



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE**  
**Tuesday, February 13, 2024 at 7:00 P.M.**  
**3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:00 P.M., Village President Jacob called the February 13, 2024 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President:	Jacob
Trustees Present:	Borawski (remote), Jameel, Kritzmire, O'Connor, O'Reilly, Tinucci
Trustees Absent:	None
Village Manager:	Osten
Village Clerk:	Schmitke
Village Attorney:	Filippini
Village Engineer:	Perry
Assistant Village Manager:	McCarthy

*Trustee Borawski was able to attend the meeting remotely and participate in discussion, however, due to requirements for remote attendance he was not able to vote.*

**Item #1 Pledge of Allegiance**

**Item #2. Homeowner Associations: Ron Kingsley (Mardan Lake) and Carol Levin (Victorian Oak Estates)**

*Ron Kingsley, Mardan Lake, referred to an article in the village newsletter regarding the possibility of funding for paving private roads. Mr. Kingsley asked if the Village has considered offering such a program for snow removal. Village President Jacob clarified that this article refers to the possibility of establishing a grant program that HOAs could apply to for paving private roads. This item is a possible budget item that relates to paving only and would not provide for snow removal.*

*Victorian Oaks Estates was invited but did not have a representative in attendance.*

**Item #3. Public Comment**

*A representative from the group "Keep Long Grove Residential" asked if there was an update regarding the permit application for the property at 4359 Rte 22. Interim Village Manager Osten indicated that the application is still being reviewed and notifications will be posted when a hearing is scheduled.*

**Item #4. Public Safety Reports – Lake County Sheriff’s Office; Long Grove Fire Protection District; Countryside Fire Protection District**

*There were no public safety reports.*

**Item #5. Appointment of Archana Sakhuja as Secretary of the PCZBA.**

**Trustee O’Connor moved to approve the appointment of Archana Sakhuja as Secretary of the PCZBA; seconded by Trustee O’Reilly**

**VOICE VOTE**

**All in favor**

**Motion carried**

**Item #6. Appointment of Jeff Burke as a member of the CSCC**

**Trustee O’Connor moved to approve the appointment of Jeff Burke as a member of the CSCC; seconded by Trustee Tinucci**

**VOICE VOTE**

**All in favor**

**Motion carried**

**Item #7-#11: Consent Agenda**

*Village President Jacob indicated that in the February 3, 2024 Special Meeting and Executive Session minutes the footer had the incorrect date. Village Clerk Schmitke indicated that in the January 23, 2024 meeting minutes there were two non-substantive revisions (Items#9 “\$ Lake County” and Item #11 “Lake Michigan Water Connection “grant”).*

**Trustee O’Connor moved to approve the Consent Agenda Items #7-#11:**

7. Approve the January 2024 Bill Warrant
8. Approval of Regular Board Meeting Minutes on January 23, 2024, Subject to Non-Substantive Revision
9. Approval of Executive Session Minutes of the January 23 Board Meeting Minutes Subject to Non- Substantive Revision
10. Approval of the February 3 Special Board Meeting Minutes Subject to Non-Substantive Revision
11. Approval of Executive Session Minutes of the February 3 Special Board Meeting Minutes Subject to Non-Substantive Revision

**; seconded by Trustee O’Reilly**

**ROLL CALL VOTE:**

Village Board Meeting Minutes  
February 13, 2024

**Aye: O'Connor, O'Reilly, Kritzmire, Tinucci**

**Nay:**

**Absent: Borawski**

**Abstain: Jameel**

**Motion carried**

**Item #12. Discussion and Approval of an Ordinance Renewing the Haku Sushi, Inc. (dba TTOBOKKI Korean Food) Liquor License and Amending Section 3-2-5 of the Long Grove Village Code**

*Village President Jacob indicated that this application is not complete and asked that this item be deferred to a later date.*

**Item #13. Discussion and Consideration of Park District Grant Application for Teasel Program**

*Trustee Tinucci provided an overview of the Teasel Program for the eradication of the invasive species. The Village has provided grant funding to the Park District in the past for this program. He expressed the importance of continuing the program to control the spread of teasel. The Park District has received quotes and recommends McGinty to do the work. The cost for the program is estimated at \$14,400 for State and County roads. Trustee Tinucci recommended including local roads as well to prevent seed spreading. Trustee Tinucci asked that the Board consider funding the \$10,000 community grant with an additional \$7434 to include local roads. There was additional conversation as to whether grant funding is the best way to continue funding this program. Developing a more comprehensive plan to address other invasive species was also discussed. Trustee O'Connor suggested that education to help Long Grove residents identify and appropriately remove invasive species be considered. Jan Healy from the Park District will provide some educational materials.*

**Trustee Tinucci moved to approve grant funding for the teasel program in an amount not to exceed \$17,434; seconded by Trustee O'Reilly**

**ROLL CALL VOTE:**

**Aye: Tinucci, O'Reilly, Jameel, Kritzmire, O'Connor**

**Nay:**

**Absent: Borawski**

**Abstain:**

**Motion carried**

**Item #14. Discussion and Approval of Hiring Anthony M. Minotti Asset Recovery Consulting**

*Village President Jacob indicated that, with new information that was received, there was no need for discussion on this item as it does not pertain to Village business.*

**Item #15. Village Planner's Report**

*There was no Village Planner's Report*

**Item #16. Village Engineer's Report**

*Village Engineer Perry provided a review of the 2024 Road Maintenance program including a preliminary road list and estimated costs. He also indicated that he had discussions with Ela Township and Kildeer to continue the combined road program. The Board gave Village Engineer Perry direction to proceed with preparing the project manual so it can be bid late March/early April 2024.*

*Village Engineer Perry reported that Hawthorn Woods is planning to replace the culvert that conveys Indian Creek under Indian Creek Road. The project will require full road closure from August 2024 to October 2024. Village Engineer Perry will keep the board apprised as he continues to get more information. The detour map for this project will be included in Village social media.*

**Item #17. Discussion and Approval of a Proposal for the Relocation of Ruth Barn**

*Village Engineer Perry reviewed a report from Gewalt Hamilton regarding the relocation of Ruth Barn for the Village Hall expansion work to begin. There were two options presented:*

*Option #1: disassemble, move and reassemble barn at Farmhouse Property*

*Option #2: move barn, in-tact, on Village Property*

*The board had agreed during discussions at the January 23, 2024 meeting that moving the barn to the downtown location was not viable at this time, however, the information provided in Option #1 will be helpful for a possible future move to the downtown location. Based on the proposals received for Option #2, Gewalt Hamilton recommends the Village consider Devooght House and Building Movers at \$44,880 for the relocation of the barn. He also indicated that construction of a temporary foundation is required and has received a quote from Carmichael Construction for a cost of \$10,000. Gewalt Hamilton will reach out to other contractors for temporary foundation quotes.*

*There was discussion of ownership of the Ruth Barn. Village Attorney Filippini indicated that the Village does currently own the barn. Many on the Board agreed that the Historical Society should have ownership of the barn and will have further discussions to clarify ownership of the barn at a future meeting.*

**Trustee Tinucci moved to approve signing of a proposal with Devooght House and Building Movers, subject to prevailing wage conditions, and up to \$10,000 for construction of a temporary foundation; seconded by Trustee O'Reilly**

**ROLL CALL VOTE:**

**Aye: Tinucci, O'Reilly, Jameel, Kritzmire, O'Connor**

**Nay:**

**Absent: Borawski**

**Abstain:**

**Motion carried**

**Item #18. Approval of the Village Hall Construction Project Bid**

*Wold Architects received 8 Bids for the Village Hall construction project. Bear Construction presented the lowest bid at \$1,673,000 which is under the estimated construction costs of \$1,728,410. Two alternate bids were also considered for replacement of vinyl windows on the main level of the building. Wold recommends rejecting both alternate bids as there is no long-term value in replacement of the lower level windows. Trustee Kritzmire asked for clarification for planning purposes on how/when project payments are to be made. Wold will work with the selected contractor to clarify this process for the Village.*

**Trustee O'Reilly moved to approve the Village Hall Construction Project Base Bid with Bear Construction; seconded by Trustee Tinucci**

**ROLL CALL VOTE:**

**Aye: O'Reilly, Tinucci, Jameel, Kritzmire, O'Connor**

**Nay:**

**Absent: Borawski**

**Abstain:**

**Motion carried**

**Item #19. Village President and Trustee Reports**

- **President Jacob**
  - *Village President Jacob reported that on January 26, 2024 Representative Jan Schakowsky visited the Village Hall and she was thanked for submitting the Lake Michigan Water Connection grant.*
  - *Village President Jacob reported that he will be attending the Barrington Area Chamber of Commerce Economic Summit on February 14, 2024*
- **Trustee Borawski**
  - *No report*
- **Trustee Jameel**
  - *No report*
- **Trustee Kritzmire**
  - *Trustee Kritzmire reported that she is continuing to work with village staff on the upcoming Fiscal Year budget. She indicated she will be reaching out for additional information from Trustees on various project proposals that were submitted for the budget.*

- **Trustee O'Connor**
  - *No report*
- **Trustee O'Reilly**
  - *Trustee O'Reilly stated that there are residents that are confused as to why there are still Holiday decoration in the downtown. Holiday decorations are remaining for filming of a Holiday movie in the Village.*
- **Trustee Tinucci**
  - *No report*

#### **Item #20. Village Manager's Report**

*Interim Village Manager Osten asked that anyone with questions regarding the Village Manager's Report contact him. He also asked that if anyone has suggestions/submissions for the Spring Edition of The Bridge Newsletter to forward those to him.*

#### **EXECUTIVE SESSION**

**There was no Executive Session**

#### **Item #21. Appointment of New Village Manager and Ratification of Employment Agreement**

*Village President Jacob reported that the Board had interviewed candidates for the position of Village Manager and selected Chris Sparkman for the position. His start date is March 4, 2024.*

**Trustee O'Reilly moved to approve the appointment of Chris Sparkman as the new village manager and ratification of the employment agreement; seconded by Trustee O'Connor**

#### **ROLL CALL VOTE:**

**Aye: O'Reilly, O'Connor, Jameel, Kritzmire, Tinucci**

**Nay:**

**Absent: Borawski**

**Abstain:**

**Motion carried**

#### **ADJOURNMENT: Next Regular Village Board Meeting February 27, 2023**

**At 8:20 PM Trustee O'Connor moved to adjourn the meeting; seconded by Trustee Jameel**

#### **VOICE VOTE**

**All in favor**

**Motion carried**