8, 2022, at 7:00 P.M.  
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:00 P.M., Village President Jacob called the March 8, 2022, Village Board Meeting to Order. Village President Jacob started the meeting by reading the following statement:

*“Due to the Governor’s statewide disaster declaration relating to the COVID-19 pandemic and current public health guidelines for social distancing, I have determined that it is not prudent for the members of the Village Board or staff to convene in-person for tonight’s meeting. Therefore, the members of the Village Board are attending this meeting by video conference. Those same conditions require barring access to the public for in-person attendance. In light of those limitations, the public is invited to attend and listen to the meeting through Zoom platform or by phone as indicated on the meeting agenda. To comply with the Open Meetings Act requirements for virtual meetings, tonight’s meeting is being recorded.”*

**OFFICIALS IN ATTENDANCE:**

Village President:	Jacob
Trustees Present:	Borawski, Kritzmire, Michaud, O’Connor, Tinucci
Trustees Absent:	O’Reilly
Village Manager:	Jackson
Village Clerk:	Schmitke
Village Attorney:	Filippini
Village Engineer:	Perry
Director of Operations:	Rosenquist

Village Clerk Schmitke confirmed that all trustees could hear and be heard.

**Item #1: Pledge of Allegiance**

**Item #2: Homeowner Associations: Indian Creek Estates, Helen Dorn; Cobblestone, Michael Kiefer**

*Indian Creek Estates was invited to the meeting but did not have a representative in attendance.*

*Michael Kiefer represented Cobblestone and stated that the residents appreciate the support the village provided in regard to the solar field.*

**Item #3: Public Comment**

*Trustee Borawski acknowledged that it was International Women’s Day and wanted to recognize all the women of the Board and the Village.*

**Item #4: Public Safety Reports: Lake County Sheriff’s Office; Long Grove Fire Protection District; Countryside Fire Protection District**

*There was no public safety report.*

*There was discussion regarding distributing communication to village residents of the House Watch service available through the Lake County Sheriff’s Office during the upcoming spring break. Village Manager Jackson will follow up with Sargent Amber to see if there is any additional information that should be distributed.*

**Item #5: Village Planner’s Report**

*There was no village planner’s report.*

**Item #6: Consideration of Ordinance 2022-O-XX Approving the Minor Amendment to the Long Grove Commons Planned Unit Development, Memorializing the AC’s Approval of Internally Illuminated Signage for the Soft Wave Fish Co. at 3976 IL Route 23**

*There was discussion regarding the timeframe that signs are illuminated. Village Manager Jackson will follow up. There was also discussion regarding reviewing the illuminated signage ban. Village Manager Jackson will follow up with the Architectural Commission.*

**Trustee O’Connor moved to approve Ordinance 2022-O-XX Approving the Minor Amendment to the Long Grove Commons Planned Unit Development, Memorializing the AC’s Approval of Internally Illuminated Signage for the Soft Wave Fish Co. at 3976 IL Route 23; seconded by Trustee Michaud**

**ROLL CALL VOTE:**

**Trustee O’Connor – aye; Trustee Michaud - aye; Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Tinucci - aye  
(Motion carried 5-0)**

**Item #7: Consideration of Ordinance 2022-O-XX Approving the Amendment to Section Four of the Orchards of Long Grove Planned Unit Development Ordinance for an Exception to Chapter 3, Section 5-3-11(B), Antimonotone Regulations of the Long Grove Municipal Code to Allow for Front Loaded Garages on up to 43% of Homes within the Subdivision**

*There was discussion regarding this specific property and how to prevent similar situations in the future.*

**Trustee Tinucci moved to approve Ordinance 2022-O-XX Approving the Amendment to Section Four of the Orchards of Long Grove Planned Unit Development Ordinance for an Exception to Chapter 3, Section 5-3-11(B), Antimonotone Regulations of the Long Grove Municipal Code to Allow for Front Loaded Garages on up to 43% of Homes within the Subdivision; seconded by Trustee Michaud**

**ROLL CALL VOTE:**

**Trustee Tinucci – aye; Trustee Michaud - aye; Trustee Borawski – aye; Trustee Kritzmire – aye;  
Trustee O’Connor - nay  
(Motion carried 4-1)**

**Item #8: Village Engineer’s Report**

*Village Engineer Perry reported that the contractor has not yet provided a schedule for completion of the Stempel parking lot. Robert Parker Coffin pathway is scheduled for completion within the next 2 weeks.*

*Village Engineer Perry indicated that he is reviewing options for adding additional sidewalk to the northwest corner of Robert Parker Coffin Road and Route 83. Village Engineer Perry will follow up with IDOT to clarify the possibility of expanding the area by hard topping the section with brick or asphalt.*

*There was discussion regarding the public meeting to address Checker Road traffic calming options. The meeting was originally planned for March 22, 2022. School Districts 96 and 125 are both on spring break that week. To allow for residents that may be out of town, the meeting will be rescheduled to April 12, 2022.*

*Village Engineer Perry reported that he had met with Trustee Tinucci and Trustee O’Reilly on Village Hall expansion plans. Challenges include the current septic system and also how an expansion impacts parking. Trustee Tinucci indicated that providing a clean and safe workplace is the priority. The topic will be on the agenda for the upcoming Board strategic planning workshop. Village Engineer Perry will put together a sewer project proposal and submit it to Village Manager Jackson.*

*Village Engineer Perry reported that the Robert Parker Coffin Road Covered Bridge APWA Project of the Year award ceremonies are scheduled. Village Engineer Perry and Trustee O’Connor will be in attendance. Village Manager Jackson will notify members of the Historical Society in case they would like to attend as well.*

*Village Engineer Perry reported that Ela township will address the west transition plate on the covered bridge on March 21, 2022. Village Manager Jackson will communicate this information to the village.*

**Item #9: Discussion and Consideration of Resolution 2022-R-XX Approving the Resurfacing of Port Clinton Road from Route 83 to the Intersection of Forest Glen, to Replace Robert Parker Coffin Road**

*Village Engineer Perry reported that Ela township and Kildeer have submitted their information for the joint bid for the 2022 road maintenance program. The proposal is ready to be submitted to IDOT for review and approval with a projected bid opening date of March 31, 2022. Village Engineer Perry reported that due to the condition of the pavement core on a section of Robert Parker Coffin Road he recommends addressing this section as a separate project. He recommends that the resurfacing of Port Clinton Road from Rte 83 to the intersection of Forest Glen replace the Robert Parker Coffin Road work in the 2022 Road Maintenance Program.*

*Village Engineer Perry will continue to look at options for addressing Robert Parker Coffin Road.*

**Trustee O’Connor moved to approve Resolution 2022-R-XX Approving the Resurfacing of Port Clinton Road from Route 83 to the Intersection of Forest Glen, to Replace Robert Parker Coffin Road; seconded by Trustee Kritzmire**

**ROLL CALL VOTE:**

**Trustee O'Connor – aye; Trustee Kritzmire - aye; Trustee Borawski – aye; Trustee Michaud – aye; Trustee Tinucci - aye  
(Motion carried 5-0)**

**Item #10: Consideration of Approval of Resolution 2022-R-XX for Long Grove Investments Request for a Waiver of Connection to the Long Grove Water Supply for Certain Wells on the Fountain Square Properties**

*There was discussion regarding the status of decommissioned wells in the downtown area. Trustees asked for additional information and expressed reservation for granting a waiver until the status of all wells is clarified. Village Manager Jackson asked that trustees forward to him any specific questions they have on this issue as soon as possible so that he can follow up.*

*There was no motion to approve Resolution 2022-R-XX for Long Grove Investments Request for a Waiver of Connection to the Long Grove Water Supply for Certain Wells on the Fountain Square Properties*

**Item #11: Consideration of Approval of Resolution 2022-R-XX for Midwest Capital's Request for a Waiver of Connection to the Long Grove Water Supply for the Well on the Mill Pond Properties**

*There was no motion to approve Resolution 2022-R-XX for Midwest Capital's Request for a Waiver of Connection to the Long Grove Water Supply for the Well on the Mill Pond Properties*

**Item #12: Village President and Trustee Reports**

*President Jacob reported that he will be attending the upcoming Route 53 Task Force meeting.*

*Trustee Borawski reported that he had been made aware that House Bill 4356 has been called in committee. This bill focuses on carpet recyclability and the potential to work with the carpet industry on this issue.*

*Trustee Kritzmire indicated that she met with Director of Operations Rosenquist for budget review. Trustee Kritzmire also reported that the TIF joint review board zoom meeting is March 17, 2022 at 7am. They will be reviewing minutes, financials and projects.*

*Trustee Michaud reported that she was unable to attend the recent EDC meeting but Village Manager Jackson and Roger Goble were in attendance and provided an update. Village Manager Jackson reported the EDC discussed strengthening relationships with various businesses as well as projects that are moving forward. They also discussed the Village LinkedIn account and Village Manager Jackson asked Board trustees to connect to the village LinkedIn. The EDC is waiting for direction from the Board following the Board's upcoming strategic planning meeting. Roger Goble recommended the trustees review the Lake County Commissions report on infrastructure needs in Lake County.*

*Trustee Tinucci reported that the village charges \$10.50/1000 gallons of water. The minimum charge per building is \$100/qtr. Trustee Tinucci suggested the board review rates in the future as well as consider a system maintenance charge. Trustee Kritzmire indicated that a rate review analysis has been completed recently.*

**Item #13: Village Manager’s Report**

*Village Manager Jackson reported that he had distributed a list of current projects to the Board.*

*Village Manager Jackson is meeting with village resident Ankur Jain on March 10, 2022 at 10 am in regard to climate control solutions. This will be a zoom presentation and any trustees that are interested may attend.*

*Village Manager Jackson will be meeting with the Village Manager of Buffalo Grove and Lake County DOT on March 23, 2022 to review the upcoming Aptakistic Rd and Arlington Heights Rd projects.*

*Village Manager Jackson met with the Executive Director of the Lake Zurich Chamber of Commerce to talk about opportunities to further promote the Long Grove business community. He will attend their next board meeting in April*

*Village Manager Jackson and village staff are working on preparing the budget presentation for the March 22, 2022 board meeting.*

**Item #14: Approval of the February 2022 Pay Warrant**

*Trustee Tinucci questioned the snow plowing/salting portion of the invoice for the senior center sidewalk. Village Manager Jackson will get confirmation regarding this.*

**Trustee Kritzmire moved to approve the February 2022 Pay Warrant; seconded by Trustee O’Connor**

**ROLL CALL VOTE:**

**Trustee Kritzmire – aye; Trustee O’Connor - aye; Trustee Borawski – aye; Trustee Michaud – aye; Trustee Tinucci - aye  
(Motion carried 5-0)**

**Item #15: Approval of the Board Meeting Minutes: February 22, 2022**

*Village Clerk Schmitke reported that Village Attorney Filippini proposed the following change:*

*“Item #5: Discussion of an Amendment to Section Four of the Orchards of Long Grove PUD Ordinance for an Exception to Chapter 3, Section 5-3-11(B), Antimonotone Regulations of the Long Grove Municipal Code to Allow for Front Loaded Garages on up to 43% of Homes within the Subdivision*

*Trustee Tinucci moved to direct Village Counsel to prepare the required ordinance to approve an Amendment to Section Four of the Orchards of Long Grove PUD Ordinance for an Exception to Chapter 3, Section 5-3-11(B), Antimonotone Regulations of the Long Grove Municipal Code to Allow for Front Loaded Garages on up to 43% of Homes within the Subdivision; seconded by Trustee Michaud.”*

**Trustee O’Connor moved to approve the Board Meeting Minutes: February 22, 2022 with the amendment to Item #5; seconded by Trustee Michaud.**

**ROLL CALL VOTE:**

**Trustee O'Connor – aye; Trustee Michaud - aye; Trustee Borawski – aye; Trustee Kritzmire – abstain; Trustee Tinucci - aye  
(Motion carried 4-aye, 1-abstain)**

**Item #16: EXECUTIVE SESSION**

*The board did not enter executive session.*

**Item #17: OTHER BUSINESS**

*There was no other business.*

**Item #18: ADJOURNMENT**

**At 9:04 PM Trustee O'Connor moved to adjourn the meeting; seconded by Trustee Tinucci.**

**ROLL CALL VOTE**

**Trustee O'Connor – aye; Trustee Tinucci – aye; Trustee Borawski – aye; Trustee Kritzmire – aye;  
Trustee Michaud - aye**

**(Motion carried 5-0)**