



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE**  
**Tuesday, January 23, 2024 at 7:00 P.M.**  
**3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:00 P.M., Village President Jacob called the January 23, 2024 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President:	Jacob
Trustees Present:	Borawski, Kritzmire (remote), O'Connor, O'Reilly, Tinucci
Trustees Absent:	Jameel
Interim Village Manager:	Osten
Village Clerk:	Schmitke
Village Attorney:	Filippini
Village Engineer:	Perry
Assistant Village Manager:	McCarthy

**Trustee O'Reilly moved to allow attendance remotely for Trustee Kritzmire when she is able to join the meeting; seconded by Trustee Tinucci**

**VOICE VOTE**

**All in Favor**

**Motion carried**

**Item #1 Pledge of Allegiance**

**Item #2. Homeowner Associations: Amitkumar Pilivkar (Edgewood Pond)**

*Edgewood Pond HOA was invited but did not have a representative in attendance.*

**Item #3. Public Comment**

*Benjamin Matthew, 4369 Oak Leaf Ln, asked for information regarding an excavator parked at 4359 Rte 22. Assistant Village Manager McCarthy indicated that the property owners will be cited in violation of village code. Mr. Matthew also asked if there were any updates on the special use permit application for 4359 Rte 22. Amanda Orenchuk indicated that there were no updates.*

*Ryan Messner, HDLGBA, gave an update on this year's downtown Holiday events. Mr. Messner reported that volume activity doubled over previous years and many positive comments were received. Mr. Messner also reported that meetings have taken place for a production company to film a holiday movie in Long Grove. An application for the filming is being submitted and shooting is scheduled to take place in the downtown area from 3/25/24 – 4/12/24. Holiday decorations will remain in the downtown area for the movie filming. Access Hollywood is also planning to film in the downtown area during this time.*

**Item #4. Public Safety Reports – Lake County Sheriff's Office; Long Grove Fire Protection District; Countryside Fire Protection District**

*Lt. Kaiser reported that he had met with the property owner of the Reserves (formerly CF Industries) to address concerns from neighbors, as well as the property owner, regarding trespassing on the property. The Sheriff's Office is working with the property owner to mitigate these issues. Robert Steinmeier, Long Grove resident, stated that he neighbors the property in question and has witnessed people walking through his backyard to access the property and also hearing gunshots on this property. He expressed concerns that these incidents are escalating. He stated that he has submitted documentation to the village, the Sheriff's office and the property owner.*

*Lt. Kaiser presented the Lake County Sheriff's Office 2023 Statistics report for police activity in Long Grove. Trustees thanked Lt. Kaiser for the information.*

**Item #5-#9: Consent Agenda**

**Trustee O'Reilly moved to approve the Consent Agenda Items #5-#9:**

5. Ratify the December 2023 Bill Warrant conditionally approved January 3, 2024
6. Approval of the December 2023 Treasurer's Report
7. Approval of Regular Rescheduled Board Meeting Minutes on January 3, 2024, Subject to Non-Substantive Revision
8. Approval of Executive Session Minutes of Rescheduled Board Meeting on January 3, 2024 - Subject to Non-Substantive Revision
9. Approval of 2024 HDLGBA Special Events (subject to certificate of insurance and the Lake County Sheriff's sign off)
  - 2/10 Cocoa Crawl
  - 3/30 Bunny Hop
  - 4/26-4/29 Craft Beer Fest
  - 5/16-5/19 Chocolate Fest
  - 6/20-6/23 Strawberry Fest
  - 7/26-7/28 Vintage Days
  - 8/30-9/3 Irish Days
  - 9/19-9/22 Apple Fest
  - 10/1-10/31 October Days
  - 11/22-12/21 Vintage Holidays

**; seconded by Trustee O'Connor**

**ROLL CALL VOTE:**

**Aye: O'Reilly, O'Connor, Borawski, Tinucci**

**Nay:**

**Absent: Jameel, Kritzmire**

**Abstain:**

**Motion carried**

**Item #10. Village Planner's Report**

*There was no Village Planner's Report*

**Item #11. Village Engineer's Report**

*Village Engineer Perry provided the following updates:*

- *Village Hall expansion bids were opened, and a recommendation will be presented at the next meeting*
- *The Lake Michigan Water Connection grant remains in the federal budget, however, the budget has not been passed yet.*
- *IDOT will be performing a safety study for the intersection of Rte 53 and Schaeffer Rd. The report should be complete by the end of March 2024.*

**Item #12. Authorize Gewalt Hamilton Associates to Conduct a Pathway Study**

*At 7:44PM Trustee Kritzmire joined the meeting remotely.*

*Trustee O'Connor stated that the goals of the study are to identify, analyze and assess current and potential future pathways. There was discussion regarding identifying modes of transportation allowed on the paths as well as possibly connecting paths throughout the village. Village Engineer Perry stated that the next step is to identify and prioritize goals. Trustee O'Reilly recommended that updates on the study be provided throughout.*

**Trustee O'Connor moved to approve authorization for Gewalt Hamilton Associates to Conduct a Pathway Study; seconded by Trustee Borawski**

**ROLL CALL VOTE:**

**Aye: O'Connor, Borawski, Kritzmire, O'Reilly, Tinucci**

**Nay:**

**Absent: Jameel**

**Abstain:**

**Motion carried**

**Item #13. Discussion and Consideration of a Resolution Approving Continued Services for Public Relations and Marketing Communications Services with Wisdom Bridge Marketing**

*Jack Macholl of Wisdom Bridge Marketing provided an overview of the services that have been provided to the Village since August 2023. The suggested proposal is a one-year contract with a 30-day right to cancel notice. There was discussion regarding establishing two-way conversations with Village residents and the use of social media to reach more of the public. Village President Jacob asked Trustees to reach out to Mr. Macholl with any suggestions/ideas.*

**Trustee O'Connor moved to approve a Resolution Approving Continued Services for Public Relations and Marketing Communications Services with Wisdom Bridge Marketing; seconded by Trustee Tinucci**

**ROLL CALL VOTE:**

**Aye: O'Connor, Tinucci, Borawski, Kritzmire**

**Nay:**

**Absent: Jameel**

**Abstain: O'Reilly**

**Motion carried**

**Item #14. Presentation by the Chairperson of the Long Grove Architectural Commission on the topic of Historic Preservation Opportunities**

*Jean Sylvester, Chair of the Architectural Commission and Historic Preservation Commission, provided an overview of the Historic Preservation Commission (which was established in Long Grove in 1999) and the duties of the Preservation Commission. Ms. Sylvester outlined what historic preservation is, financial incentives for preservation and the certified local government (CLG) grant program. Ms. Sylvester indicated that when the Historic Preservation Commission was established in 1999 many of the structures in Long Grove did not meet the criteria for listing in the national registry. In a courtesy review, the State Historic Preservation Office indicated that some buildings/residences within Long Grove (built 50+ years ago) may now be eligible. She indicated that there is an obligation by the Historic Preservation Commission to conduct a survey by a qualified consultant to identify what is here in the Village, what structures are significant and the integrity of those structures. Interim Village Manager Osten indicated that survey proposals will be discussed during the budget process and presented for future discussions at Board meetings.*

*Ryan Messner, HGLBA, expressed concerns about how this may affect the positive growth planned with rebuild and redesign in the downtown area. Consideration of staff time and resources in conducting a survey was also discussed.*

**Item #15. Village President and Trustee Reports**

- **President Jacob**

- *Village President Jacob reported that he and Trustee Kritzmire met with members of the HDLGBA to discuss the downtown SSA implementation agreement.*
- **Trustee Borawski**
  - *No report*
- **Trustee Kritzmire**
  - *Trustee Kritzmire thanked Village staff for their work during the budget process*
- **Trustee O'Connor**
  - *No report*
- **Trustee O'Reilly**
  - *No report*
- **Trustee Tinucci**
  - *Trustee Tinucci reported that he and Trustee O'Reilly met as a working group with representatives from the village staff, the Long Grove Historical Society, HDLGBA and Lions Club to discuss the Ruth Barn relocation. It was Trustee Tinucci's belief, and those of others at the meeting, that the group determined that the most desirable option for the Ruth Barn relocation was to disassemble, move and reassemble the barn at the Long Grove Historical Society's downtown location. Tasks to complete the project were assigned to each group along with discussion regarding a fundraising campaign to help cover the shortfall. After the meeting, and further review, the Historical Society determined that they did not feel comfortable with moving forward with this plan. Jane Primack, President, Long Grove Historical Society, indicated that their concern was switching Project Managers mid-project and that the Historical Society would inherit decisions that were not made by them. With construction of the new Village Hall beginning April 1, 2024, and the unlikelihood of organizing a move to the downtown property at this point, other options were discussed. Interim Village Manager Osten indicated that Village Engineer Perry would be requesting proposals to 1) move the barn to another location on village hall property (by April 1, 2024) and 2) to disassemble and move the barn to the downtown location (at a later date). Proposals will be presented to the Board at the next meeting for discussion and consideration.*

#### **Item #16. Interim Village Manager's Report (Osten)**

*Interim Village Manager Osten asked that anyone with questions regarding the Village Manager's Report contact him.*

#### **EXECUTIVE SESSION**

**At 9:31PM Trustee Tinucci moved to go into Executive Session to discuss Personnel; seconded by Trustee Borawski**

#### **ROLL CALL VOTE:**

**Aye: Tinucci, Borawski, Kritzmire, O'Connor, O'Reilly**

**Nay:**

**Absent: Jameel**

**Abstain:**

**Motion carried**

*At 10:20PM Village President Jacob reconvened the Village Board meeting.*

**ADJOURNMENT: Next Regular Village Board Meeting February 13, 2024**

**At 10:20PM Trustee O'Reilly moved to adjourn the meeting; seconded by Trustee Tinucci**

**VOICE VOTE:**

**All in favor**

**Motion carried**