



**COMMUNITY BUILDING GRANT APPLICATION**

**Annual Grant Cycles**

Community Grant applications are accepted between January 1<sup>st</sup> and March 15<sup>th</sup> of each year. Requests are required meet the eligibility requirements set forth in the Community Grant Policy (attached).

**Quick Facts**

Maximum Term: 12 months (One Grant Per Calendar Year)  
Maximum Amount Per Term: \$10,000

Name Of Group/Applicant: Long Grove Park District

Authorized Agent: Janet Healy Phone Number: 847-641-5590

Address: 3849 Old McHenry Rd., Long Grove, IL 60047 Email: Address: healafer@comcast.net

     Sole Proprietorship  Park District      Partnership      Club      Corporation

Date organization established: 1973 Activities in prior year(s):     

Eradicated invasive plant species, cut down diseased trees, maintained hiking paths, bridges and buildings on Park District properties i.e. Reed-Turner Woodlands, and offered recreational programs for Village residents and neighboring residents.

Description of proposed grant activities (attach as needed)       
Hire professional contractor to eradicate the highly invasive teasel plant in rights of way of state and county roads in Long Grove and on Long Grove Park District properties.

Applying For A Matching Grant (circle one): Yes   No

**Application.** Please attach the following:

- Project Budget, including \$ amount of overhead expenses.
- Financial Report.
- W9 Form. N/A
- Due Diligence-Compliance Form (listing of five highest-paid employees and Board of Directors).  
→ All-volunteer Board of Commissioners; Admin Ass't: \$15,000/year

Janet Healy  
Signature of applicant/authorized agent

Commissioner  
Title/Position

12/9/19  
Date



Doug DeWitt  
 Project Ecologist  
 2221 Hammond Drive  
 Schaumburg, IL 60173  
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 DDeWitt@tallgrassrestoration.com

Long Grove Park District  
 Janet Healy  
 3849 Old McHenry Rd  
 Long Grove, IL 60047  
 847-641-5590  
 healafer@comcast.net

# Proposal

Date	10/17/2019
Proposal #	11365

## 2020 Teasel Control

Description	Qty	U/M	Rate	Total
<p>Hourly Rate- Trained, licensed staff using backpack sprayers will apply appropriate herbicide to teasel plants in Long Grove State and County Road rights of way, Park District properties and any other areas as directed and prioritized by the Long Grove Park District with the goal of preventing the formation of new seed in the work zones. Does not include roadside signage or permitting which may or may not be required. Each visit will be invoiced per hour per crew person on site, and we will cover as much ground as possible within the hours shown. Additional hours may be required to treat all target areas. Includes travel, labor, equipment and materials.</p> <p>This addendum is made part of the written contract between Tallgrass Restoration, LLC and Long Grove Park District.</p> <p>Long Grove Park District, its elected and appointed officials, officers, employees, volunteers and agents are required to be included as additional insured under the Tallgrass Restoration, LLC General Liability policy. Per the terms of form 00 EMP0101 00 01 14 of the Arch Specialty Insurance Company General Liability policy, 12 EMP 92909 06: Long Grove Park District, its elected and appointed officials, officers, employees, volunteers and agents are included as an additional insured via this written addendum to the contract.</p>	210	HRS	75.00	15,750.00
<b>Total</b>				<b>\$15,750.00</b>

\_\_\_\_\_  
 Sales/Project Manager, Tallgrass Restoration, LLC

\_\_\_\_\_  
 Date

Acceptance of Proposal: The above prices and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. All deletions have been noted. I am familiar with and agree to the terms and conditions attached. To accept this proposal, please sign on the line below and return the signed original to Tallgrass Restoration, LLC.

\_\_\_\_\_  
 Client Representative

\_\_\_\_\_  
 Date

This proposal includes term and conditions attached and constitutes a binding contract agreement upon acceptance. Tallgrass Restoration, LLC is fully covered by insurance. Our employment practices are fully compliant with applicable State and Federal laws and regulations. TGR's warranty is conditioned upon timely payment of invoices, normal plant care by the client, and contracted and performed stewardship/maintenance activities for consecutive growing seasons following the installation of the plant material. All materials are at wholesale prices and include shipping and handling fees.

## LONG GROVE PARK DISTRICT BUDGET PLANNER/TRACKER

## Long Grove Park District Budget

FY19/20

**INCOME**

	FY 19/20
	Budget
Strategic/Non-Restricted	
Contributions Ann. Drive	\$ 8,000
Contributions Special	
Rental - Cell Tower	\$ 108,500
Non-Strategic/Non-Restricted	
Recreation - Fees	\$ 40,500
Other Rental	
RTNC Rental	\$ 1,500
Gazebo - Rental	\$ 75
Interest	\$ 29,000
Other	\$ 77,100
<b>Total Non-Restricted Income</b>	<b>\$ 264,675</b>
Strategic/Restricted	
Building Permits	\$ 9,480
Reed Turner Contributions	\$ 5,000
<b>Total Restricted Income</b>	<b>\$ 14,480</b>
<b>EXPENSES</b>	
Staff and Contractors	
Employees	\$ 18,000
Employees (recreation)	\$ -
Interns	\$ -
Payroll Taxes	\$ 2,000
Contractor(s)	\$ 36,000
Other	
<b>Total Staff and Contractor Expense</b>	<b>\$ 56,000</b>
Program Offerings	
Recreation	\$ 36,500
Ball Fields	
Other	
Marketing	
Printing	\$ 600
Postage	\$ 600
Website	\$ 7,000
<b>Total Programs and Marketing Expense</b>	<b>\$ 44,700</b>
Maintenance	
Facilities/Fixed Assets	\$ 4,000
Land/Property	\$ 76,000
Reed-Turner Specific	\$ 5,200
Equipment	\$ 9,000
Other (Ball Field)	\$ 1,000
<b>Total Maintenance Expense</b>	<b>\$ 95,200</b>
Capital Improvement	
Capital Improvement - Land	\$ 10,000

LONG GROVE PARK DISTRICT BUDGET PLANNER/TRACKER

Capital Improvement

**Total Capital Improvement**

Financial/Risk Mgt

Accounting

Banking

Taxes

Insurance

Legal

**Total Financial/Risk Mgt Expense**

Administration

Office

Utilities

Tel/Data

Auto

Dues

Other

**Total Administrative Expense**

**Total General Expense**

\$	<b>10,000</b>
\$	1,000
\$	100
\$	100
\$	16,000
\$	12,000
\$	<b>29,200</b>
\$	2,500
\$	3,100
\$	1,600
\$	500
\$	<b>7,700</b>
\$	<b>232,800</b>

**September 17, 2019**

**To: Village of Long Grove**  
**From: Jan Healy**  
**Subject: TEASEL CONTROL REPORT**

**2019**

In 2019, the Long Grove Park District contracted with Tallgrass Restoration to eradicate teasel along the rights-of-way of state roads: Route 83, Old Route 53 and Route 22 in Long Grove. Using backpack sprayers, the trained and licensed crew applied the appropriate herbicide, Transline, to teasel plants along these roads. They made two rounds, one in May and one in July, to assure they didn't miss any teasel hiding underneath other plants. While treating teasel, if they came across thistle, burdock and other weeds that can be killed with Transline, they treated those as well.

The treatment of teasel on state roads went faster than the estimated hours in the original proposal. This allowed us to have the Tallgrass crew also treat teasel on Long Grove Park District properties: Longview Meadow, Mitigation Site and Gridley Field.

Kent Tinucci and his wife, Blanca, personally spent many volunteer hours treating teasel as well.

**2020**

Although the teasel seed bank in these treated areas will be somewhat diminished in 2020, there is existing seed in the ground and new seed being brought in by mowing equipment, wind, etc. So, to stay on top of it, we will need to do annual herbicide applications to continue to deplete the teasel seed bank on these 3 state roads and on LGPD property. If budget permits, we want to extend the geographic scope to treat teasel on county roads: Aptakisic, Cuba, Diamond Lake, Gilmer, Long Grove and Old McHenry. Teasel is prevalent on all these roads. The Lake County Department of Transportation verbally told us they would grant us a permit, at no fee, to treat teasel on county roads within Long Grove, in 2020. They sent us the permit paperwork to complete.

For 2020, if the Village grants \$10,000 towards teasel treatment, and the Park District contributes another \$6,000, we believe we will be able to cover roadside rights-of-way on state roads, county roads and LGPD property.

Finally, we will continue the Teasel fighting PR campaign, from Spring through Summer 2020. Like 2019, we will submit articles to Long Grove Living, Long Grove Bridge and Long Grove newsletters, informing and educating Long Grove residents on how to address teasel on their own property. We will also hold teasel workshops, like we did to the Long Grove-Kildeer Garden Club, in the spring.