

Item #1:
Report Of EDC Meeting – February 25, 2020



AGENDA
MEETING OF THE ECONOMIC DEVELOPMENT COMMISSION
TUESDAY FEBRUARY 25, 2020 AT 7:00AM
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047

The Commission will not proceed past 9:00AM unless there is a consensus of the majority of the Commissioners in attendance to do so. Those wishing to address the Commission on an agenda item(s) may do so when the agenda item of interest is opened and prior to Commission discussion.

ACTION/DISCUSSION ITEMS:

Public Comment (5 min) - ALL

Approval of Minutes from February 11, 2020 Meeting (5 min) – Eric Russell

Working Session #1: Discussion of issues and topics to be covered in joint meeting with Village Trustees on March 10, 2020 at 6:00 p.m. (45 min) – Discussion Lead (s): Goble, Pipin, Hall, Brown, Steinberg, Russell, Levin, Elliott

Working Session #2: Discuss desirability and feasibility of initiating a project to collect and share information about why new businesses have decided to move to Long Grove. (30 min) – Discussion Lead (s): Goble, Pipin

Summary/Review of Action Items (5 min) – ALL

New Business (5 min) – ALL

ADJOURNMENT: Next Commission Meeting: March 10, 2020 7:00AM

Our purpose is to:

- a) facilitate and enhance communications between the Village and the local business community;
- b) attract new businesses and economic development opportunities to the Village; and
- c) promote business retention, growth, and success within the Village.

The Village of Long Grove is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to phone David Lothspeich, Long Grove Village Manager at 847-634-9440 or TDD 847-634-9650 promptly to allow the Village of Long Grove to make reasonable accommodations.



**MINUTES OF THE MEETING OF THE
LONG GROVE ECONOMIC DEVELOPMENT COMMISSION
Tuesday, January 21, 2020 at 7:00 A.M.
3110 Old McHenry Road, Long Grove, Illinois 60047-9613**

CALL TO ORDER

Chairman Goble called the regular meeting of the Long Grove Economic Development Commission (EDC) to order at 7:00 A.M. with a quorum of the EDC present in person.

OFFICIALS IN ATTENDANCE

EDC Members Present in Person:	Mike Elliott, Roger Goble, Minah Hall, Jay Levin, Rob Pipin, Eric Russell, Irwin Steinberg
EDC Members Absent:	Bob Brinley, Pam Brown
Ex-Officio EDC Members Present in Person:	Jennifer Michaud
Ex-Officio EDC Members Present Electronically:	Rita O'Connor
Village Staff Present:	Denise Rosenquist (Village Intern)
Others Present in Person:	Michael Sarlitto, Jesse DeSoto

PUBLIC COMMENT

None.

ACTION/DISCUSSION ITEMS

1. Motion to Approve Meeting Minutes of 12/10/19

The EDC voted 6-0 in favor of approving the minutes of the 12/10/19 EDC meeting.

**2. Working Session #1: Grants, Transportation and Related Infrastructure
Discussion Leads: Minah Hall, Irwin Steinberg**

- Commissioner Steinberg discussed how he, in collaboration with Commissioners Brown and Hall, are looking to develop a list of projects that are current priorities or have previously been pursued by the Village and are still relevant, to assist the Board in seeking grant funding opportunities.
- Commissioner Hall added that they are looking to meet with Village Manager Lothspeich and the Village Board to obtain direction on the priority projects in which funding is sought. Targeted grant funding programs include the Illinois Department of Commerce and Economic Opportunity's (DCEO) Community Development Assistance Program (CDAP) and Tourism Attraction Development Grant Program (TAP), and the Illinois Department of Natural Resources' Open Space and Lands Acquisition and Development Program (OSLAD).
- Commissioner Russell summarized a Project Funding Strategy and Grant Development Services proposal that he solicited from Metro Strategies, Inc., a Downers Grove-based consulting firm that assists municipalities in identifying and pursuing grant opportunities for priority project implementation.
- Commission Goble requested that the list of projects to pursue be completed by the next meeting.
- Michael Sarlitto advised that Village Manager Lothspeich, Village Planner Hogue, and the Village's engineering consultant can assist in providing a list of projects pursued. He added that the three target areas for which Board direction is sought have been previously discussed and include (1) Subarea group development, (2) public area support infrastructure (e.g. public restrooms), and (3) transportation, trails, and parking.

- Commissioner Hall made a motion to seek approval from the Board on the 3 target areas
- Trustee O'Connor noted that engineering is underway for the Robert Parking Coffin pathway between Sunset Grove and the Archer lots and that the HDLGBA is almost finished completing a new path along Buffalo Creek between the covered bridge and Old McHenry Road. She added that the Stempel parking lot reconstruction is estimated at over \$1 million, which is a major hurdle for a Village with a \$4 million annual budget. Also, previous estimates for self-contained public washrooms were around \$250,000.
- Trustee O'Connor also advised that the Board would like assistance in identifying the types of businesses that the Village should be seeking for specific locations. One example is a breakfast restaurant in the downtown.
- Commissioner Levin suggested that the EDC also focus on cash flow inputs to the Village as the downtown TIF will expire in 18 months.

3. Working Session #2: Adoption of Annual Work Plan and Budget

Discussion Leads: Roger Goble, Rob Pipin

- Commissioner Pipin distributed a first draft of an EDC budget for 2020, which including up to \$55,000 in funding for activities including grant writing, technology, social media, marketing/public relations, consultants, business development outreach, Long Grove website enhancement, an internship program, and coordination with Lake County Partners and Visit Lake County,

4. Working Session #3: Update of Red Oaks Development

Discussion Lead: Jesse DeSoto

Jesse DeSoto provided an overview of his plans to redevelop the Red Oaks property at Old McHenry Road and Historical Lane into a 5-building project providing entertainment venues. He is trying to align the plan with the Comprehensive Plan goals. Plans include the rehabilitation of existing 1855 home into an office/retail space, rehab of the existing green barn into a music venue/event space, and construction of two new buildings between the Red Oaks house and the existing dance studio into banquet space and a possible sports-themed bar. A new 45-space parking lot would be built behind the dance studio, and 18 spaces would be provided between the new banquet building and green barn. The banquet space could accommodate up to 225 guests. Valet parking would be needed for large events. An extension could be built onto the back of the Red Oaks house to provide public restrooms should the Village like to partner on it (estimated cost \$50,000-\$75,000). The HDLGBA is currently operating its visitor center without a lease. The Red Oaks house could be an option for a new location as it could provide meeting space.

5. New Business

- Village Intern Rosenquist advised that the Village's new website has launched.
- Due to time limitations, Commissioner Goble advised that discussion on the annual work plan will be taken up at the next EDC meeting on February 4. A draft of the work plan was distributed to the EDC members.
- Michael Sarlitto also requested that the EDC put the topic of an internal incentive program for developers on a future meeting agenda.

ADJOURNMENT

Commissioner Goble adjourned the meeting at 8:35 AM with a unanimous vote of approval by the EDC.