



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE**  
**Tuesday, March 22, 2022 at 7 P.M.**  
**3110 RFD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER**

At 7 p.m., Village President Jacob called the March 22, 2022, Village Board Meeting to order.

**OFFICIALS IN ATTENDANCE:**

|                       |  |
|-----------------------|--|
| Village President:    | Jacob  |
| Trustees:             | Kritzmire, Michaud, O'Connor, Tinucci,<br>Borawski (remote), O'Reilly (remote)<br>Shlagman |
| Village Deputy Clerk: | Village Manager Jackson, Assistant Village Manager   |
| Also Present:         | Rosenquist, Village Counsel Pickrell, Village Engineer<br>Perry                            |

**Trustee O'Connor moved to approve attendance electronically for Trustee Borawski due to business and Trustee O'Reilly due to illness; seconded by Trustee Michaud.**  
**Voice Vote: All ayes; no nays; motion carried.**

**Item #1: Recitation of the Pledge of Allegiance**

**Item #2: Homeowner Associations:**

**Prairie Trails – Mark Paccini – Not present.**

**Preserve of Long Grove – Marc Downs - Present.**

Marc Downs from the Preserve of Long Grove HOA reported that his subdivision is working on water supply issues - radium removal. Lake County and engineer are involved in working out issues. President Jacob stated Village needs to be proactive and reach out to Lake County for help to come up with some interim solutions. In August there will be a new HOA board announced. Ben Miller will be next HOA president.

**Item #3: Public Comment:**

No public comment.

**Item #4: Village Planner's Report:**

Taylor Wegrzyn from the Village of Mundelein provided a written report.

**Item #5: Consideration of Approval of Resolution 2022-R-XX Allowing for Modifications to the Buildable Area of 1143 Steeple Drive, Lot 8 (Steeple View Subdivision PUD Allows for Modifications with Board Approval).**

In trying to protect trees, asking for placement of house to be repositioned. Taylor reported that this was reviewed by PCZBA who okayed this plan; modification of lot requires a resolution.

**Trustee Kritzmire moved to approve modifications to buildable area of 1143 Steeple Drive, Lot 8; seconded by Trustee Michaud.**

**ROLL CALL VOTE:**

**Borawski - aye; Kritzmire - aye; Michaud - aye; O'Connor - aye; O'Reilly - aye; Tinucci - aye.**  
**(Motion carried 6 - 0).**

**Item #6: Village Engineer's Report:** Looking to finalize Stempel and Robert Parker Coffin Road path. Documents sent to State to increase landing area at northwest corner of intersection. Waiting to hear back from IDOT.

Traffic calming public meeting scheduled for April 12. Trustee Borawski asked if there is a plan to notify the community. Village Manager Jackson responded that notification will be made through Constant Contact, social media, Village website, and electronic news. Trustee Borawski asked that notification be sent to HOAs in surrounding area.

Road Maintenance Program - sent project information to IDOT for approval. Need for approval because of use of MFT and Rebuild Illinois funds. Bid opening April 7 at 10 a.m.

Village Hall Expansion - soil borings to be done costing \$500 to see if septic can be expanded.

American Public Works Association (APWA) Award - Trustee O'Connor and Village Engineer Perry met with American Public Works Association to receive the Chicago Metro Chapter Project of the Year Award for Historical Restoration Preservation Less Than \$5 Million Category.

Traffic light installation at Old McHenry Rd and Robert Parker Coffin Rd by Lake County will be delivered and installed March/April.

Ela Township added padding to bridge transition plate on west side of bridge, which will help reduce noise when vehicles drive on bridge and will protect the structure.

Grove Berm Project - Contractor was on site to do remainder of the work. Village Engineer Perry drove by and determined it looks good. Waiting for as-built survey to confirm that what looks good actually is good. Once the trees hit leaf out, Urban Forest Management will go out there to take an inventory and look at the condition of the trees. Once that's done, completion of the project will be approved and the Grove will be responsible for the trees during a three-year maintenance period.

Harbor Chase and New Perspective - Trustee Kritzmire asked about the landscaping at these two facilities. Village Manager Jackson and Village Engineer Perry will be meeting with Harbor Chase the following week. Were able to secure previous settlement check with the Grove.

Trustee Michaud brought up a safety concern at the downtown intersection [Old McHenry and Robert Parker Coffin (RPC) Roads] where people are illegally turning right on red. Eastbound on RPC and southbound on Old McHenry the no turn sign is at the corner where one stops but sign cannot be seen. Trustee Michaud asked if a sign could be located directly across the road where drivers can see the sign. Village Engineer Perry will speak with Lake County and request additional sign be added at intersection.

Trustee O'Reilly questioned what the size and temporary nature of a berm at 3372 Old McHenry Road (lot number 39) will be. Village Engineer Perry responded that the resident is building a garden and the earth that's being dug up will be temporarily stored on the west side of the property at a height of 4'-5' high temporary berm on west side of lot. The berm is situated on a private road and not on Old McHenry Road.

**Item #7: Special Events Permit Application: Craft Beer Fest, April 30, 2022, Stempel Parking Lot.** Trustee Borawski had concerns about how tents will be mounted without poking holes in new asphalt. Village Manager Jackson replied tents will not be anchored into asphalt.

**ROLL CALL VOTE:**

**Trustee Kritzmire moved to approve special event Craft Beer Fest, April 30, 2022, Stempel Parking Lot; seconded by Trustee O'Connor.**

**Kritzmire - aye; Michaud - aye; O'Connor - aye; O'Reilly - aye; Tinucci - aye; Borawski - aye. (Motion carried 6 - 0).**

Trustee O'Connor commented when she wants to exit eastbound from Stempel Lot near Chatterbox, there's not enough room to get through because of cars parked by the dumpsters. Village Manager Jackson will meet with property owner to discuss.

**Item #8: Consideration of Approval of Ordinance Amending FY 21-22 Adopted General Infrastructure, MFT and TIF Budgets (Adopted FY 21-22 Budget 2021-O-05).**

Tabled.

**Item #9: Presentation and Discussion of the Proposed FY 22-23 General, Infrastructure and Other Funds, Revenues and Expenditures.**

Village Manager Jackson provided spreadsheets of the proposed budget showing revenues and expenditures, as well as projections for upcoming fiscal year 2022-23.

Public hearing on budget is scheduled for Tuesday, April 12, 2022. Board may potentially adopt budget on April 12 short of any amendments.

General fund shows projected \$3.4 million in revenues and \$2.82 million in expenditures. Extremely conservative on projections of expenditures. To strengthen information technology infrastructure and provide for potentially moving to the Cloud, information technology budget item was increased. Village President Jacob questioned equipment savings and new leases. Village Manager Jackson replied staff is looking at copier/printer services with four bids coming in. Looking at 67% reduction in copier costs. Money in budget for traffic calming. Over the past year, there was a drop in personnel expenses due to reduction in staffing. Trustee O'Connor asked if current staff is sufficient. Village Manager Jackson responded that he's still assessing whether more administrative/clerical support is needed. Trustee Kritzmire suggested if technology could do the mundane, it would free up personnel to do more interesting things. It would be beneficial to spend some money on staff development opportunities.

Director of Operations Rosenquist explained the amount in the MFT fund and the Rebuild Illinois fund.

Board and Staff continued discussion/clarification on other budget items.

**Item #10: Village President and Trustee Reports.**

**President Jacob** - The third Route 53 taskforce took place on March 14. Two presentations were made: 1) open lands GIS mapping tool presentation; 2) presentation by Barbara Klipp discussing why Route 53 corridor should be a greenway-type trail. Also talked about preserving land with nature, conservancies, trees, etc. There are economic benefits, stormwater management, native vegetation. Suggested posting materials from meeting on website.

Vernon Township Energy Commission meeting upcoming, which Village President Jacob plans to attend.

**Trustee Borawski** - nothing to report.

**Trustee Kritzmire** - Joint Review Board meetings took place. Three taxing body attendees - Long Grove Fire Chief Paul Segalla, the controller for College of Lake County, the director of Vernon Library. Not many projects over last year. Conversations ongoing on South Gateway TIF.

**Trustee Michaud** - attended presentation at Morton Arboretum about the Chicago Region Carbon Program. Long Grove could potentially qualify to grow trees and get money for it. Waiting for information to see if Long Grove qualifies for that.

**Trustee O'Connor** - nothing to report.

**Trustee O'Reilly** - planning tentative celebration the Thursday before Strawberry Fest for dedication of the bridge, dedication of the park, and projects that began two years ago. Trustee O'Connor remarked that the property owners who gave up their easements so a new pathway could be built to connect downtown to Sunset Grove, should be recognized/thanked. Village Manager Jackson will follow up.

**Trustee Tinucci** - nothing to report.

**Item #11: Village Manager's Report**

Village Manager Jackson reported ComEd was out pruning trees on Old Hicks prior to Village being notified that date was moved up for pruning. Arborist sent out and was able to curtail the pruning until residents could be notified about new dates.

Staff did an analysis on permits issued over a three-year period that failed on first inspections. Eighty-two percent of those projects passed inspection the first time out. Staff is looking at ways to streamline permit process and is also looking at permit fees to see if there is potential for reducing costs. Staff made decision to find a way to do partial approvals giving life-safety issues a priority.

Village Manager Jackson will be meeting with Lake County Forest Preserve about screening project at Buffalo Creek Park.

On May 28 there will be a Blue Star Memorial Dedication to honor service members The dedication will be held at Buffalo Creek Park and is being organized by Long Grove Kildeer Garden Club. The garden club is asking for support. Ela Township will do the installation at no cost as an intergovernmental courtesy. Staff is working with pastor from Long Grove Community Church to provide singers and pastor will perform benediction.

Village Manager Jackson set up a meeting with the new Long Grove Fire Chief to talk about tapping into the municipal water system. Also, the fire department is looking to add a garage to the back of their complex and add a new stone monument sign.

**Item #12: Review of the February 2022 Treasurer's Report. Trustee Kritzmire moved to accept monthly Treasurer's Report; seconded by Trustee O'Connor.**

**ROLL CALL VOTE:**

**O'Connor - aye; O'Reilly - aye; Tinucci - aye; Borawski - aye; Kritzmire - aye; Michaud - aye. (Motion carried 6 - 0).**

**Item #13: Approval of the Board Meeting Minutes: March 8, 2022**

Trustee O'Connor moved to approve the Board Meeting Minutes for March 8, 2022; seconded by Trustee Michaud.

**ROLL CALL VOTE:**

O'Reilly - aye; Tinucci - aye; Borawski - aye; Kritzmire - aye; Michaud - aye; O'Connor - aye.

Motion carried 6 - 0.

**Item #14: Executive Session: Personnel [5 ILCS 120/2(c) (1, 3)], Pending or Threatened Litigation [5 ILCS 120/2(c) (11)], Acquisition and Disposition of Property [5 ILCS 120/2(c) (5, 6)].**

No Executive Session.

**Item #15: OTHER BUSINESS:**

No Other Business.

**Item #16: ADJOURNMENT.**

At 8:25 p.m. Trustee O'Connor moved to adjourn; seconded by Trustee O'Reilly.

Voice vote: All ayes; no nays; motion carried. Meeting adjourned.