



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE**  
**Tuesday, October 25, 2022 at 7:00 P.M.**  
**3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:00 P.M., Village President Jacob called the October 25, 2022 Village Board Meeting to Order.

President Jacob indicated that the board had received information that a resident watching the previous board meeting via Zoom had difficulty with the audio. Village President Jacob asked that if anyone attending the board meeting via Zoom was having difficulty hearing the meeting to let the board know.

**OFFICIALS IN ATTENDANCE:**

Village President:	Jacob
Trustees Present:	Michaud, O'Connor, O'Reilly, Tinucci
Trustees Absent:	Borawski, Kritzmire
Village Manager:	Jackson
Village Clerk:	Schmitke
Village Attorney:	Filippini
Village Engineer:	Perry
Assistant Village Manager:	Wiak

**Item #2. Pledge of Allegiance**

**Item #3. Homeowner Associations: Noam Alon, Bennington HOA; Sebastian Pigeon, Oak Island HOA**

*Bennington HOA was invited to attend the meeting but did not have a representative in attendance. Trustee O'Connor is a resident of Bennington and did not have a report.*

*Sebastian Pigeon, Oak Island HOA attended the meeting. Mr. Pigeon reported that residents in Oak Island are concerned about speeding on Cuba Rd. He stated that residents would like to consider signs and/or speed bumps. Village President Jacob referenced the current Checker Road speed study that is currently under way and that information gained from that study could be used to analyze other situations. Mr. Pigeon reported graffiti in the neighborhood and Village Manager Jackson will follow up.*

**Item #4. Public Comment**

*Village President Jacob reported that a public comment in regard to the bridge lighting ceremony had been received via email. The comments were distributed to the board and are posted under the transparency tab on the Village website.*

*There was clarification that the Holiday Bridge Lighting event is beneficial to the whole downtown and hosted by the Historical Society.*

**Item #5. Public Safety Reports – Lake County Sheriff’s Office; Long Grove Fire Protection District; Countryside Fire Protection District**

*Sargent Kaiser reported that a suspect that was allegedly involved in a Long Grove burglary has been arrested in Colorado. Sgt Kaiser is working with Village Manager Jackson to plan a town hall event to raise awareness of public safety services available to residents. Sgt Kaiser also addressed Mr. Pigeons concerns regarding speeding around the Oak Island neighborhood and indicated he would work on increasing patrols in that area when able. It was suggested that an increase in patrols on the church side of Robert Parker Coffin Road be considered as well.*

**Item #6-#7: Consent Agenda**

**Trustee O’Reilly moved to approve the Consent Agendas items as follows:**

- 6. Consideration of Approval of the September 2022 Treasurer’s Report**
- 7. Consideration of Approval of the Board Meeting Minutes: October 11, 2022, Subject to Non- Substantive Revisions**

**; seconded by Trustee Michaud**

**ROLL CALL VOTE:**

**Trustee O’Reilly –aye; Trustee Michaud – aye; Trustee O’Connor – aye; Trustee Tinucci – aye (Motion carried 4-0)**

**Item #8. Village Planner’s Report (Planner Wegrzyn)**

*Village Planner Wegrzyn provided an update on the status of projects and activities of the Long Grove Architectural Commission and the Plan Commission and Zoning Board of Appeals.*

*Village Manager Jackson reported that the program to reduce the cost on remove and replace applications on-line is in place. The plan is to be 100% on-line by January 1, 2023. He also reported that he made an administrative policy decision to lighten the requirements for plat of survey and these will be reviewed on a case by case basis.*

**Item #9. Village Engineer’s Report (Village Engineer Perry)**

*Village Engineer Perry provided updates on the following projects:*

- *Additional due diligence is being completed on advance notification/warning measures for the Robert Parker Coffin Bridge. A report will be presented to the Board at a future meeting.*
- *The temporary choker was removed from Checker Rd and temporary speed tables are scheduled to*

be installed the week of November 7, 2022

- Additional due diligence is being completed for the village hall expansion on the existing property. Onsite wetlands have been delineated and that information has been submitted to Lake County Stormwater Management Commission who will coordinate with the US Army Corp of Engineers to confirm the jurisdiction of the wetlands and those boundaries.
- There is ongoing communication with IDOT regarding the Route 22 widening project, future plans for the property at 4316 Willowbrook Road and status of easements.
- The Village of Buffalo Grove and the Cook County Department of highways has reached out to schedule the Formal Phase I (Feasibility Study) kick-off meeting for the Lake Cook Road improvement project.
- The county has been notified of the pile of debris left after the LCPWD project at Rte 83 and Rte 22.

**Item #10. Consideration of Approval of a Special Event Application submitted by CFC Production, LLC for the Filming of “Crafted for Christmas” a Feature Length Motion Picture Production from November 28, 2022, through December 22, 2022**

*The board reviewed the application for the filming of “Crafted for Christmas”. There was discussion regarding film crew parking on Robert Parker Coffin Road. John Boshier of CFC Production LLC clarified that there will be 3-4 box trucks that will be parked in driveways off of Robert Parker Coffin Road during filming and in secure lots when they are not being used during filming. There was discussion regarding hours of filming (specifically nighttime filming) and noise and lights associated with filming. Mr. Boshier indicated that the crew will consist of approximately 3 people and filming will be split between day and nighttime. There will be no all-night filming. There are no pyrotechnics/special effects and all filming will be on the village side of the bridge to keep inconvenience down for residents.*

**Trustee O’Reilly moved to approve a Special Event Application submitted by CFC Production, LLC for the Filming of “Crafted for Christmas” a Feature Length Motion Picture Production from November 28, 2022, through December 22, 2022; seconded by Trustee Michaud**

**ROLL CALL VOTE:**

**Trustee O’Reilly –aye; Trustee Michaud – aye; Trustee O’Connor – aye; Trustee Tinucci – aye (Motion carried 4-0)**

**Item #11. Discussion and Consideration of Approval of \$2,500 Sponsorship for the Second Annual Holiday Bridge Lighting Ceremony**

*Village Manager gave context of the First Annual 2021 Holiday Bridge Lighting. A Community Building Grant was requested for the 2022 event to cover the cost of the lighting. At the time of the submission the Board had decided to suspend Community Building Grant funding in order to update the process. The revised Community Building Grant process will be presented to the Board on November 22, 2022 for consideration and approval. A sponsorship for this event was also considered but determined to not be an appropriate alternative. There was discussion regarding alternative funding possibilities. There was consensus among the Board members that once an updated Community Building Grant funding process is approved the board will consider awarding a grant retroactively for the 2022 Holiday Bridge Lighting if the application meets the requirements of the grant program.*

**Item #12. Discussion and Consideration of Contribution to Historic Downtown Long Grove Business Association Holiday Decorating**

*Trustee O'Reilly presented a request for funding of \$4500 for holiday lights on Archer Road. Trustee O'Reilly clarified that this request is not from the HDLGBA but rather a public works project. She also mentioned other commercial areas throughout the village that should be considered in the future.*

**Trustee O'Reilly moved to dedicate \$4500 to a public work project of Archer Road Holiday Lighting; seconded by Trustee Tinucci**

**ROLL CALL VOTE:**

**Trustee O'Reilly – aye; Trustee Tinucci – aye; Trustee Michaud – aye; Trustee O'Connor –aye (Motion carried 4-0)**

**Item #13. Village President and Trustee Reports**

**•President Jacob –**

*President Jacob reported that he had attended the recent Route 53 Task Force meeting. Guiding Principles were presented at that meeting and have been distributed to village board members. President Jacob asked the trustees to review these principles. A resolution based on these principles is being prepared and will be voted on by the task force. President Jacob detailed the original purpose behind the development of the Route 53 Task Force which is to look at environmental impact of alternative uses of the land, short and long term economic impact of the region and all options for funding alternative uses.*

**•Trustee Borawski –**

*No report*

**•Trustee Kritzmire**

*No report*

**•Trustee Michaud**

*No report*

**•Trustee O'Connor**

*No report*

**•Trustee O'Reilly**

*Trustee O'Reilly commented on the sign located on Route 53 that directs traffic to the downtown via the covered bridge. The sign will be moved closer to Old McHenry Road.*

**•Trustee Tinucci**

*No report*

**Item #14 Village Manager’s Report (Village Manager Jackson)**

*Village Manager Jackson gave updates on the following items:*

- *Hunden Strategic Partners has provided a new hotel feasibility study and Village Manager Jackson has reviewed this with Trustee Kritzmire. The study will be brought to the board on November 22, 2022 for review and approval.*
- *The Annual Treasurers report is due on October 31, 2022*
- *A staff memo will be distributed to the board regarding next steps for Robert Parker Coffin Bridge*
- *The revised Community Grant will be presented to the board on November 22, 2022*
- *The RFP for water distribution operation will be posted in November.*
- *Amendments to the village code will be presented to the board in response to a post covid business community*

**Item #15. EXECUTIVE SESSION: Personnel [5 ILCS 120/2(c) (1, 3)], Pending or Threatened Litigation [5ILCS120/2(c) (11)], Acquisition and disposition of property [5 ILCS 120/2(c) (5, 6)] Investments [5 ILCS120/2(c)(7)]**

*There was no Executive Session*

**Item #16. ADJOURNMENT: Next Regular Village Board Meeting November 22, 2022**

**At 8:28 PM Trustee Michaud moved to adjourn the meeting; seconded by Trustee O’Connor**

**ROLL CALL VOTE:**

**Trustee Michaud - aye; Trustee O’Connor – aye; Trustee O’Reilly – aye; Trustee Tinucci – aye; (Motion carried 4-0)**