



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE  
Tuesday, December 13, 2022 at 7:00 P.M.  
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:00 P.M., Village President Jacob called the December 13, 2022 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President:	Jacob
Trustees Present:	Borawski (remote), Kritzmire, Michaud (remote), O'Connor, Tinucci
Trustees Absent:	O'Reilly
Village Manager:	Jackson
Village Clerk:	Schmitke
Village Attorney:	Filippini
Village Engineer:	Perry
Assistant Village Manager:	Wiak

**Trustee Tinucci moved to approve attendance remotely for Trustee Michaud and Trustee Borawski (when he is available); seconded by Trustee Kritzmire.**

**ROLL CALL VOTE:**

**Trustee Tinucci – aye; Trustee Kritzmire – aye; Trustee O'Connor – aye; Village President Jacob – aye  
(Motion carried 4-0)**

**Item #2. Pledge of Allegiance**

**Item #3. Homeowner Associations: Promontory Point – Morry Glicksman; Woodbine – Craig Smith**

*Promontory Point HOA and Woodbine HOA were invited to attend the meeting but did not have a representative in attendance.*

**Item #4. Public Comment**

*There was no public comment*

**Item #5. Public Safety Reports – Lake County Sheriff's Office; Long Grove Fire Protection District; Countryside Fire Protection District**

*Deputy Markoya from the Lake County Sheriff's Department attended the meeting but did not have a report. He reminded residents to continue to use common sense practices when out of town to deter potential burglars.*

**Item #6-#9: Consent Agenda**

*Village President Jacob indicated that the second sentence of Item #13 in the November 22, 2022 Board Meeting Minutes should read as follows:*

*The Village share ~~cost~~ of this project is estimated at \$72,736.*

**Trustee Kritzmire moved to approve the Consent Agendas items as follows:**

- 6. Consideration of Approval of the November 2022 Bill List/Pay Warrant**
- 7. Consideration of Approval of the Executive Session Minutes: November 22, 2022, Subject to Non-Substantive Revisions**
- 8. Consideration of Approval of the Board Meeting Minutes: November 22, 2022, Subject to Non- Substantive Revisions**
- 9. Consideration of Approval of Village Board Meeting Calendar 2023**

**; seconded by Trustee O'Connor**

**ROLL CALL VOTE:**

**Trustee Kritzmire – aye; Trustee O'Connor – aye; Trustee Michaud – abstain; Trustee Tinucci – aye; Village President Jacob – aye  
(Motion carried 4- aye 1 - abstain)**

**Item #10. Presentation of FY 22/23 Audit Conducted by Sikich LLP (Dan Berg, Parnter)**

*Village Manager Jackson reported that electronic versions, as well as hard copies, of the FY 22/23 Audit have been made available to the board. Village Manager Jackson indicated that there were no negative remarks and the audit process was a positive experience.*

**Trustee Kritzmire moved to approve the FY 22/23 Audit Conducted by Sikich LLP; seconded by Trustee O'Connor**

**ROLL CALL VOTE:**

**Trustee Kritzmire – aye; Trustee O'Connor – aye; Trustee Michaud – aye; Trustee Tinucci - aye; Village President Jacob – aye  
(Motion carried 5-0)**

**Item #11. Village Engineer's Report (Village Engineer Perry)**

*Village Engineer Perry provided the Village Engineer's report. He provided the following updates:*

- *Additional due diligence is being completed regarding advance notification/warning measures at Robert Parker Coffin Bridge and information will be presented to the board at a future meeting*
- *Traffic calming data for Checker Road has been collected and is being analyzed*
- *The Aptakasic Road sanitary sewer lining project is scheduled to take place in January 2023 but no traffic impact is expected*
- *A review of a 12/9/22 memo distributed by Village Manager Jackson in regard to the IDOT Route 22 project was provided. Village Engineer Perry will follow up with IDOT regarding any upgrades the village would like. Upgrades are subject to IDOT approval and will involve an upcharge. This information will be presented for discussion and consideration at a future meeting.*
- *There was discussion regarding direction to give IDOT in regard to anti-graffiti treatment on the retaining walls for the Route 22 expansion. The board agreed the treatment was not needed. There was further discussion regarding aesthetic treatment on structures. IDOT will consider these on a case by case basis. IDOT Policy states that the treatments must abide by a specific color palette and may not display slogans or population numbers.*
- *The structural and mechanical engineer for the Village Hall expansion will provide a presentation at the first Board meeting in January.*

**Item #12. Discussion and Consideration of Approval of Submitted Landscaping Plan for 6881 September Boulevard**

*The Board agreed with the CSCC recommendation that was submitted.*

**Item #13. Discussion and Consideration of Appointment of Archana Sakhula to the Village of Long Grove Architectural Commission for a three-year term to expire December 2025**

*Village President Jacob gave background information on Archana Sakhula. Ms Sakhula was recommended by Architectural Commission Chair Sylvester.*

**Trustee Tinucci moved to approve the of Appointment of Archana Sakhula to the Village of Long Grove Architectural Commission for a three-year term to expire December 2025; seconded by Trustee O'Connor**

**ROLL CALL VOTE:**

**Trustee Tinucci – aye; Trustee O'Connor – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Village President Jacob– aye  
(Motion carried 5-0)**

**Item #14. Consideration of Ordinance 2022-O-XX Adopting the Tax Levy for The Village of Long Grove Special Service Area (SSA) #2. Long Grove Commons, NW Corner of Route 22 & Old McHenry Road**

*At 7:47 PM Trustee Borawski joined the meeting remotely.*

**Trustee Kritzmire moved to Adopt the Tax Levy for The Village of Long Grove Special Service Area (SSA) #2. Long Grove Commons, NW Corner of Route 22 & Old McHenry Road with a 3% increase: seconded by Trustee O'Connor**

**ROLL CALL VOTE:**

Trustee Kritzmire – aye; Trustee O’Connor – aye; Trustee Borawski – aye; Trustee Michaud– aye;  
Trustee Tinucci - aye  
(Motion carried 5-0)

**Item #15. Consideration of Ordinance 2022-O-XX Adopting the Tax Levy for The Village of Long Grove Special Service Area (SSA) #3. Downtown Historic Business District, For the Promotion of Tourism & Economic Development Activities**

*Trustee Kritzmire reported that an audit was received from HDLGBA but a business plan and budget was not. The board agreed to approve the tax levy with payment contingent on receiving the go forward business plan and budget.*

Trustee Kritzmire moved to Adopt the Tax Levy for The Village of Long Grove Special Service Area (SSA) #3. Downtown Historic Business District, For the Promotion of Tourism & Economic Development Activities; seconded by Trustee O’Connor

**ROLL CALL VOTE:**

Trustee Kritzmire – aye; Trustee O’Connor – aye; Trustee Borawski - aye; Trustee Michaud – aye; Trustee Tinucci - aye  
(Motion carried 5-0)

**Item #16 Consideration of Ordinance 2022-O-XX Adopting the Tax Levy for The Village of Long Grove Special Service Area (SSA) #4 IL 83 Properties Deep Well Water System**

Trustee O’Connor moved to Adopt the Tax Levy for The Village of Long Grove Special Service Area (SSA) #4 IL 83 Properties Deep Well Water System; seconded by Trustee Tinucci

**ROLL CALL VOTE:**

Trustee O’Connor – aye; Trustee Tinucci – aye; Trustee Borawski – aye; Trustee Kritzmire – aye;  
Trustee Michaud - aye  
(Motion carried 5-0)

**Item #17 Consideration of Ordinance 2022-O-XX Adopting the Tax Levy for The Village of Long Grove Special Service Area (SSA) #6 Downtown Long Grove Old McHenry Road Public Water**

Trustee O’Connor moved to Adopt the Tax Levy for The Village of Long Grove Special Service Area (SSA) #6 Downtown Long Grove Old McHenry Road Public Water; seconded by Trustee Kritzmire

**ROLL CALL VOTE:**

Trustee O’Connor –aye; Trustee Kritzmire –aye; Trustee Borawski – aye; Trustee Michaud – aye;  
Trustee Tinucci  
(Motion carried 5-0)

**Item #18. Discussion and Consideration of Approval of a Resolution Approving an Employee Health Insurance Proposal for Calendar Year 2023 Submitted by J. Krug**

*Village Manager Jackson provided a review of the proposed Employee Health Insurance plan for 2023. Village Manager Jackson provided historical information on past employee insurance coverage. Village Manager Jackson will continue to research and present to the board in January 2023 any modifications that can be made to the 2023 plan to make it a more attractive plan to employees. Village staff will work with a broker/consultant to research better, more cost-effective alternatives for the future.*

**Trustee Kritzmire moved to approve a resolution approving an employee Health Insurance Proposal for Calendar Year 2023 Submitted by J. Krug with 20% employer paid dental and 100% employer paid vision coverage; seconded by Trustee Tinucci**

**ROLL CALL VOTE:**

**Trustee Kritzmire – aye; Trustee Tinucci – aye; Trustee Borawski – aye; Trustee Michaud– aye; O’Connor - aye  
(Motion carried 5-0)**

**Item #19. Village President and Trustee Reports**

**•President Jacob –**

*President Jacob gave an update on the recent Route 53 Task Force meetings. He asked the trustees for their approval for him to vote yes on a resolution that would approve a transfer of the Route 53 land from IDOT to the IDNR. The trustees were in agreement that maintaining the land as green space is a priority and that President Jacob has their approval to vote yes to the transfer of land from IDOT to IDNR when the final resolution is provided to the Task Force.*

**•Trustee Borawski –**

*Trustee Borawski reported that he and Village Manager Jackson participated in a call with a consulting group working with the Lake County Sheriff’s office to obtain feedback from contracted municipalities. He reported that they expressed their concerns regarding poor data flow, lack of real time data, and more flexibility in assigned shift time for officers.*

**•Trustee Kritzmire**

*Trustee Kritzmire reported that she met with Debbie Smith from the accounting firm in regard to revisions to the treasurer’s report reflecting changes made to Series A and B bonds for the TIF district.*

**•Trustee Michaud**

*No report*

**•Trustee O’Connor**

*No report.*

**•Trustee Tinucci**

*No report*

**Item #20. Village Manager’s Report (Village Manager Jackson)**

*Village Manager Jackson reported that Bank of New York is taking over the responsibility of 3<sup>rd</sup> party collateral coverage from Bank of America for the Villages BMO Harris deposits. The new agreement needs to be signed and submitted by December 16, 2022 to continue coverage. Village Manager Jackson has reviewed the documentation with Village Attorney Filippini and Trustee Kritzmire. Village Manager Jackson asked for authorization to sign off on the agreement.*

**Trustee Kritzmire moved to authorize village manager Jackson to sign a 3 part agreement between the Village of Long Grove, BMO Harris and Bank of New York with ratification at a future meeting; seconded by Trustee O’Connor**

**ROLL CALL VOTE:**

**Trustee Kritzmire – aye; Trustee O’Connor– aye; Trustee Borawski – aye; Trustee Michaud – aye; Trustee Tinucci  
(Motion carried 5-0)**

*Village Manager Jackson reported that he has met with various businesses in regard to the pilot program for outdoor beverage/dining service and outside accessory structures. He stated that the program guiding principles have been distributed to the board.*

*Village Manager Jackson stated that he is working on scheduling a January strategy session and asked that trustees confirm their availability for the session.*

*Village Manager Jackson will be meeting with Trustee Krtizmire, Trustee O’Connor, Trustee Tinucci and Village Engineer Perry in January to work on a comprehensive 5 year Capitol Improvement Plan.*

**Item #21. EXECUTIVE SESSION**

*There was no Executive Session*

**Item #22. ADJOURNMENT: Next Regular Village Board Meeting January 10, 2023**

**At 8:33 PM Trustee Kritzmire moved to adjourn the meeting; seconded by Trustee O’Connor**

**ROLL CALL VOTE:**

**Trustee Kritzmire - aye; Trustee O’Connor – aye; Trustee Borawski – aye; Trustee Michaud – aye; Trustee Tinucci - aye  
(Motion carried 5-0)**