



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE**  
**Thursday, November 16, 2023 at 7:00 P.M.**  
**3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:09 P.M., Village President Jacob called the November 16, 2023 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President:	Jacob
Trustees Present:	Borawski, Kritzmire, O'Connor, O'Reilly, Tinucci
Trustees Absent:	Jameel
Interim Village Manager:	Osten
Village Clerk:	Schmitke
Village Attorney:	Filippini
Village Engineer:	Perry
Assistant Village Manager:	McCarthy

**Item #1 Pledge of Allegiance**

**Item #2. Homeowner Associations: Briarcrest (Geoff Wilson) and Bridgewater Farm (Dave Schumer)**

*Geoff Wilson, Briarcrest, was present and reported that he has heard complaints from neighbors within the subdivision regarding the mulch farm that is located nearby. They have complained of noise, large piles of mulch and dust that blows from the farm. Village Attorney Filippini provided background on the farm and stated that previously the farm was not found to be in violation of code, however, that does not pertain to the current situation. The Village will look into this matter. Mr. Wilson also expressed concern regarding the location of the planned new fire department and the ability for firetrucks to exit the station during high traffic times.*

*Bridgewater Farm was invited but did not have a representative in attendance.*

**Item #3. Public Comment**

*Jane Primack, President, Long Grove Historical Society, read a statement regarding the proposed moving of the Ruth Barn. The statement expressed concerns about accessibility to Ruth Barn if it is moved to the area behind the new Village Hall expansion as previously discussed. The desire of the Long Grove Historical Society is to have the Ruth Barn moved to the Historical Society property in the downtown area.*

*Ryan Messner, HDLGBA, reported that the downtown businesses support moving the Ruth Barn to the downtown Historical Society property. Mr. Messner also stated that Holiday kick off activities will be held from 6-8PM on Friday, November 17, 2023 and invited all to attend.*

*Angie Underwood stated that while she supports the updating of the Village Hall she too desires the Ruth Barn be moved to the downtown Historical Society property. She stated that collaborative work between the Village, the Historical Society and other community groups have been successful in previous endeavors.*

*Igor Sher, Country Club Meadows subdivision, stated that he would like the Village to reconsider allowing the subdivision to install Flock security cameras on the right of way.*

*Aaron Underwood stated that he feels, first and foremost, the Ruth Barn be preserved and, secondly, be preserved in a way that exposes it to as many residents as possible. He feels moving the barn to the downtown location does that and he asked everyone to keep an open mind and be flexible in moving forward with plans to relocate the barn to achieve the goals of preservation and accessibility.*

*John Kapecki, member of Long Grove Lions Club and HDLGBA, thanked everyone who volunteers in the Village.*

*Benjamin Matthew, Oak Leaf Homeowners Association, indicated that the gravel shoulders on Route 22 are completely washed out. He stated that he understands the road is an IDOT road but that they have not been responsive, and he asked if the Village could follow up with them. He also stated that he feels the Village should consider the current downtown fire station as a possible location for a Village Hall once the fire station moves to its planned new location.*

*Jean Sylvester, Chair of the Architectural Commission, indicated that she is in agreement with the Historical Society statements in regard to moving the Ruth Barn. She reviewed the initial charter of the Historical Society and indicated that she feels the Architectural Commission should have been involved with the decision-making regarding this situation.*

*Trustee Bobby O'Reilly, resident and business owner, requested that the Village consider placing a walkway from Archer parking lot at the corner of Archer and Robert Parker Coffin Road to make the parking lot more accessible for patrons to the downtown area. Village Engineer Perry will look into the cost of such a pathway and report back to the board.*

**Item #4. Public Safety Reports – Lake County Sheriff's Office; Long Grove Fire Protection District; Countryside Fire Protection District**

*Lt. Kaiser was present and stated that in response to Mr. Sher's Public Comment he could arrange a presentation by Flock to demonstrate their security cameras for the Board.*

**Item #5-#7: Consent Agenda**

*Trustee Borawski asked that Item #7 be discussed separately*

**Trustee Tinucci moved to approve the Consent Agenda Items #5-#6:**

5. Approval of the October 2023 Bill Warrant

6. Approval of Meeting Minutes: October 24, 2023, Subject to Non-Substantive Revision

; seconded by Trustee O'Reilly

**ROLL CALL VOTE:**

**Aye: Tinucci, O'Reilly, Borawski, O'Connor**

**Nay:**

**Absent: Jameel, Kritzmire**

**Abstain:**

**Motion carried**

**Item #7. Discussion and Consideration of \$4,755.37 Payment for Archer Lot Holiday Lights and Decorations**

*Trustee Borawski stated that he feels holiday decorations should be equally distributed among all Village Business areas and entrances to the Village and not just focused in the downtown area. Ryan Messner, HDLGBA, indicated that the HDLGBA provides the majority of the funding and manpower for installing the lights in the downtown area because that is the area that people come to see the lights and spend the day.*

*Trustee Kritzmire indicated she feels, moving forward, Holiday decorating should be a line item in the budget and include funding for decorating the Village entrances.*

**Trustee Tinucci moved to approve a \$4,755.37 Payment for Archer Lot Holiday Lights and Decorations; seconded by Trustee O'Reilly**

**ROLL CALL VOTE:**

**Aye: Tinucci, O'Reilly, Borawski, Kritzmire, O'Connor**

**Nay:**

**Absent: Jameel**

**Abstain:**

**Motion carried**

**Item #8. Village Planner's Report (Taylor Wegrzyn)**

*Village Planner Wegrzyn presented the Village Planner's Report:*

**PCZBA**

- *The November 7, 2023 meeting was cancelled due to a lack of agenda items.*

- *The November 21, 2023 meeting is cancelled due to a lack of agenda items.*

*Architectural Commission (Meeting scheduled for November 20, 2023) agenda items include:*

- *Sign permit application for Ciel of Long Grove (Formerly Harbor Chase Assisted Living)*
- *Deer Trails Subdivision – Architectural Concept Package preliminary review. The commission is expected to provide feedback, but no formal action is anticipated.*

**Item #9. Discussion and Consideration of an Ordinance Amending Ordinance No. 2020-O-27 Granting a Temporary Use for a Dog Daycare, Boarding, Grooming, and Training Facility (2727 IL Route 53)**

**Trustee Tinucci moved to approve an Ordinance Amending Ordinance No. 2020-O-27 Granting a Temporary Use for a Dog Daycare, Boarding, Grooming, and Training Facility (2727 IL Route 53) ; seconded by Trustee Kritzmire**

**ROLL CALL VOTE:**

**Aye: Tinucci, Kritzmire, Borawski, O'Connor**

**Nay: O'Reilly**

**Absent: Jameel**

**Abstain:**

**Motion carried**

**Item #10. Village Engineer's Report (Presented by Geoff Perry)**

*Village Engineer Perry provided the following updates:*

- *The Towner's Subdivision/Osage Road Drainage project is substantially complete at this point.*
- *2023 Road Maintenance Program work is substantially complete. Minor work remains, specifically to finish bricking walkways. Ryan Messner, HDLGBA, asked that adequate safety cones be placed in these areas for the Holiday kick off activities.*
- *The Lake Michigan Water Connection is in the Federal budget, but the Federal budget has not yet been approved. It is expected to be approved by the end of the year at the earliest. The Congressional Funding for the work is a reimbursement program so no work can start until an agreement is signed.*
- *The Aptakistic Road widening project is well underway by LCDOT. Due to paving last week it is believed that the Village appeal regarding installation of a carrier water main crossing pipe at this point in construction will be denied.*

*Trustee O'Connor asked that faded yellow line markings on downtown roads be repainted. Village Engineer Perry indicated that it can be done but it is weather dependent. Village Engineer Perry will return to the Board with pricing for this. The faded blue markings in Stempel parking lot were also discussed.*

### **Item #11. Discussion and Consideration on Relocation of Ruth Barn**

*Trustee Tinucci stated that the Village Board definitely desires to preserve the Ruth Barn. He also stated that the Village Board desires to support the Long Grove Historical Society wishes to move the barn, and potentially Archer School, to the Downtown Historical Society property. The Board had approved a feasibility study be done at its October 24, 2023 meeting. Trustee Tinucci provided the following highlights from that study indicating items that would need to be completed prior to a permanent move of Ruth Barn and Archer School to the Long Grove Historical Society property:*

- *Working with utility companies to temporarily move overhead utilities during the move of the barn downtown*
- *Wetland variance would be required*
- *Removal of trees would need to be consulted with Village Forester*
- *Buildings would have minimal separation between each other so code compliance would need to be confirmed*
- *A proposed sanitary sewer connection will add additional costs*
- *Site soil evaluation of the existing septic system will need to be completed*
- *An amendment to the Red Oaks PUD would be required*

*Trustee Tinucci presented a proposed Ruth Barn Relocation Schedule and Action Plan detailing the steps and timeframe required for relocation of the Ruth Barn and Archer School to the Historical Society campus while simultaneously allowing the Village Hall expansion work to be done.*

*Members of the Long Grove Historical Society discussed their concerns with the proposed Action Plan. They asked if the Village can expedite/simplify some of the required Village procedures and reviews involved in the process. They indicated that they are currently applying for a Lake County Historical Preservation matching grant to assist in funding the move. As a nonprofit organization with limited knowledge of this process, members of the Historical Society asked if the Village would assist them in this process.*

*Various scenarios were discussed including moving the Ruth Barn temporarily to protect it from possible damage during the Village Hall expansion work while the processes/funding for moving the barn to a permanent downtown location are completed. There was also discussion of researching an alternate route to the downtown location so as to avoid overhead utility lines and the expense of temporarily relocating those lines.*

*The Board agreed that the Village will commit to \$50,000 for relocation of the Ruth Barn.*

### **Item #12. Consideration of Approval of Village Hall Cost Estimates and Authorization to Bid**

*Trustee Tinucci gave an overview of the Village Hall Working Group Report. The group consists of Trustee Tinucci, Interim Village Manager Osten, Assistant Village Manager McCarthy, Village Engineer Perry and Wold Architect Representatives Bickel and Kuzynowski. The report contained two options for layout and cost analysis for the Village Hall Expansion Project. The group recommended Option A which would provide for a larger storage room and right-sized Executive Session Conference room and a slightly smaller Village Manager's office. This recommendation also deleted the generator, for cost saving, but included connections for future installation of a generator. Trustee Borawski asked for clarification on office doors. The doors are currently planned as wood doors and Trustee Borawski suggested there be side windows on office doors for security purposes. Trustee Kritzmire asked if there is*

*an option for a space to be used as a lactation room if needed. Roofing materials/changes were also discussed. There was discussion and a request that Board members receive an overall review of bid specs prior to Wold Architects going out for bid.*

*The Board gave direction to approve Option A with the addition of side windows on office doors, lactation space, generator as an alternative, clarification of the need for roof changes, and to go out to bid provided the Board gets two weeks to review the plans and provide feedback and suggestions on those plans. It was also suggested the Architectural Commission provide an informal review of the plans as well for suggestions/recommendations.*

**Trustee O'Reilly moved to approve the Village Hall Cost Estimates and Authorization to Bid, providing the Board with a two-week review period; seconded by Trustee Tinucci**

**ROLL CALL VOTE:**

**Aye: O'Reilly, Tinucci, Borawski, Kritzmire, O'Connor**

**Nay:**

**Absent: Jameel**

**Abstain:**

**Motion carried**

**Item #13. Village President and Trustee Reports**

- **President Jacob**
  - *President Jacob reported that he attended the Lake Zurich Chamber Mayor's Breakfast*
- **Trustee Borawski**
  - *Trustee Borawski reported that he would be missing the SWALCO meeting as it was at the same time as the Board meeting so he has no report.*
- **Trustee Jameel**
  - *No Report*
- **Trustee Kritzmire**
  - *Trustee Kritzmire reported that after the first audit as Trustee it was noted that there were no policies and procedures and no management discussion. Trustee Kritzmire stated that there are now policies and procedures in place and the first management discussion is planned.*
- **Trustee O'Connor**
  - *No Report*
- **Trustee O'Reilly**
  - *No Report*
- **Trustee Tinucci**
  - *No Report*

**Item #14. Village Manager's Report (Art Osten)**

*Interim Village Manager Osten asked that if anyone has any questions regarding the Village Manager's Report to contact him directly.*

**EXECUTIVE SESSION**

**There was no executive session**

**ADJOURNMENT: Next Regular Village Board Meeting November 28, 2023**

**At 9:41PM Trustee Borawski moved to adjourn the meeting; seconded by Trustee Kritzmire**

**VOICE VOTE:**

**All in favor**

**Motion carried**