



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE  
Tuesday, September 27, 2022 at 7:00 P.M.  
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:00 P.M., Village President Jacob called the September 27, 2022 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President:	Jacob
Trustees Present:	Borawski, Kritzmire, Michaud (remote), O'Connor, O'Reilly (remote), Tinucci
Trustees Absent:	None
Village Manager:	Jackson
Village Clerk:	Schmitke
Village Attorney:	Filippini
Village Engineer:	Perry

**Trustee Kritzmire moved to approve attendance remotely for Trustee Michaud and Trustee O'Reilly; seconded by Trustee O'Connor**

**ROLL CALL VOTE:**

**Trustee Kritzmire – aye; Trustee O'Connor – aye; Trustee Borawski – aye; Trustee Tinucci – aye  
(Motion carried 4-0)**

**Item #2. Pledge of Allegiance**

**Item #3. Homeowner Associations: George Meschbach, Mardan Woods; Adrian Radosav, Oak Hills #1; Deb Gammon, Estates of Oak Hills #2**

*Mardan Woods, Oak Hills, and Estates of Oak Hills were invited to attend the meeting but did not have a representative in attendance.*

**Item #4. Public Comment**

*Village President Jacob stated that the Village received written comments from Ben Finch. The comments were shared with the Village Board members. The comments are posted on the Transparency section of the Village website.*

*Chris Maier, 371 Cherry Valley Road, Vernon Hills asked for assistance from the Village regarding property issues with the owner of the property that backs up to hers. Village manager Jackson will*

*discuss the issue with Village Attorney Fillipini and Village Engineer Perry and follow up with Ms. Maier.*

**Item #5. Public Safety Reports – Lake County Sheriff’s Office; Long Grove Fire Protection District; Countryside Fire Protection District**

*Sargent Kaiser reported that Safety Officers from the Community Services division of the Lake County Sheriff’s office have been meeting with homeowners to review general safety and security procedures. It was suggested that this service be advertised to HOAs and other communities throughout Long Grove.*

*Sargent Kaiser reported that Lake County Sheriff’s Officers experienced only minor incidents at Apple Fest 2022.*

*Sargent Kaiser reported that the Lake County Sheriff’s office is performing a staffing analysis and review of procedures. They will be reaching out to meet with contract communities.*

**Item #6-#23: Consent Agenda**

*There was discussion regarding the number of upcoming events and the noise levels and length of these events.*

**Trustee Kritzmire moved to approve the Consent Agendas items as follows with the concession that all music at outdoor events ceases at 10PM:**

- 6. Ratification of Approval of a Special Event Application submitted by Metro North, Inc. for “Pilates Morning” for September 10, 2022, held at Brothers Field**
- 7. Ratification of Approval of a Special Event Application submitted by Buffalo Creek Brewing for a Performance by the Lake County Symphony Orchestra for September 11, 2022, held at Buffalo Creek Brewing**
- 8. Ratification of Approval of a Raffle License submitted by the Lake County Symphony Orchestra for September 11, 2022, held at Buffalo Creek Brewing.**
- 9. Ratification of Approval of a Special Event Application submitted by Metro North, Inc. for a Karaoke Night for September 16, 2022, to be held at Brothers Field.**
- 10. Consideration of Approval of a Special Event Application submitted by Metro North, Inc. for Karaoke Nights for October 7<sup>th</sup>, and October 28, 2022, to be held at Brothers Field**
- 11. Consideration of Approval of a Special Event Application submitted by All Community Events for the Long Grove Prairie State Half Marathon, 10K and Octoberfest 5K for October 1, 2022**
- 12. Consideration of Approval of a Special Event Application submitted by Metro North, Inc. for the “Country Fest” for October 1, 2022, to be held at Brothers Field**
- 13. Consideration of Approval of a Special Event Application submitted by Metro North, Inc. for “A Fairy Halloween” for October 15, 2022 (rain date October 16, 2022), to be held at Brothers Field**
- 14. Consideration of Approval of a Special Event Application submitted by Metro North, Inc. for a “Blues Fest” for October 15, 2022, to be held at Brothers Field**
- 15. Consideration for Approval of a Special Event Application submitted by Metro North, Inc. for a “Halloween Spooktacular Show” for October 21, 2022, to be held at Brothers Field**
- 16. Consideration of Approval of a Special Event Application submitted by Metro North, Inc. for the “Country Fest” for October 22, 2022, to be held at Brothers Field**

17. Consideration for Approval of a Raffle License submitted by the Country Meadows Elementary PTO for October 27, 2022, held at the Country Meadows Elementary School.
18. Consideration for Approval of a Special Event Application submitted by Metro North, Inc. for a “Season End Party” for October 29, 2022, to be held at Brothers Field.
19. Consideration for Approval of a Special Event Application for the Long Grove Turkey Trot 5K and 8K on November 24, 2022.
20. Ratification of Approval of the August 2022 Bill List/Pay Warrant
21. Consideration of Approval of the August 2022 Treasurer’s Report
22. Consideration of Approval of the Executive Session Minutes: August 23, 2022, Subject to Non- Substantive Revisions
23. Consideration of Approval of the Board Meeting Minutes: August 23, 2022, Subject to Non- Substantive Revisions

; seconded by Trustee O’Reilly

**ROLL CALL VOTE:**

Trustee Kritzmire – aye; Trustee O’Reilly – aye; Trustee Borawski – nay; Trustee Michaud – aye; Trustee O’Connor – nay; Trustee Tinucci - aye  
(Motion carried 4-2)

**Item #24 Village Planner’s Report (Planner Wegrzyn)**

*Village Planner Wegrzyn provided an update on the status of projects and activities of the Long Grove Plan Commission and Zoning Board of Appeals, Conservancy and Scenic Corridor Committee and the Architectural Commission.*

**Item #25 Discussion and Consideration of an Ordinance Approving a Minor Amendment to the Sunset Grove HR-1 Highway Retail Planned Unit Development Regarding Self-Illuminated and Internally Illuminated Signs.**

*There was discussion confirming that every proposed sign will still have to go through the Architectural Commission approval process.*

**Trustee Tinucci moved to approve an Ordinance Approving a Minor Amendment to the Sunset Grove HR-1 Highway Retail Planned Unit Development Regarding Self-Illuminated and Internally Illuminated Signs; seconded by Trustee Kritzmire**

**ROLL CALL VOTE:**

Trustee Tinucci – aye; Trustee Kritzmire – aye; Trustee Borawski – aye; Trustee Michaud – aye; Trustee O’connor – nay; Trustee O’Reilly - aye  
(Motion carried 5-1)

**Item #26. Village Engineer’s Report (Village Engineer Perry)**

*Village Engineer Perry provided updates on the following projects:*

- *A sanitary sewer backup occurred downtown and the Lake County Public Works responded and*

*cleared the blockage and will follow up to ensure the pipes are clean and in good condition. There will be a review of properties that have permitted grease traps.*

- *Stempel Parking Lot project is complete*
- *The 2022 Road Maintenance Program project is complete*
- *The Preventative Pavement Maintenance project is complete*
- *Checker Road Traffic Calming beta testing is ongoing. In addition, the Cook County Highway Department and Buffalo Grove will share data collected by drone for Checker and Schaeffer Roads. The temporary choker placement is scheduled for the week of October 3, 2022 and will be in place for two weeks.*
- *The village is reviewing options to reconfigure and rehab the current Village Hall property/building. All options for the Village Hall Expansion are still being considered.*
- *Pre-final design plans for Illinois Route 22 widening are expected in February 2023. IDOT and the Village are going to re-engage in Landscaping Enhancement discussions.*
- *Archer parking lot lights have been on 24/7 due to a faulty connector. An electrician is being contacted to correct the issue. The bioswales are in need of maintenance and a proposal is being prepared to take care of the issue.*

**Item #27. Ratification of Approval of a 90 Day Extension for the Water Plant Operations Agreement with Gewalt Hamilton**

*Village Manager Jackson reported that the RFP is currently being reviewed by legal.*

**Trustee Borawski moved to approve a 90 Day Extension for the Water Plant Operations Agreement with Gewalt Hamilton; seconded by Trustee Tinucci**

**ROLL CALL VOTE:**

**Trustee Borawski – aye; Trustee Tinucci – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee O’connor – aye; Trustee O’Reilly - aye  
(Motion carried 6-0)**

**Item #28. Discussion and Consideration of a Resolution for Illinois Transportation Enhancement Program Grant Funding**

*Village Engineer Perry reviewed the ITEP Grant Funding Proposal for building a pathway along Old McHenry Rd. The grant requires an 80/20 match with the Village match estimated to be \$570,000. Village Engineer Perry reviewed the phases of the project should the village receive the grant. There is an anticipated start date of 2025. There was discussion regarding the cost of maintenance of a pathway as well as the desire for pathways throughout the village and other services that would serve the entire village.*

**Trustee Kritzmire moved to approve a Resolution for Illinois Transportation Enhancement Program Grant Funding; seconded by Trustee O’Connor**

**ROLL CALL VOTE:**

**Trustee Kritzmire – aye; Trustee O’Connor – aye; Trustee Borawski – aye; Trustee Michaud – aye; Trustee O’Reilly – nay; Trustee Tinucci - nay  
(Motion carried 4-2)**

**Item #29. Discussion and Consideration of Approval of an Ordinance Amending Section 12-1-2 of the Long Grove Village Code Regarding Fees**

*Village staff has reviewed reducing the costs of fees applied to permits in the village by removing application fees associated with remove and replace permits for various projects. There is a loss in revenue associated with this. However, through the use of technology, this process will streamline and expedite the permit process, freeing up village staff time and reducing fees to residents and business owners. Virtual inspections are also being considered.*

**Trustee Tinucci moved to approve an Ordinance Amending Section 12-1-2 of the Long Grove Village Code Regarding Fees; seconded by Trustee O'Connor**

**ROLL CALL VOTE:**

**Trustee Tinucci – aye; Trustee O'Connor – aye; Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee O'Reilly - aye  
(Motion carried 6-0)**

**Item #30 Consideration of Approval of an Ordinance providing for the Amendment and Restatement of Tax Increment Allocation Revenue Bonds of the Route 83/Downtown Tax Increment Financing District of the Village of Long Grove Series 2009A, Series 2011A, Series 2016A**

**Item #31 Consideration of Approval of an Ordinance providing for the Amendment and Restatement of Tax Increment Allocation Revenue Bonds of the Route 83/Downtown Tax Increment Financing District of the Village of Long Grove Series 2009B, Series 2016B, Series 2018B**

**Trustee Kritzmire moved to approve Item #30 Consideration of Approval of an Ordinance providing for the Amendment and Restatement of Tax Increment Allocation Revenue Bonds of the Route 83/Downtown Tax Increment Financing District of the Village of Long Grove Series 2009A, Series 2011A, Series 2016A with the provision that the effective date is 10/1/22 AND Item #31 Consideration of Approval of an Ordinance providing for the Amendment and Restatement of Tax Increment Allocation Revenue Bonds of the Route 83/Downtown Tax Increment Financing District of the Village of Long Grove Series 2009B, Series 2016B, Series 2018B with the provision that the effective date is 10/1/22; seconded by Trustee O'Reilly**

**ROLL CALL VOTE:**

**Trustee Kritzmire – aye; Trustee O'Reilly – aye; Trustee Borawski – aye; Trustee Michaud – aye; Trustee O'Connor – aye; Trustee Tinucci - aye  
(Motion carried 6-0)**

**Item #32 Village President and Trustee Reports**

**•President Jacob –**

*Reported the Tri-County Access Project has been removed from the regionally significant project list*

**•Trustee Borawski –**

*Provided an update from the recent SWALCO meeting.*

•Trustee Kritzmire

*No report*

•Trustee Michaud

*No report*

•Trustee O'Connor

*Thanked the HDLGBA and Ryan Messner for providing a tent and spot at Apple Fest for the Green Corridor Coalition information table.*

•Trustee O'Reilly

*No report*

•Trustee Tinucci

*No report*

**Item #33 Village Manager's Report (Village Manager Jackson)**

*Village Manager Jackson reported that he has sent the draft Special Event Ordinance to board members and asked that everyone review and forward comments.*

*Village Manager Jackson will be presenting to the board a consultant proposal for a hotel feasibility study.*

*Insurance RFPs and renewals are being prepared for property/casualty, workers compensation and healthcare.*

**Item #34. EXECUTIVE SESSION: Personnel [5 ILCS 120/2(c) (1, 3)], Pending or Threatened Litigation [5ILCS120/2(c) (11)], Acquisition and disposition of property [5 ILCS 120/2(c) (5, 6)] Investments [5 ILCS120/2(c)(7)]**

**At 9:09 PM Trustee Kritzmire moved to go into Executive Session to discuss Pending or Threatened Litigation [5ILCS120/2(c) (11)], Review of Executive Session Minutes and Semi-Annual Review of Executive Session Minutes; seconded by Trustee O'Connor**

**ROLL CALL VOTE:**

**Trustee Kritzmire – aye; Trustee O'Connor – aye; Trustee Borawski – aye; Trustee Michaud – aye; Trustee O'Reilly – aye; Trustee Tinucci - aye  
(Motion carried 6-0)**

*At 9:23 Village President Jacob reconvened the Village Board meeting.*

**Item #35 Consideration of Approval, and Retention of Confidentiality, of Executive Session Minutes From: August 9, 2016; August 23, 2016; March 28, 2017; April 10, 2018; September 25,**

**2018; October 23, 2018; February 26, 2019; April 9, 2019; May 28, 2019; September 10, 2019; January 21, 2020; February 11, 2020; June 23, 2020; September 22, 2020; September 28, 2020; October 5, 2020; October 13, 2020; March 23, 2021; March 25, 2021; April 13, 2021; April 14, 2021; April 15, 2021; April 17, 2021; May 20, 2021; May 25, 2021; May 25, 2021, May 26, 2021; July 13, 2021**

Trustee Borawski moved to approve the Executive Session Minutes as set forth on the agenda (Item #35) subject to minor edits; seconded by Trustee O'Connor

**ROLL CALL VOTE:**

Trustee Borawski – aye; Trustee O'Connor – aye; Trustee Kritzmire – aye; Trustee Michaud – abstain; Trustee O'Reilly – aye; Trustee Tinucci - abstain  
(Motion carried 4 – aye, 0- nay, 2 – abstain)

**Item #36 Consideration to Release or Maintain Confidentiality of Executive Session Minutes**

Trustee Tinucci moved to maintain as confidential all of the confidential minutes of the Village Board; seconded by Trustee Kritzmire

**ROLL CALL VOTE:**

Trustee Tinucci– aye; Trustee Kritzmire – aye; Trustee Borawski – aye; Trustee Michaud – aye; Trustee O'Connor – aye; Trustee O'Reilly - aye  
(Motion carried 6-0)

**Item #37. ADJOURNMENT: Next Regular Village Board Meeting October 11, 2022**

At 9:26 PM Trustee O'Connor moved to adjourn the meeting; seconded by Trustee Michaud

**ROLL CALL VOTE:**

Trustee O'Connor - aye; Trustee Michaud – aye; Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee O'Reilly– aye; Trustee Tinucci - aye  
(Motion carried 6-0)