



SPECIAL EVENT APPLICATION

FOR OFFICE USE ONLY					
	Site Plan				
	Raffle Application				
	Temp. Liquor License App.				
	Event Application				
	Property Owner Permission				
	Insurance Certificate				

Please complete this form in its entirety. This application must be submitted a minimum of $\underline{90}$ days prior to the event.

Applications should be mailed, faxed or e-mailed to the Village of Long Grove:

Sherry Shlagman Village of Long Grove 3110 RFD Long Grove, IL 60047 847-634-9440 Fax: 847-634-9408

sshlagman@longgrove.net

Submittal Date: February 19, 2020 Date Received: **EVENT INFORMATION** Event Name & Location(s): 2020 Chocolate Fest Description/Type of Event: 2020 Chocolate Fest Event Date: May 15th, 16th and 17th 2020 Friday, May 15th Hours: 10am to 11pm Saturday, May 16th Hours: 10am to 11pm Sunday, May 17th Hours: 10am to 7pm Set Up for Event **Dismantling of Event** Date May 14, 2020 Date: May 17, 2020 Hours: 6:00AM to 10:00PM Hours: 6:00PM to 11:00AM Estimated Number of Attendees: 35,000 Estimated Number of Vendors: 75-80 Sponsoring Organization: Historic Downtown Long Grove Business Association Street Address: 308 Old McHenry Road City: Long Grove State: Illinois Zip Code: 60047 Phone Number: (847) 634-0888 Fax Number: ____ Contact Person: Mike Marr, Jesse DeSoto Phone Number: (312) 933-1419, (847) 848-4768 E-mail Address: mike@buffalocreekbrewing.com, desotojesse@gmail.com

> VILLAE OF LONG GROVE 3110 Old McHenry Road Long Grove, IL 60047 847-634-9440

Additional Information

Include with this application the follow	vin	a:
--	-----	----

- A <u>site plan</u> of all areas of the B-1 District covered by the event. On the plan, mark the sanitary facilities and auxiliary parking lots (if applicable).
 See attached map
- 2. Written permission from property owners **NA**
- 3. Certificate of insurance naming **both** Historic Downtown Long Grove Business Association and Village of Long Grove as additionally insured. **Attached**
- Indicate the requested areas of the roadway and parking that will need to be closed and barricaded for this event if it applies.
 See attached map
- 5. Provide the number of security and police officers needed and the times for each (if required per approval) (Cost for security: \$70/hour per deputy. Payment must be submitted with application):

	A. Security officers	<u>5/day, 1 ove</u>	ernight Hours 10am to 11pm
	B. Traffic officers	0	Hours to
	C. Parking Assistants	0	Hours to
6.	Indicate whether there will be (before ordering banners or ten	e any of the foll porary signs, ch	lowing: neck with the Village Planner – 847-634-9440)
	A. Banners B. Temporary Signs	X Yes X Yes	□ No □ No
	C. Other (specify) Yes	A Tes	□ NO

If you answered yes provide a design, location, time to be posted and written permission of the owner(s) where these items will be posted.

- 7. Indicate promotional materials and advertising to be used (check all that apply):
 - X Newspapers□ Cable T.V.X InternetX Newsletters□ Commercial T.V.X Radio
 - X Direct Mailings ☐ Trade Magazines X Other Foam Core Signs
- 8. Please provide specifics as to the use of any mechanical or electronic rides, demonstrations, displays, music, etc.

Attached

9. Services provided at event:

Service	Contact Name	Company	Address	Phone Number
Sanitation/Portable	Duff Rice	Ravenswood		312-633-2600
Restrooms		Events Services		
Waste	Duff Rice	Ravenswood		312-633-2600
Disposal/Garbage		Events Services		
Tents	Duff Rice	AAA Event		312-633-2600
		Rentals		
Music	Nicholas Serino	American Mobile		847-584-0352
		Staging		
Other				

- 10. Provide a list of all vendors and their Illinois sales tax identification number. Provide each vendor with notice or form indicating they are filing all sales occurring in the Village of Long Grove. Sales tax rate for the Village of Long Grove is 8%. Food vendors should contact the Lake County Department of Health (847-360-6700) to apply for a permit.
- If there is a charity involved or benefiting from this event, please provide the name of the charity, contact name and a phone number.
 NA
- 12. Raffle Submit "Application for License to Conduct Raffle." Raffle must be approved by the Village Board prior to the event.*

 NA
- 13. Liquor Submit "Temporary Liquor License" Application. Please note that a State of Illinois Liquor License is also required. Applications may be downloaded at www.illinois.gov/license.cfm.*

 Attached

^{*} For additional copies of the Event Application or to obtain an Application for License to Conduct Raffle, or Temporary Liquor License Application please visit the Village of Long Grove website at http://www.longgroveil.gov. Applications can be found under the heading "Forms" on the home page.

All the information submitted is as part of an application to the Long Grove Business and Community Partners to obtain their recommendation to the Village Board to hold a specific event in the B-1 Historic Business District. The event date is for the upcoming year and all of the information is accurate to the best of my knowledge.

Please read this form carefully and be aware that in signing up and participating in this event you will be waiving and releasing all claims arising out of this program. In consideration of the Village sponsoring and providing the above event and accepting me as a participant in the above event, I agree as follows:

ACKNOWLEDGEMENT/ASSUMPTION OF RISK OF INJURY

I have fully informed myself of all the details of the LGBCP event(s) and the risks inherent in the event. I recognize and acknowledge that they may involve risks of bodily injury and death. I agree to and assume the full risk of any injuries, including death, and of all costs, damages, and losses that I may sustain as a result of participating in any and all activities connected with or associated with such event.

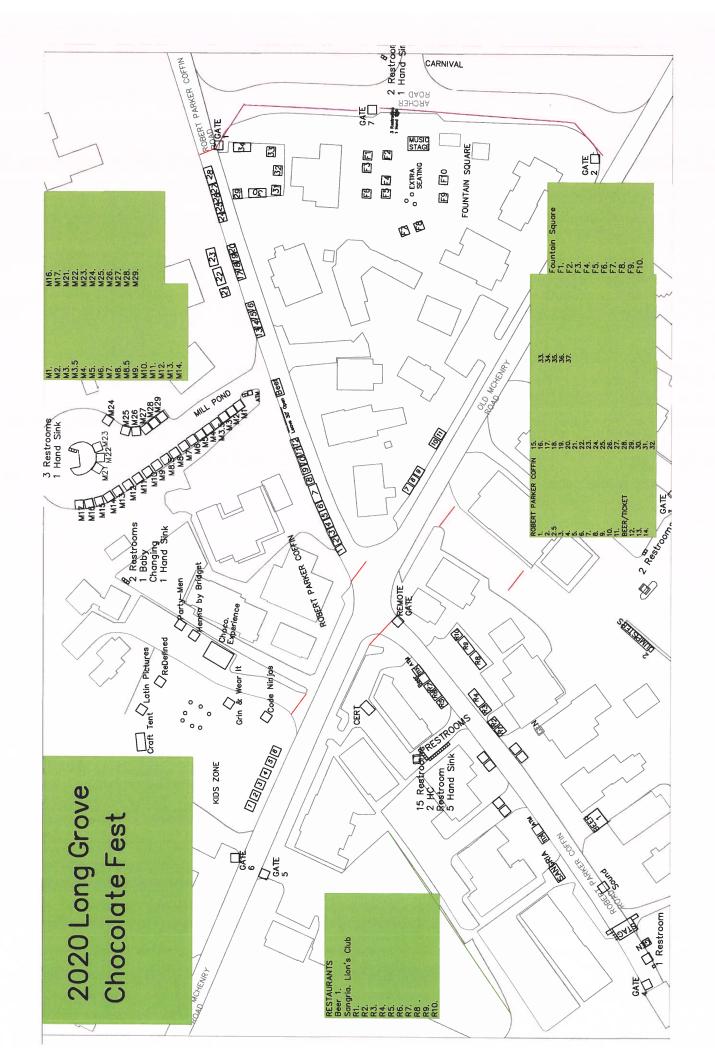
WAIVER AND RELEASE OF CLAIMS FOR INJURY

I hereby agree to, and do waive, release and relinquish all claims of every kind, known and unknown, present and future, that I may have against the Village of Long Grove, the Long Grove Business & Community Partners and their officers, agents, servants and employees, arising out of, connected with, or in any way related to, the event or my participation therein.

INDEMNITY AND DEFENSE

I hereby further agree to indemnify and hold harmless and defend the Village of Long Grove, the Long Grove Business & Community Partners and their officers, agents, servants and employees from any and all claims of every kind, known and unknown, present and future, that I may have arising out of, connected with, or in any way related to the program or my participation therein. My signature also allows the use my photo for promotional purposes. My signature on this form indicates that I have read and understand the above Waiver and execute it of my own free will and without any reservation.

Michael Marr	2-19-2020
Signature of Applicant	Date





LONG GROVE BUSINESS & COMMUNITY PARTNERS LONG GROVE BUSINESS & COMMUNITY PARTNERS 308 OLD MCHENRY RD LONG GROVE IL 60047-8821 January 28, 2020

Letter ID: L1029917552

License No.:

4A-0105664

Expiration Date:

9/27/2020

License Type:

SPECIAL EVENT RET

SPECIAL EVENT LICENSE/SPECIAL USE PERMIT -- EVENT DATE(S) AND TIMES

Start Date Start Time	End Date End Time	Event Address	Event Theme
05/15/2020	05/15/2020	308 OLD MCHENRY ROAD	FESTIVAL OF SEASONS
11:00 AM	06:00 PM	LONG GROVE, IL 600470000	
05/16/2020	05/16/2020	308 OLD MCHENRY ROAD	FESTIVAL OF SEASONS
11:00 AM	06:00 PM	LONG GROVE, IL 600470000	
05/17/2020	05/17/2020	308 OLD MCHENRY ROAD	FESTIVAL OF SEASONS
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06/27/2020	06/27/2020	308 OLD MCHENRY ROAD	FESTIVAL OF SEASONS
11:00 AM	06:00 PM	LONG GROVE, IL 600470000	
06/28/2020	06/28/2020	308 OLD MCHENRY ROAD	FESTIVAL OF SEASONS
11:00 AM	06:00 PM	LONG GROVE, IL 600470000	
09/25/2020	09/25/2020	308 OLD MCHENRY ROAD	FESTIVAL OF SEASONS
11:00 AM	06:00 PM	LONG GROVE, IL 600470000	

Letter ID: L1029917552



STATE OF ILLINOIS

LIQUOR CONTROL COMMISSION Governor JB Pritzker

4A-0105664

License Number

IN ACCORDANCE WITH THE LIQUOR CONTROL ACT OF 1934, THIS CERTIFIES THAT:

LONG GROVE BUSINESS & COMMUNITY PARTNERS LONG GROVE BUSINESS & COMMUNITY PARTNERS 308 OLD MCHENRY RD LONG GROVE IL 60047-8821

Lake

AND IS ISSUED A
LICENSE IN THE
FOLLOWING CLASS:

ISSUE DATE: 01/28/20 Effective:

SPECIAL EVENT RET

ctive: 05/15/20

THIS LICENSE EXPIRES ON:

HAS PAID ALL FEES

9/27/2020

THIS LICENSE MUST BE FRAMED AND HUNG IN PLAIN VIEW IN A CONSPICUOUS PLACE ON THE LICENSED PREMISES.

Sales Tax Acct # N/A

THIS LICENSE NOT TRANSFERABLE
AS TO PRINCIPAL



January 28, 2020

Letter ID: L1029917552

License No.:

4A-0105664 9/27/2020

Expiration Date: License Type:

SPECIAL EVENT RET

09/26/2020

09/27/2020

11:00 AM

11:00 AM

09/26/2020

308 OLD MCHENRY RD LONG GROVE IL 60047-8821

06:00 PM

LONG GROVE BUSINESS & COMMUNITY PARTNERS LONG GROVE BUSINESS & COMMUNITY PARTNERS

> 09/27/2020 06:00 PM

308 OLD MCHENRY ROAD LONG GROVE, IL 600470000

308 OLD MCHENRY ROAD LONG GROVE, IL 600470000 **FESTIVAL OF SEASONS**

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STATE OF ILLINOIS

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HAS PAID ALL FEES AND IS ISSUED A LICENSE IN THE **FOLLOWING CLASS:**

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ISSUE DATE:

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Sales Tax Acct # N/A

THIS LICENSE NOT TRANSFERABLE AS TO PRINCIPAL



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 07/17/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed.

	SUBROGATION IS WAIVED, subject to is certificate does not confer rights to						may require	an endorsement. A state	ement (on
	DUCER				CONTACT Michelle Wolff					
Cook and Kocher Insurance Group				PHONE	(847) 60	92-9200	FAX	(847) (692-9299	
300 S. Northwest Highway				(A/C, No, E-MAIL ADDRES	EXU:	@cookandkoc	her.com	(5 , .		
Suit	e 208				ADDRES					
Parl	< Ridge			IL 60068	MOURE	Citimone	Insurance Con	RDING COVERAGE		NAIC# 10714
INSU	RED				INSUREF	Total Oil	Fire Insurance			29459
HISTORIC DOWNTOWN LONG GROVE					Lieudle C	of London			20700	
BUSINESS ASSOCIATION				INSURER			· · · · · · · · · · · · · · · · · · ·		 	
308 OLD MCHENRY ROAD			INSUREF							
Long Grove IL 60047			INSURER					-		
CO		TIEIC	ATE	NUMBER: CL187170401	INSURE	RF:		DEVICION NUMBER.		<u> </u>
	HIS IS TO CERTIFY THAT THE POLICIES OF I			WOMBER.	141/	TO THE INSUE		REVISION NUMBER:	IOD	
l IN	DICATED. NOTWITHSTANDING ANY REQUI	REME	NT, TE	ERM OR CONDITION OF ANY	CONTRA	CT OR OTHER	DOCUMENT V	MTH RESPECT TO WHICH T	HIS	
	ERTIFICATE MAY BE ISSUED OR MAY PERTA KCLUSIONS AND CONDITIONS OF SUCH PO							UBJECT TO ALL THE TERMS	,	
INSR		ADDL	SUBR	1		POLICY EFF	POLICY EXP			
LTR	TYPE OF INSURANCE COMMERCIAL GENERAL LIABILITY	INSD	WVD	POLICY NUMBER		(MM/DD/YYYY)	(MM/DD/YYYY)	LIMIT	1.00	20.000
								EACH OCCURRENCE DAMAGE TO RENTED	Ψ	00,000
	CLAIMS-MADE CCCUR							PREMISES (Ea occurrence)	Ψ	,000
A				OCCA986545		07/15/2018	07/45/0040	MED EXP (Any one person)	\$ 5,00	
^				OCCA900040		07/15/2016	07/15/2019	PERSONAL & ADV INJURY	-	00,000
	GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	Ψ	00,000
	POLICY L JECT LOC							PRODUCTS - COMP/OP AGG	Ψ	00,000
-	AUTOMOBILE LIABILITY	-						COMBINED SINGLE LIMIT	\$	
								(Ea accident)	\$ 1,00	00,000
A	ANY AUTO OWNED SCHEDULED			0004000545		07/45/0040	07/45/0040	BODILY INJURY (Per person)	\$	
^	AUTOS ONLY HIRED AUTOS NON-OWNED			OCCA986545	- 1	07/15/2018	07/15/2019	BODILY INJURY (Per accident) PROPERTY DAMAGE	\$	P
l	AUTOS ONLY AUTOS ONLY							(Per accident)	\$	
<u> </u>			<u> </u>						\$	
١,	WMBRELLA LIAB OCCUR			0004000545		07450040		EACH OCCURRENCE	Ψ	00,000
A	EXCESS LIAB CLAIMS-MADE			OCCA986545		07/15/2018	07/15/2019	AGGREGATE	\$ 4,00	00,000
	DED RETENTION \$ WORKERS COMPENSATION	├—	<u> </u>						\$	
	AND EMPLOYERS' LIABILITY							➤ PER STATUTE OTH-		
В	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A		83WECBO9102		01/01/2019	01/01/2020	E.L. EACH ACCIDENT	\$ 500,	
	(Mandatory in NH) If yes, describe under						,	E.L. DISEASE - EA EMPLOYEE	\$ 500,	,000
<u> </u>	DÉSCRIPTION OF OPERATIONS below	ļ	ļ					E.L. DISEASE - POLICY LIMIT	\$ 500,	,000
١,	Liquor Liability									
С				LIQ101504.08		04/30/2018	04/30/2019	\$1,000,000		
		<u> </u>	<u> </u>							
ı	CRIPTION OF OPERATIONS / LOCATIONS / VEHICLI	ES (AC	ORD 1	101, Additional Remarks Schedule,	may be att	ached if more sp	pace is required)			
	Festival of Seasons: colate Festival - May 17-19, 2019; Strawber	rv Fe	stival .	- June 21-23, 2019 : Annie Fe	estival - S	ent 20-22 20:	10			
Fes	tival of Cultures:	.,	ouva.	04.10 21 20, 2010 , Apple 10	23((Va) - C	opt 20-22, 20	10			
	ft Beer Day - Apr. 27, 2019; age Days - Aug. 17-18, 2019;									
	Days - Aug. 31-Sept. 02, 2019									
The	The certificate holder is to be named as additional insured									
				NOTICE TO SERVICE		-				P.M.
CEI	RTIFICATE HOLDER		20400		CANCI	ELLATION		TO SATISTICS OF THE SAT		
								SCRIBED POLICIES BE CAN F, NOTICE WILL BE DELIVER		D BEFORE
	Village of Long Grove							PROVISIONS.		
	3110 Old McHenry Road									

Mobile Lwaff

Long Grove

IL 60047

AUTHORIZED REPRESENTATIVE



SPECIAL EVENT APPLICATION

FOR OFFICE USE ONLY					
	Site Plan				
	Raffle Application				
	Temp. Liquor License App.				
	Event Application				
	Property Owner Permission				
	Insurance Certificate				

Please complete this form in its entirety. This application must be submitted a minimum of <u>90 days</u> prior to the event.

Applications should be mailed, faxed or e-mailed to the Village of Long Grove:

Sherry Shlagman Village of Long Grove 3110 RFD Long Grove, IL 60047 847-634-9440 Fax: 847-634-9408 sshlagman@longgrove.net

Submittal Date: February 19, 2020 Date Received:					
EVENT INFORMATION					
Event Name & Location(s): 2020 Strawberry Fest					
Description/Type of Event: 2020 Strawberry Fest					
Event Date: <u>June 26th, 27th and 28th 2020</u> Friday, June 26 th Hours: 10am to 11pm Saturday, June 27 th Hours: 10am to 11pm Sunday, June 28 th Hours: 10am to 7pm					
Set Up for Event	Dismantling of Event				
Date <u>June 25, 2020</u>	Date: <u>June 28, 2020</u>				
Hours: <u>6:00AM to 10:00PM</u>	Hours: 6:00PM to 11:00AM				
Estimated Number of Attendees: 35,000	Estimated Number of Vendors: <u>75-80</u>				
Sponsoring Organization: <u>Historic Downtown Long (</u>	Grove Business Association				
Street Address: 308 Old McHenry Road					
City: Long Grove	State: Illinois Zip Code: 60047				
Phone Number: <u>(847) 634-0888</u>					
Contact Person: Mike Marr, Jesse DeSoto	Phone Number: (312) 933-1419, (847) 848-4768				

VILLAE OF LONG GROVE 3110 Old McHenry Road Long Grove, IL 60047 847-634-9440

E-mail Address: mike@buffalocreekbrewing.com, desotojesse@gmail.com

Additional Information

Include with this application the fo	ollowina:
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- 1. A site plan of all areas of the B-1 District covered by the event. On the plan, mark the sanitary facilities and auxiliary parking lots (if applicable). See attached map
- 2. Written permission from property owners
- 3. Certificate of insurance naming both Historic Downtown Long Grove Business Association and Village of Long Grove as additionally insured. Attached
- 4. Indicate the requested areas of the roadway and parking that will need to be closed and barricaded for this event if it applies. See attached map
- 5. Provide the number of security and police officers needed and the times for each (if required per approval) (Cost for security: \$70/hour per deputy. Payment must be submitted with application):

A. Security officers	5/day, 1 overnigh	it Hours 10am	to 11pm	
B. Traffic officers	0	Hours	to	_
C. Parking Assistants	0	Hours	to	
Indicate whether there will be (before ordering banners or tem			ner – 847-634-9440)	
A. Banners	X Yes □	No		
B. Temporary SignsC. Other (specify) Yes	X Yes	No		

If you answered yes provide a design, location, time to be posted and written permission of the owner(s) where these items will be posted.

7. Indicate promotional materials and advertising to be used (check all that apply):

X Newspapers ☐ Cable T.V. X Internet X Newsletters □ Commercial T.V.
X Direct Mailings □ Trade Magazines X Radio

X Other - Foam Core Signs

8. Please provide specifics as to the use of any mechanical or electronic rides, demonstrations, displays, music, etc.

Attached

6.

9. Services provided at event:

Service	Contact Name	Company	Address	Phone Number
Sanitation/Portable	Duff Rice	Ravenswood		312-633-2600
Restrooms		Events Services		
Waste	Duff Rice	Ravenswood		312-633-2600
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		Rentals		
Music	Nicholas Serino	American Mobile		847-584-0352
		Staging		
Other				

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- Raffle Submit "Application for License to Conduct Raffle." Raffle must be approved by the Village Board prior to the event.*
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- 13. Liquor Submit "Temporary Liquor License" Application. Please note that a State of Illinois Liquor License is also required. Applications may be downloaded at www.illinois.gov/license.cfm.*

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All the information submitted is as part of an application to the Long Grove Business and Community Partners to obtain their recommendation to the Village Board to hold a specific event in the B-1 Historic Business District. The event date is for the upcoming year and all of the information is accurate to the best of my knowledge.

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Michael Marr	2-19-2020	
Signature of Applicant	Date	





January 28, 2020

Letter ID: L1029917552

License No.: **Expiration Date:** 4A-0105664 9/27/2020

License Type:

SPECIAL EVENT RET

LONG GROVE BUSINESS & COMMUNITY PARTNERS LONG GROVE BUSINESS & COMMUNITY PARTNERS 308 OLD MCHENRY RD LONG GROVE IL 60047-8821

SPECIAL EVENT LICENSE/SPECIAL USE PERMIT -- EVENT DATE(S) AND TIMES

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LONG GROVE BUSINESS & COMMUNITY **PARTNERS** LONG GROVE BUSINESS & COMMUNITY **PARTNERS**

Lake

308 OLD MCHENRY RD LONG GROVE IL 60047-8821

THIS LICENSE MUST BE FRAMED AND HUNG IN PLAIN VIEW IN A CONSPICUOUS PLACE ON THE LICENSED PREMISES.

Sales Tax Acct # N/A

AND IS ISSUED A LICENSE IN THE **FOLLOWING CLASS:** 05/15/20 ISSUE DATE: 01/28/20 Effective: THIS LICENSE 9/27/2020 EXPIRES ON:

HAS PAID ALL FEES

THIS LICENSE NOT TRANSFERABLE AS TO PRINCIPAL

SPECIAL EVENT RET



January 28, 2020

Letter ID: L1029917552

License No.: Expiration Date:

4A-0105664 9/27/2020

License Type:

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09/26/2020 11:00 AM

09/26/2020 06:00 PM

308 OLD MCHENRY RD

LONG GROVE IL 60047-8821

LONG GROVE BUSINESS & COMMUNITY PARTNERS LONG GROVE BUSINESS & COMMUNITY PARTNERS

308 OLD MCHENRY ROAD LONG GROVE, IL 600470000

FESTIVAL OF SEASONS

09/27/2020 11:00 AM 09/27/2020 06:00 PM 308 OLD MCHENRY ROAD LONG GROVE, IL 600470000

FESTIVAL OF SEASONS



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Applications should be mailed, faxed or e-mailed to the Village of Long Grove:

Sherry Shlagman Village of Long Grove 3110 RFD Long Grove, IL 60047 847-634-9440 Fax: 847-634-9408 sshlagman@longgrove.net

Submittal Date: February 19, 2020 _____ Date Received: _____ **EVENT INFORMATION** Event Name & Location(s): 2020 Apple Fest Description/Type of Event: 2020 Apple Fest Event Date: September 25th, 26th and 27th 2020 Friday, September 25th Hours: 10am to 11pm Saturday, September 26th Sunday, September 27th Hours: 10am to 11pm Hours: 10am to 7pm Set Up for Event Dismantling of Event Date September 24, 2020 Date: September 27, 2020 Hours: 6:00AM to 10:00PM Hours: <u>6:00PM to 11:00AM</u> Estimated Number of Attendees: 35,000 Estimated Number of Vendors: 75-80 Sponsoring Organization: Historic Downtown Long Grove Business Association Street Address: 308 Old McHenry Road City: Long Grove State: Illinois Zip Code: 60047 Phone Number: (847) 634-0888 Fax Number: Contact Person: Mike Marr, Jesse DeSoto Phone Number: (312) 933-1419, (847) 848-4768

> VILLAE OF LONG GROVE 3110 Old McHenry Road Long Grove, IL 60047 847-634-9440

E-mail Address: mike@buffalocreekbrewing.com, desotojesse@gmail.com

Additional Information

- 1. A site plan of all areas of the B-1 District covered by the event. On the plan, mark the sanitary facilities and auxiliary parking lots (if applicable). See attached map
- 2. Written permission from property owners NA
- 3. Certificate of insurance naming both Historic Downtown Long Grove Business Association and Village of Long Grove as additionally insured. Attached
- 4. Indicate the requested areas of the roadway and parking that will need to be closed and barricaded for this event if it applies. See attached map
- 5. Provide the number of security and police officers needed and the times for each (if required per approval) (Cost for security: \$70/hour per deputy. Payment must be submitted with application):

A. Security officers	5/day, 1 overnight	Hours 10am to 11p	om	
B. Traffic officers	0	Hours	to	
C. Parking Assistants	0	Hours	to	
Indicate whether there will be any of the following: (before ordering banners or temporary signs, check with the Village Planner – 847-634-9440)				
A. Banners	X Yes ☐ No			
B. Temporary Signs	X Yes ☐ No			
C. Other (specify) Yes				

If you answered yes provide a design, location, time to be posted and written permission of the owner(s) where these items will be posted.

- 7. Indicate promotional materials and advertising to be used (check all that apply):
 - X Newspapers ☐ Cable T.V. X Internet ☐ Cable T.V.☐ Commercial T.V.☐ Trade Magazines X Newsletters X Radio
 - X Direct Mailings X Other - Foam Core Signs
- 8. Please provide specifics as to the use of any mechanical or electronic rides, demonstrations. displays, music, etc.

Attached

6.

9. Services provided at event:

Service	Contact Name	Company	Address	Phone Number
Sanitation/Portable	Duff Rice	Ravenswood		312-633-2600
Restrooms		Events Services		
Waste	Duff Rice	Ravenswood		312-633-2600
Disposal/Garbage		Events Services		
Tents	Duff Rice	AAA Event		312-633-2600
		Rentals		
Music	Nicholas Serino	American Mobile		847-584-0352
		Staging		
Other				

- 10. Provide a list of all vendors and their Illinois sales tax identification number. Provide each vendor with notice or form indicating they are filing all sales occurring in the Village of Long Grove. Sales tax rate for the Village of Long Grove is 8%. Food vendors should contact the Lake County Department of Health (847-360-6700) to apply for a permit.
- If there is a charity involved or benefiting from this event, please provide the name of the charity, contact name and a phone number.
 NA
- Raffle Submit "Application for License to Conduct Raffle." Raffle must be approved by the Village Board prior to the event.*
 NA
- 13. Liquor Submit "Temporary Liquor License" Application. Please note that a State of Illinois Liquor License is also required. Applications may be downloaded at www.illinois.gov/license.cfm.*

 Attached

^{*} For additional copies of the Event Application or to obtain an Application for License to Conduct Raffle, or Temporary Liquor License Application please visit the Village of Long Grove website at http://www.longgroveil.gov. Applications can be found under the heading "Forms" on the home page.

All the information submitted is as part of an application to the Long Grove Business and Community Partners to obtain their recommendation to the Village Board to hold a specific event in the B-1 Historic Business District. The event date is for the upcoming year and all of the information is accurate to the best of my knowledge.

Please read this form carefully and be aware that in signing up and participating in this event you will be waiving and releasing all claims arising out of this program. In consideration of the Village sponsoring and providing the above event and accepting me as a participant in the above event. I agree as follows:

ACKNOWLEDGEMENT/ASSUMPTION OF RISK OF INJURY

I have fully informed myself of all the details of the LGBCP event(s) and the risks inherent in the event. I recognize and acknowledge that they may involve risks of bodily injury and death. I agree to and assume the full risk of any injuries, including death, and of all costs, damages, and losses that I may sustain as a result of participating in any and all activities connected with or associated with such event.

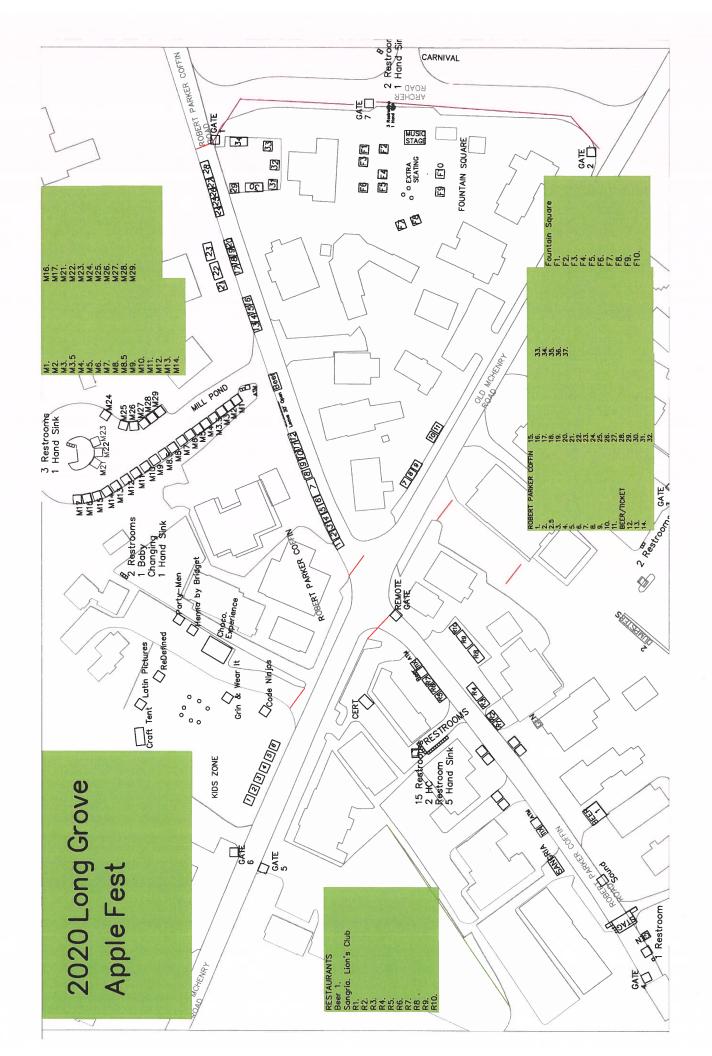
WAIVER AND RELEASE OF CLAIMS FOR INJURY

I hereby agree to, and do waive, release and relinquish all claims of every kind, known and unknown, present and future, that I may have against the Village of Long Grove, the Long Grove Business & Community Partners and their officers, agents, servants and employees, arising out of, connected with, or in any way related to, the event or my participation therein.

INDEMNITY AND DEFENSE

I hereby further agree to indemnify and hold harmless and defend the Village of Long Grove, the Long Grove Business & Community Partners and their officers, agents, servants and employees from any and all claims of every kind, known and unknown, present and future, that I may have arising out of, connected with, or in any way related to the program or my participation therein. My signature also allows the use my photo for promotional purposes. My signature on this form indicates that I have read and understand the above Waiver and execute it of my own free will and without any reservation.

Michael Marr	2-19-2020
Signature of Applicant	Date





January 28, 2020



Letter ID: L1029917552

License No.: Expiration Date:

4A-0105664 9/27/2020

License Type:

SPECIAL EVENT RET

SPECIAL EVENT LICENSE/SPECIAL USE PERMIT -- EVENT DATE(S) AND TIMES

Start Date Start Time	End Date End Time	Event Address	Event Theme
05/15/2020	05/15/2020	308 OLD MCHENRY ROAD	FESTIVAL OF SEASONS
11:00 AM	06:00 PM	LONG GROVE, IL 600470000	
05/16/2020	05/16/2020	308 OLD MCHENRY ROAD	FESTIVAL OF SEASONS
11:00 AM	06:00 PM	LONG GROVE, IL 600470000	
05/17/2020	05/17/2020	308 OLD MCHENRY ROAD	FESTIVAL OF SEASONS
11:00 AM	06:00 PM	LONG GROVE, IL 600470000	
06/26/2020	06/26/2020	308 OLD MCHENRY ROAD	FESTIVAL OF SEASONS
11:00 AM	06:00 PM	LONG GROVE, IL 600470000	
06/27/2020	06/27/2020	308 OLD MCHENRY ROAD	FESTIVAL OF SEASONS
11:00 AM	06:00 PM	LONG GROVE, IL 600470000	
06/28/2020	06/28/2020	308 OLD MCHENRY ROAD	FESTIVAL OF SEASONS
11:00 AM	06:00 PM	LONG GROVE, IL 600470000	
09/25/2020	09/25/2020	308 OLD MCHENRY ROAD	FESTIVAL OF SEASONS
11:00 AM	06:00 PM	LONG GROVE, IL 600470000	



STATE OF ILLINOIS

LIQUOR CONTROL COMMISSION Governor JB Pritzker

4A-0105664

Letter ID: L1029917552

License Number

IN ACCORDANCE WITH THE LIQUOR CONTROL ACT OF 1934, THIS CERTIFIES THAT:

LONG GROVE BUSINESS & COMMUNITY PARTNERS LONG GROVE BUSINESS & COMMUNITY PARTNERS

308 OLD MCHENRY RD LONG GROVE IL 60047-8821

LONG GROVE BUSINESS & COMMUNITY PARTNERS LONG GROVE BUSINESS & COMMUNITY PARTNERS

Lake

PARTNERS 308 OLD MCHENRY RD LONG GROVE IL 60047-8821

THIS LICENSE MUST BE FRAMED AND HUNG IN PLAIN VIEW IN A CONSPICUOUS PLACE ON THE LICENSED PREMISES.

Sales Tax Acct # N/A

HAS PAID ALL FEES AND IS ISSUED A LICENSE IN THE FOLLOWING CLASS:

SPECIAL EVENT RET

SPECIAL EVENT RET

O1/28/20 Effective: 05/15/20

THIS LICENSE EXPIRES ON: 9/27/2020

THIS LICENSE NOT TRANSFERABLE
AS TO PRINCIPAL



January 28, 2020

Letter ID: L1029917552

License No.: Expiration Date:

4A-0105664 9/27/2020

License Type:

SPECIAL EVENT RET

09/26/2020 11:00 AM

09/26/2020 06:00 PM

308 OLD MCHENRY RD

LONG GROVE IL 60047-8821

LONG GROVE BUSINESS & COMMUNITY PARTNERS LONG GROVE BUSINESS & COMMUNITY PARTNERS

308 OLD MCHENRY ROAD LONG GROVE, IL 600470000 **FESTIVAL OF SEASONS**

09/27/2020 11:00 AM 09/27/2020 06:00 PM 308 OLD MCHENRY ROAD LONG GROVE, IL 600470000 FESTIVAL OF SEASONS



STATE OF ILLINOIS
LIQUOR CONTROL COMMISSION

Governor JB Pritzker

4A-0105664

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SPECIAL EVENT RET

ISSUE DATE:

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Effective:

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THIS LICENSE EXPIRES ON:

9/27/2020

THIS LICENSE MUST BE FRAMED AND HUNG IN PLAIN VIEW IN A CONSPICUOUS PLACE ON THE LICENSED PREMISES.

Sales Tax Acct # N/A

THIS LICENSE NOT TRANSFERABLE AS TO PRINCIPAL