



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE  
Tuesday, November 28, 2023 at 7:00 P.M.  
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:00 P.M., Village President Jacob called the November 28, 2023 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President:	Jacob
Trustees Present:	Borawski, Jameel (remote), Kritzmire, O'Connor, O'Reilly, Tinucci
Trustees Absent:	None
Interim Village Manager:	Osten
Village Clerk:	Schmitke
Village Attorney:	Filippini
Village Engineer:	Perry
Assistant Village Manager:	McCarthy

**Trustee O'Reilly moved to allow attendance remotely for Trustee Jameel; seconded by Trustee Borawski**

**ROLL CALL VOTE:**

**Aye: O'Reilly, Borawski, Kritzmire, O'Connor, Tinucci**

**Nay:**

**Absent:**

**Abstain:**

**Motion carried**

**Item #1 Pledge of Allegiance**

**Item #2. Homeowner Associations: Indian Creek (Richard Terrett) and Bridlewood (Joel Polakoff)**

*Indian Creek and Bridlewood HOAs were invited but did not have a representative in attendance. Assistant Village Manager McCarthy reported that Bridlewood requested that they be put on the agenda for the February 2024 Board meeting.*

## **Public Comment**

*Chris Maier, Vernon Hills resident, thanked Assistant Village Manager McCarthy for his diligent follow up on addressing issues she's had on her property. Village Manager McCarthy will follow up on the continuing issue of the berm.*

*Benjamin Matthew, 4369 Oak Leaf Lane, thanked Assistant Village Manager McCarthy for his follow up to address tree overhang on Rte 22. Mr. Matthew also questioned whether the property owners at 4359 Rte 22 had obtained an access permit from IDOT in regard to their permit application for the property. Assistant Village Manager McCarthy will follow up with the Village Planner. Village Attorney Filippini clarified that Village approval for any project is subject to obtaining all required permits.*

*Ed Maher, 4361 Rte 22, asked for information regarding the special use permit application process for the property at 4359 Rte. 22. Mr Maher distributed a spreadsheet that included the special use permit requirements for 4359 Il Rte 22. Village Attorney Filippini clarified the process for the special use permit applications within the Village. He stated that once a complete application is submitted there will be a published notice of a public hearing (15-30 days prior to the meeting date) by the PCZBA inviting any interested members of the public to express their opinions/concerns. After the hearing and review of the application, the PCZBA will make its recommendation to the Village Board for its consideration of the application. He recommended that if anyone has concerns at this point regarding this application, they address it with the PCZBA as the Board will not discuss the application prior to the PCZBA recommendation being presented to the Board.*

*Jean Sylvester, Chair of Architectural Commission and the Historic Preservation Commission for the Village of Long Grove read a statement providing information regarding the development of "historic Long Grove" and the potential for additional Long Grove structures to be eligible for listing on the National Register of Historic Places. She asked for the Village Board support in the work required to prepare National Register nominations for historic buildings throughout the Village.*

## **Item #3. Public Safety Reports – Lake County Sheriff's Office; Long Grove Fire Protection District; Countryside Fire Protection District**

*Sgt. Kaiser gave a report on a carjacking that occurred in downtown Long Grove on Saturday, November 18, 2023. He reported that the suspect was quickly apprehended. He stated that he appreciated that notification of the event was sent to Village residents in a timely manner.*

## **Item #4-#10: Consent Agenda**

**Trustee Kritzmire moved to approve the Consent Agenda Items #4-#10:**

- 4. Approval of the October 2023 Treasurer's Report*
- 5. Approval of Special Board Meeting Minutes: 5:30PM on November 16, 2023, Subject to Non-Substantive Revision*
- 6. Approval of Meeting Minutes: 7:00PM on November 16, 2023, Subject to Non-Substantive Revision*
- 7. Approval of a Resolution Extending Milieu Landscaping Contract for 2024*
- 8. Approval of a Resolution for Renewal of Health Insurance Policy Proposed by J. Krug and Associates*
- 9. A Resolution Approving Liability Insurance Renewal Proposals Submitted by Stolarick & Company, Inc.*

*10. Approval of An Ordinance for the Disposal of Surplus Property*

**; seconded by Trustee O'Reilly**

**ROLL CALL VOTE:**

**Aye: Kritzmire, O'Reilly, Borawski, Jameel, O'Connor, Tinucci**

**Nay:**

**Absent:**

**Abstain:**

**Motion carried**

**Item #11. Presentation and Acceptance of the 2023 Village of Long Grove Audit by Sikich LLP.**

*Tom Siwicki of Sikich LLP provided a review of the 2023 Village of Long Grove audit and gave an overview of the 2023 Financial Statement highlights. Assistant Village Manager McCarthy indicated that all documents are available on the Village website for reference. Village President Jacob thanked the Village Staff and Trustee Kritzmire for their work on the audit process.*

**Item #12. Village Planner's Report**

*There was no Village Planner's Report.*

**Item #13. Village Engineer's Report (Presented by Geoff Perry)**

*Village Engineer Perry provided the following updates:*

- *The Towner's Subdivision/ Osage Road Drainage construction is substantially complete.*
- *The 2023 Road Maintenance Program work is substantially complete with only minor punch list items remaining.*
- *The temporary speed tables for the Checker Road Traffic Calming project are scheduled to be removed according to the schedule approved by the Board at the September 12, 2023 Board meeting.*
- *The Arlington Heights Road reconstruction project bidding has been delayed from November to February. Construction timing is not changing, with construction expected to begin in April. Appropriate notification of traffic reconfiguration will be distributed.*

**Item #14. Discussion of Village Hall Renovation Specifications and Architectural Committee Suggestions**

*The Board reviewed the suggestions from the Architectural Committee in regard to the Village Hall Renovation specifications. The Board was in agreement that:*

- *The new addition should be seamless as presented by Wold Architects.*
- *The South elevation should remain as in the plan presented by Wold Architects.*

- *The siding on the 1860s historic portion of the building should remain the original wood siding*
- *The siding on the new addition and the 1970s portion of the building should be cement fiber siding*
- *There is a need for new windows for the entire structure*

*There was discussion regarding cement barriers near the front entrance and appropriate electrical outlets and Audio/Visual infrastructure. There was also discussion regarding infrastructure to allow for Electrical Charging stations in the parking lot.*

**Item #15. Consideration of an Ordinance Amending Title 1, Chapter 7 of the Village Code Regarding Paid Leaves of Absence of Village Employees**

*Village Attorney Filippini provided information on the recently passed state legislature law regarding paid leaves. The ordinance presented meets the requirements of the new law.*

**Trustee Kritzmire moved to approve an Ordinance Amending Title 1, Chapter 7 of the Village Code Regarding Paid Leaves of Absence of Village Employees; seconded by Trustee Tinucci**

**ROLL CALL VOTE:**

**Aye: Kritzmire, Tinucci, Borawski, Jameel, O'Connor, O'Reilly**

**Nay:**

**Absent:**

**Abstain:**

**Motion carried**

**Item #16. Village President and Trustee Reports**

- **President Jacob** – *no report*
- **Trustee Borawski** – *Trustee Borawski reported that the Chair of SWALCO and Wadsworth Mayor, Glenn Ryback, has passed away. Trustee Borawski expressed his condolences to Mr. Ryback's family, the staff of SWALCO, and residents of Wadsworth.*
- **Trustee Kritzmire** – *no report*
- **Trustee Michaud** – *no report*
- **Trustee O'Connor** – *no report*
- **Trustee O'Reilly** – *no report*
- **Trustee Tinucci** – *no report*

**Item #17. Village Manager's Report (Art Osten)**

*Interim Village Manager Osten asked that if anyone has any questions regarding the Village Manager's report to contact him directly.*

**EXECUTIVE SESSION**

**At 9:02 PM Trustee O'Reilly moved to go into Executive Session to discuss Personnel; seconded by Trustee O'Connor**

**ROLL CALL VOTE:**

**Aye: O'Reilly, O'Connor, Borawski, Jameel, Kritzmire**

**Nay:**

**Absent:**

**Abstain:**

**Motion carried**

*At 9:21 PM Village President Jacob reconvened the Village Board meeting.*

**ADJOURNMENT: Next Regular Village Board Meeting December 12, 2023**

**At 9:21 PM Trustee O'Connor moved to adjourn the meeting; seconded by Trustee Kritzmire**

**VOICE VOTE**

**All in favor**

**Motion carried**