



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE  
Tuesday, November 22, 2022 at 7:00 P.M.  
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:00 P.M., Village President Jacob called the November 22, 2022 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President:	Jacob
Trustees Present:	Borawski (remote), Kritzmire (remote), O'Reilly (remote), Tinucci (remote)
Trustees Absent:	Michaud, O'Connor
Village Manager:	Jackson
Village Clerk:	Schmitke
Village Attorney:	Filippini
Village Engineer:	Absent
Assistant Village Manager:	Wiak

**Item #2. Pledge of Allegiance**

**Item #3. Homeowner Associations: Geoff Wilson, Briarcrest; Dave Schumer, Bridgewater Farm; Joel Polakoff, Bridlewood; Richard Terrett, Indian Creek**

*Briarcrest HOA, Bridlewood HOA and Indian Creek HOA were invited to attend the meeting but did not have a representative in attendance.*

*Dave Schumer, Bridgewater Farm, was present but did not have a report.*

**Item #4. Public Comment**

*Communication has been received in regard to the Checker/Schaeffer Rds traffic calming study. These comments have been posted on the Transparency section of the Village website.*

**Item #5. Public Safety Reports – Lake County Sheriff's Office; Long Grove Fire Protection District; Countryside Fire Protection District**

*There was no public safety report.*

**Item #6-#9: Consent Agenda**

*Trustee Kritzmire indicated that the Treasurers report will have a restructured format but the current report can be voted on.*

**Trustee O'Reilly moved to approve the Consent Agendas items as follows:**

- 6. Consideration of Ratification of the October 2022 Bill List/Pay Warrant**
- 7. Consideration of Approval of the October 2022 Treasurer's Report**
- 8. Consideration of Approval of the Board Meeting Minutes: October 25, 2022, Subject to Non- Substantive Revisions**
- 9. Discussion and Consideration of Approval of a 90 Day Extension for the Water Plant Operations Agreement with Gewalt Hamilton**

**; seconded by Trustee Tinucci**

**ROLL CALL VOTE:**

**Trustee O'Reilly – aye; Trustee Tinucci – aye; Trustee Borawski – aye; Trustee Kritzmire – aye (Motion carried 4-0)**

**Item #10. Village Planner's Report (Planner Wegrzyn)**

*Village Manager Jackson provided the Village Planners report. He reported that the Architectural Commission met and approved, with modification, the sign for 327 Old McHenry Rd (Hidden Gem) and that the sign at 243 Robert Parker Coffin Rd (Vintage Charm Homestead) was approved without modification.*

**Item #11. Village Engineer's Report (Village Engineer Perry)**

*Village Manager Jackson provided the Village Engineer's report. He provided the following updates:*

- *The speed table portion of the Checker Road traffic calming study will be completed on November 23, 2022*
- *The kick-off meeting for the Village Hall expansion was held. The architects are set to do measurements of the facility as they move forward with a design and recommendations for the new village hall.*
- *Retaining wall options for the Route 22 expansion project will be distributed to the board. Previous requests for concrete enhancement and anti-graffiti treatment of the retaining wall would be a substantial additional cost to the village. This will be discussed further at a future board meeting as well as at a future strategic meeting.*
- *The Lake County Transportation Alliance meeting was held and IDOT indicated that the property at 3916 Willowbrook Road will be transferred to Citizen's for Conservation to have oversight of that property.*
- *Traffic count drone data collected from the Buffalo Grove Lake Cook Road improvement project will be presented to the board*

- *There was a meeting with the new Executive Director at Harbor Chase in regard to the outstanding issues of landscaping. They will be presenting a time and action plan on the week of December 12, 2022*
- *A final inspection by Urban Forest is needed at the Grove Country Club for project close-out.*

**Item #12. Discussion and Consideration of Approval of a Resolution Approving and Authorizing Execution of a Letter of Intent and Concurrence with Lake County for a Sidewalk Installation**

*Village Manger Jackson clarified that this resolution is in regard to a gap that currently exists in the Arlington Heights sidewalk from approximately 710 feet north of Brittany Lane to Checker Road. The estimated cost of this work is budget at \$36,000 (FY23/24). After further discussion the Board agreed to table the discussion for a future meeting.*

**Item #13. Discussion and Consideration of Approval of a Resolution approving an Intergovernmental Agreement with Lake County for Sidewalk Improvements to Aptakistic Road**

*Village Manager Jackson indicated that this resolution is in regard to construction of a new multi-use path/sidewalk along Aptakistic Road between Route 83 and the eastern border of the village. The Village share of this project is estimated at \$72,736. This would be a multi-use path and sidewalk that will ultimately connect the Long Grove downtown area up to Aptakistic Road and to the Des Plaines River Trail in Lincolnshire. The village would have maintenance responsibility for the path.*

**Trustee O’Reilly moved to approve an Intergovernmental Agreement with Lake County for Sidewalk Improvements to Aptakistic Road; seconded by Trustee Kritzmire**

**ROLL CALL VOTE:**

**Trustee O’Reilly – aye; Trustee Kritzmire – aye; Trustee Borawski – aye; Trustee Tinucci – aye (Motion carried 4-0)**

**Item #14. Discussion and Consideration of Approval to Engage Hunden Strategic Partners for Services related to a Hotel Feasibility Study**

*Village Manager Jackson presented the revised Hotel Feasibility Study proposal with Hunden Strategic Partners. This revised proposal expands the study to include the Southgate/Menards out lot as well as adding an economic, fiscal, and employment impact analysis as requested at the October 11, 2022 Village Board meeting. The total cost of the new proposal with two locations and the impact analysis is \$53,200. Village Manager Jackson recommended that the original proposal studying the South 15 with the addition of the impact analysis be approved.*

**Trustee Kritzmire moved to Engage Hunden Strategic Partners for Services related to a Hotel Feasibility Study based on Village Staff recommendation focusing on the South 15 and adding the economic, fiscal, and employment impact analysis (Item 8 of the revised proposal); seconded by Trustee Tinucci**

**ROLL CALL VOTE:**

**Trustee Kritzmire – aye; Trustee Tinucci – aye; Trustee Borawski – nay; Trustee O’Reilly – nay (Motion failed 2-2)**

**Item #15. Discussion and Consideration of Approval of a Resolution Approving an Insurance Renewal Proposal Submitted by Stolarick & Company, Inc.**

*Village Manager Jackson presented the renewal proposal detailing coverages including cyber security, liability and workers compensation. The premium increase will be .97%.*

**Trustee Tinucci moved to approve an Insurance Renewal Proposal Submitted by Stolarick & Company, Inc.; seconded by Trustee Kritzmire**

**ROLL CALL VOTE:**

**Trustee Tinucci – aye; Trustee Kritzmire – aye; Trustee Borawski - aye; Trustee O’Reilly – aye (Motion carried 4-0)**

**Item #16 Discussion and Consideration of an Ordinance Amending Section 3-2-5 of the Long Grove Village Code Regarding the Number of Class A, C, and P Liquor Licenses**

*Village Manager Jackson provided background on retail liquor license classifications and the number of licenses within each. The Village Tavern will no longer remain open past midnight and will be applying for a Class C license. Therefore, there will be an increase from 3 to 4 in the Class C licenses. Metro North (the only current Class P license) will be requesting a new license with the Brothers Field development project so Class P licenses will go from 1 to 0.*

**Trustee O’Reilly moved to approve an Ordinance Amending Section 3-2-5 of the Long Grove Village Code Regarding the Number of Class A, C, and P Liquor Licenses; seconded by Trustee Borawski**

**ROLL CALL VOTE:**

**Trustee O’Reilly – aye; Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Tinucci – aye (Motion carried 4-0)**

**Item #17 Discussion and Consideration of Approval of a Resolution Approving a Pilot Program for Outdoor Food and Beverage Operations**

*Village Manager Jackson gave background on the development of a pilot program for outdoor food and beverage operations. The program would work to provide temporary outdoor permits when the governor eventually rescinds his declaration related to Covid and businesses are reverted back to the established code. The goal is to not compromise the success that businesses have found in providing outdoor services/accessory structures. Based on information found during the pilot program the goal is to eventually revise the village code. This will be a one-year temporary permit process while village staff continues to review safety issues and issues related to accessory structures. The board will have the ability to terminate or extend the permit as part of the resolution. Village Manager Jackson will provide status updates in his Village Manager’s Report. The board recommended adding language regarding hours of operation, and exclusion of amplified music and disruptive lights.*

**Trustee O’Reilly moved to approve a Pilot Program for Outdoor Food and Beverage Operations; seconded by Trustee Tinucci**

**ROLL CALL VOTE:**

**Trustee O'Reilly –aye; Trustee Tinucci –aye; Trustee Borawski – aye; Trustee Kritzmire – aye  
(Motion carried 4-0)**

**Item #18. Discussion of Employee Medical, Dental, and Vision Insurance and HRA Plan for Calendar Year 2023**

*Village Manager Jackson presented options for the board to consider in regard to the employee medical, dental and vision insurance and HRA plan for Calendar Year 2023. This item will be brought for further discussion and consideration at the next board meeting.*

**Item #19. Village President and Trustee Reports**

**•President Jacob –**

*Village President Jacob asked that board meet for Executive Session for his report.*

**•Trustee Borawski –**

*No report*

**•Trustee Kritzmire**

*No report*

**•Trustee Michaud**

*No report*

**•Trustee O'Connor**

*No report*

**•Trustee O'Reilly**

*No report. Trustee O'Reilly did ask that the board consider discussing home rule after the new year.*

**•Trustee Tinucci**

*No report*

**Item #20. Village Manager's Report (Village Manager Jackson)**

*Village Manager Jackson provided the following updates:*

- *The audit is complete and hard copies have been distributed to the Board.*
- *The Turkey Trot is Thursday, November 24, 2022 and a reminder of road closures will be communicated to residents.*

- *Patchwork will be done on Long Grove Road by Ela township. Village Manager Jackson will also follow up for patchwork on Oakwood Road approaching the bridge on Indian Creek.*
- *There is a meeting scheduled for next week with the art department at Stevenson High School in regard to creating a mural in Long Grove beautify and hopefully deter future incidences of graffiti.*

**Item #21. EXECUTIVE SESSION: Personnel [5 ILCS 120/2(c) (1, 3)], Pending or Threatened Litigation [5 ILCS120/2(c) (11)], Acquisition and disposition of property [5 ILCS 120/2(c) (5, 6)] Investments [5 ILCS 120/2(c)(7)], Review of Executive Session Minutes [5 ILCS 120/2(c)(21), Semi-Annual Review of Executive Session Minutes [5 ILCS 120/2(c)(21)]**

**At 8:29 PM Trustee O’Reilly moved to go into Executive Session to discuss Acquisition and disposition of property [5 ILCS 120/2(c) (5, 6)]; seconded by Trustee Borawski**

**ROLL CALL VOTE:**

**Trustee O’Reilly – aye; Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Tinucci – aye (Motion carried 4-0)**

*At 9:11 Village President Jacob reconvened the Village Board Meeting*

**Item #22. ADJOURNMENT: Next Regular Village Board Meeting December 13, 2022**

**At 9:11 PM Trustee Kritzmire moved to adjourn the meeting; seconded by Trustee Borawski**

**ROLL CALL VOTE:**

**Trustee Kritzmire - aye; Trustee Borawski – aye; Trustee O’Reilly – aye; Trustee Tinucci – aye; (Motion carried 4-0)**