

Item #3:
Ord. Approving Budget Amendments FY 2019-20

**VILLAGE OF LONG GROVE
ORDINANCE NO. 2020-O-__**

**AN ORDINANCE AMENDING (2nd AMENDMENTS) THE FY 2019-20 VILLAGE BUDGETS
(ORDINANCE NO. 2019-O-21)**

Adopted by the
President and Board of Trustees
of
the Village of Long Grove
this 10th day March 2020

Published in pamphlet form by direction
and authority of the Village of Long Grove,
Lake County, Illinois
this 11th day of March 2020

**VILLAGE OF LONG GROVE
ORDINANCE NO. 2020-O-__**

**AN ORDINANCE AMENDING (2ND AMENDMENT) THE FY 2019-20 BUDGETS
(ORDINANCE NO. 2019-O-06 and 2019-O-21)**

WHEREAS, in accordance with 65 ILCS 5/8-2-9.1 *et seq.*, the President and Board of Trustees (the "**Village Board**") of the Village of Long Grove (the "**Village**") have previously passed and approved Ordinance No. 2019-O-09, which established the Village's FY 2019-20 Budgets, and Ordinance No. 2019-O-21, which approved first amendments to the Village's FY 2019-20 Budgets (as amended, the "**FY 2019-20 Budgets**"); and

WHEREAS, the Village does not levy a municipal property tax; and

WHEREAS, the Village has consistently maintained a balanced budget; and

WHEREAS, the FY 2019/20 Budgets, as approved by Ordinance No. 2019-O-09 and previously amended by Ordinance No. 2019-O-21, had estimated revenues and expenses as follows:

	General Fund	Capital Fund
Revenues	\$3,457,806	\$3,039,751 *
Expenditures	\$3,457,806*	\$3,039,751
Net	0	0

* Including transfers to the Capital Improvement Fund.

WHEREAS, the Village Board has determined that the anticipated revenues, fund balances, and budgeted expenses should be modified as more specifically set forth in Exhibit A, being the "Village Of Long Grove General Fund & Capital Fund & Other Funds Amended II (2nd Amendments) Budget FY 2019-20", dated February 13, 2020 (the

“**Modified FY2019/20 Budgets**”), which Modified FY 2019/20 Budgets will have total estimated revenues and expenses as follows:

	General Fund	Capital Fund
Revenues	\$3,464,400	\$3,027,667*
Expenditures	\$3,464,400*	\$3,027,667
Net	0	0

* Including transfers to the Capital Improvement Fund.

WHEREAS, the Village Board has determined that amending the FY 2019-20 Budgets in the manners set forth in the Modified FY2019/20 Budgets is in the best interests of the Village and its residents;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Long Grove, Lake County, Illinois, as follows:

SECTION ONE. **Recitals.** The foregoing recitals are incorporated into this Ordinance as findings of the President and Board of Trustees.

SECTION TWO. **Second Amendments to FY 2019-20 Budget.** The Village's the FY 2019/20 Budgets, as originally approved by Ordinance No. 2019-O-09 and previously amended by Ordinance No. 2019-O-21, is hereby amended to change the General Fund, Capital Fund, and Other Funds revenues and expenses line items as depicted in accordance with the Modified FY2019/20 Budgets, as attached to this Ordinance as Exhibit A. Ordinance Nos. 2019-O-09 and 2019-O-21 shall otherwise remain in full force and effect except as specifically amended herein.

SECTION THREE. Effective Date. This Ordinance shall be in full force and effect after its passage by two-thirds of the corporate authorities and publication in pamphlet form in the manner provided by law.

PASSED THIS 10TH DAY OF MARCH, 2020.

AYES: ()

NAYS: ().

ABSENT: ()

APPROVED THIS 10TH DAY OF MARCH, 2020.

ATTEST:

Bill Jacob, Village President

Amy Johns Gayton, Village Clerk

EXHIBIT A

**Village Of Long Grove General Fund, Capital Fund & Other Funds
Amended Budgets (Second Amendment) FY 2019-20**

**VILLAGE OF LONG GROVE
APPROVED
AMENDED II
GENERAL CAPITAL FUNDS BUDGETS FY 2019-20**

FY 2019-20
Approved Amended Budget
03/10/2020

APPROVAL VERSION 03/10/2020	2019-20 AMENDED BUDGET I	2019-20 AMENDED BUDGET II	2019-20 AMENDED I VS. AMENDED II \$ CHANGE
GENERAL FUND INCOME			
TAXES			
Sales Tax	1,030,000	1,070,000	40,000
Sales Tax - Sunset Grove TIF Bond Refinance		50,000	50,000
1% Business District Sales Tax (SSG TIF Bond Refi 100% TIF After 12/2019)	0	58,000	58,000
SALES TAXES	1,030,000	1,178,000	148,000
Income & Use Tax	950,000	1,090,000	140,000
Lake County Road & Bridge and Township Disbursements	44,000	44,000	0
Personal Property/Real Estate Tax	1,000	1,000	0
Telecommunications	216,000	168,000	(48,000)
Video Gaming	28,000	22,000	(6,000)
Long Grove Commons SSA	25,000	25,400	400
Historic Downtown SSA (Taxes Collected)	165,000	165,000	0
Historic Downtown SSA (Taxes Paid To LGBCP)	(165,000)	(165,000)	0
OTHER TAXES	1,264,000	1,350,400	86,400
FEES, PERMITS & LICENSES			
Franchise Fees	170,000	170,000	0
Building Permits - New Homes	30,000	15,000	(15,000)
Building Permits - Commercial	75,000	30,000	(45,000)
Building Permits - Various	300,000	250,000	(50,000)
Licenses & Fees	45,000	45,000	0
Stormwater Engineering Expenses (Reimbursable)	(30,000)	(30,000)	0
Stormwater Engineering Revenues (Reimbursement)	50,000	50,000	0
FEES, PERMITS & LICENSES	640,000	530,000	(110,000)
FINES FORFEITURES & PENALTIES			
Citations	30,000	30,000	0
Fines	1,000	1,000	0
FINES FORFEITURES & PENALTIES	31,000	31,000	0
INVESTMENT			
Interest- Investment (UBS, BCU, BMO)	45,000	55,000	10,000
Interest on Investments - Other (Advances To TIF)	150,000	150,000	0
INVESTMENT	195,000	205,000	10,000
MISCELLANEOUS			
Transfers In	124,000	124,000	0
Tree Replacement	30,000	30,000	0
Misc. Revenues	6,000	6,000	0
Forfeited Escrow (Dep II Untimely)	10,000	10,000	0
Sunset Grove RDA Reimbursable Expenses To Gen Fund	127,806	0	(127,806)
MISC.	297,806	170,000	(127,806)
TOTAL GENERAL FUND INCOME	3,457,806	3,464,400	6,594

**VILLAGE OF LONG GROVE
APPROVED
AMENDED II
GENERAL CAPITAL FUNDS BUDGETS FY 2019-20**

FY 2019-20
Approved Amended Budget
03/10/2020

APPROVAL VERSION 03/10/2020	2019-20 AMENDED BUDGET I	2019-20 AMENDED BUDGET II	2019-20 AMENDED I VS. AMENDED II \$ CHANGE
GENERAL FUND EXPENSE			
Wages (Incl. Temp Employees)	504,130	504,130	0
Fringe Benefits			
Retirement	80,811	80,811	0
Hospitalization & Dental Insurance Premiums	55,501	56,000	499
HSA Employer	6,750	5,100	(1,650)
HRA Employer	13,200	11,000	(2,200)
FICA	26,221	26,221	0
Medicare	6,755	6,755	0
Unemployment	400	400	0
Payroll Expenses	8,755	8,755	0
Car Allowance	4,800	4,800	0
Total Fringe Benefits	203,193	199,842	(3,351)
Professional Development			
Board Strategic Planning Workshop	0	0	0
Professional Associations & Memberships	3,000	3,000	0
Village Memberships	5,000	5,000	0
Training & Travel	3,500	5,000	1,500
Total - Professional Development	11,500	13,000	1,500
Village President Salary	14,400	14,400	0
COMPENSATION & BENEFITS	733,223	731,372	(1,851)
OFFICE			
Utilities			
Telephone (Office & Cellular)	7,000	8,000	1,000
Natural Gas	1,200	1,200	0
Internet	1,300	1,300	0
Total - Utilities	9,500	10,500	1,000
Supplies			
Postage	5,500	5,000	(500)
Copier/Paper/Printing	1,500	1,500	0
Supplies	13,000	13,000	0
Bank Charges	3,000	3,000	0
Legal Notices	500	1,000	500
Subscriptions	300	300	0
Total Supplies	23,800	23,800	0
Leases/Maintenance	13,000	13,000	0
Vehicle Stickers	1,200	1,200	0
Village Hall Cleaning, Alarm & Other Maintenance	10,000	9,000	(1,000)
OFFICE	57,500	57,500	0

**VILLAGE OF LONG GROVE
APPROVED
AMENDED II
GENERAL CAPITAL FUNDS BUDGETS FY 2019-20**

FY 2019-20
Approved Amended Budget
03/10/2020

APPROVAL VERSION 03/10/2020	2019-20 AMENDED BUDGET I	2019-20 AMENDED BUDGET II	2019-20 AMENDED I VS. AMENDED II \$ CHANGE
OPERATIONS (CONTRACTED)			
Insurance (Liability, Worker's Comp & Bonds)	40,600	40,600	0
Administrative Service - Offsite Storage, Retrieval, Recording	7,500	7,500	0
Accounting	35,000	35,000	0
Audit	42,000	42,000	0
Professional - Other (Finance & Grant Consultant)	15,000	7,500	(7,500)
BS&A Utility Billing & Online Payment Software	0	25,000	25,000
Computer Consultant+Building Permit & Inspections Software & 2 Tablets + 3 PCs	50,000	50,000	0
Internet Home Page - New Website	23,500	23,500	0
Communications	40,000	45,000	5,000
Newsletter - Postage	4,000	4,000	0
Inspections/Plan Reviews	130,000	75,000	(55,000)
Village Code Enforcement	55,000	30,000	(25,000)
Village Security (Sheriff)	656,306	656,306	0
Long Grove CERT	2,500	2,500	0
Emergency Management Agency (EMA) & ESDA Coordinator	100	100	0
Emergency Communications System	5,200	5,100	(100)
Mosquito Abatement	36,000	36,000	0
SWALCO Capacity Agreement, Town Hall Meetings & Other	5,500	3,241	(2,259)
OPERATIONS	1,148,206	1,088,347	(59,859)
PUBLIC WORKS			
Capital Account In Monthly Financials, Capital To General Amended FY 2019-20			
Plowing Roads (Removal & Salting) - Moved From Capital Account	200,000	200,000	0
Municipal Lots/Archer Road/Sidewalks Snow Removal/Salting	30,000	30,000	0
Bulk Salt Purchase	92,000	92,000	0
Emergency Operations	50,000	50,000	0
Subtotal - Snow Removal & Emergency Operations	372,000	372,000	0
Mowing & Landscape Maint	30,000	52,000	22,000
R.O.W. Maint, Grading & Tree (Culvert & Ditch)	125,000	125,000	0
Sewer Matters	1,000	11,000	10,000
Road Signs, Traffic Calming & Public Works Supplies	23,000	23,000	0
Plantings/Trees/Etc. (daffodil bulbs)	1,600	1,600	0
Utilities (Street Lights and Signals)	19,000	19,000	0
Supplies	0	0	0
NPDES EPA Compliance Unfunded Mandate	2,500	0	(2,500)
Emergency Operations - Public Works	15,000	15,000	0
PUBLIC WORKS	589,100	618,600	29,500

**VILLAGE OF LONG GROVE
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AMENDED II
GENERAL CAPITAL FUNDS BUDGETS FY 2019-20**

FY 2019-20
Approved Amended Budget
03/10/2020

APPROVAL VERSION 03/10/2020	2019-20 AMENDED BUDGET I	2019-20 AMENDED BUDGET II	2019-20 AMENDED I VS. AMENDED II \$ CHANGE
PROFESSIONAL SERVICES			
LEGAL			
General	25,000	33,000	8,000
Board Meetings	45,000	45,000	0
Annexation/Disconnection	10,000	5,000	(5,000)
Zoning & Code Revisions	10,000	20,000	10,000
Plan Commission	15,000	15,000	0
Building Code Revisions	5,000	8,000	3,000
Finance Matters	4,000	16,000	12,000
Liquor Licensing	1,000	1,000	0
Personnel Matters	500	1,500	1,000
Real Property Matters	500	30,000	29,500
Regulatory Matters	5,000	12,000	7,000
Roadway Matters	500	6,500	6,000
Water & Sewer Matters	1,000	1,000	0
Prosecutor (Smith & LaLazume)	18,000	13,000	(5,000)
TOTAL LEGAL	140,500	207,000	66,500
LITIGATION			
Litigation	40,000	40,000	0
TOTAL LITIGATION	40,000	40,000	0
LEGAL & LITIGATION	180,500	247,000	66,500
ENGINEERING			
General	50,000	40,000	(10,000)
Route 22	3,000	1,500	(1,500)
Route 53 Channelization (Old Hicks Intersection)	5,000	6,000	1,000
Stormwater & Drainage Issues	40,000	40,000	0
Sanitary Sewer	0	7,500	7,500
Zoning	2,500	3,600	1,100
Bridge Inspections	1,500	1,500	0
Infrastructure Planning	10,000	5,000	(5,000)
Other/Village Forester/Open Lands Mapping	5,000	5,000	0
TOTAL ENGINEERING	127,000	116,600	(10,400)
Economic Development Consultant + Commercial Properties Access	25,000	25,000	0
TOTAL PLANNING & REVIEW	25,000	25,000	0
TOTAL ROUTE 53	50,000	50,000	0
TOTAL PROFESSIONAL SERVICES	382,500	438,600	56,100
Community Building Grant(s) - Need Based	30,000	30,000	0
TOTAL GRANTS & DONATIONS	30,000	30,000	0
MISCELLANEOUS			
Sunset Food Incentive Rebate & Bad Debt (IMET)	105,000	22,556	(82,444)
Bridge Repair (Bridge Cover Insurance Reimbursement)	(25,625)	(25,626)	(1)
Unrealized Gain/Loss On Investment	5,000	5,000	0
GENERAL FUND EXPENDITURES (NO CAPITAL)	3,024,904	2,966,349	(58,554)
GENERAL FUND REVENUES VS. EXPENDITURES	432,902	498,051	65,148
TRANSFERS TO CAPITAL FUND (CURRENT YEAR)	432,902	498,051	65,148
NET GENERAL FUND REVENUES (AFTER CAPITAL TRANS)	0	0	0

**VILLAGE OF LONG GROVE
APPROVED
AMENDED II
GENERAL CAPITAL FUNDS BUDGETS FY 2019-20**

FY 2019-20
Approved Amended Budget
03/10/2020

APPROVAL VERSION 03/10/2020	2019-20 AMENDED BUDGET I	2019-20 AMENDED BUDGET II	2019-20 AMENDED I VS. AMENDED II \$ CHANGE
TAXES			
1% Local Option Sales Tax (Infrastructure)	751,000	780,000	29,000
SALES TAXES	751,000	780,000	29,000
	0		
	0		
	0		
	0		
RPC Bridge - Wooden Cover Construction (Bid To Determine Costs)	130,000	195,000	65,000
RPC Bridge - Steel Frame For Cover Construction (Bid To Determine Costs)	0	0	0
Chickamauga Stormwater Pipe - SMC SIRF Grant	0	24,872	24,872
N. Krueger Road Engineering (80/20 Funding)	0	90,820	90,820
RPC Pathway - Archer Lot To IL 83 Sunset Grove (\$106K State Grant)	162,000	0	(162,000)
Grants & Other Revenues	292,000	310,692	18,692
Interest on Investments - Other	0	10,000	10,000
TRANSFER FROM GENERAL FUND (CURRENT YEAR)	432,902	498,051	65,148
TRANSFER FROM GENERAL FUND RESERVES + SETASIDES	2,244,640	1,428,924	(815,716)
TOTAL CAPITAL FUND REVENUES	3,720,542	3,027,667	(692,875)
CAPITAL FUND EXPENDITURES			
ROADS, BRIDGES & STORMWATER			
Road Pavement Paving Program	0	0	0
Additional Road Paving	0	0	0
Pavement Pothole Patching	0	0	0
Chickamauga Stormwater Pipe - SMC SIRF Grant (50/50 Grant)	0	49,744	49,744
RPC Pathway - Archer Lot To IL 83 Sunset Grove (\$106K State Grant)	0	0	0
N. Krueger Road Engineering (80/20 Funding)	0	113,525	113,525
IL Route 22 Widening Enhanced Landscaping	0	19,925	19,925
	0	183,194	183,194
PUBLIC WORKS			
Downtown Improvements (No Projected TIF Increment - CIF Expenses)			
Downtown Public Water System- Robert Parker Coffin Road	615,000	500,000	(115,000)
Downtown Road Reconstruction Incl. Streetscapes - RPC Road	1,755,389	1,149,020	(606,369)
Stemple Municipal Parking Lot	0	0	0
RPC Bridge - Abutment + Structural Iron Work	780,653	780,653	0
RPC Bridge - Wooden Cover Construction (Bid To Determine Costs)	130,000	195,000	65,000
RPC Bridge - Wooden Cover Replacement <i>With Steel Superstructure</i>	100,000	100,000	0
TOTAL DOWNTOWN IMPROVEMENTS	3,381,042	2,724,673	(656,369)
IL 83/DOWNTOWN WATER SYSTEM (CIF EXPENSE)			
Water System Improvements/Expansion	120,000	105,000	(15,000)
TOTAL IL 83 & DOWNTOWN WATER SYSTEM	120,000	105,000	(15,000)
VILLAGE HALL BUILDING & EQUIPMENT			
Office Equipment & Software	0	7,000	7,000
Total Building Improvements	0	7,000	7,000
Software - BS&A Financial	2,500	2,500	0
Village Hall Property	5,000	5,000	0
TOTAL VILLAGE HALL BUILDING & EQUIPMENT	7,500	7,500	-
Misc. Expenses - Bank Charges, etc.	0	300	300
TOTAL CAPITAL FUND EXPENDITURES (NO TIF)	3,508,542	3,027,667	(480,875)

APPROVAL VERSION
 AMENDED II
 Village of Long Grove
 Other Funds Budget
 Fiscal Year 2019-20
 May 1, 2019 - April 30, 2020

	Actuals 2016-17	Actuals 2017-18	Actuals 2018-19	Approved 2018-19	Approved 2019-20	Amended 2019-20	Draft 2020-21	
IL 83 & Downtown Tax Increment Financing District (TIF)	(4,893,601)	(6,144,352)	(7,249,067)	(\$5,871,220)	\$ (5,998,316)	\$ (5,981,623)	\$ (5,708,491)	2017-18 Amended 2.0 TIF Budget Includes \$972,500 In Projects
Revenues	949,145	613,058	721,572	\$977,619	\$977,619	\$631,450	\$1,006,948	
Interest	2,615	6,275	14,567	\$2,693	\$2,693	\$6,463	\$2,774	
Expenditures:								
Projected Capital	(1,423,030)	(943,063)	(1,005,895)	\$0	\$0	\$0	\$0	
Principal & Interest	(428,625)	(429,625)	(439,875)	(\$450,056)	(\$450,056)	(\$451,106)	(\$472,559)	
Open Space & General Fund Bonds Interest & Arrearage	(310,594)	(314,183)	(364,655)	(\$326,124)	(\$326,124)	(\$329,892)	(\$342,430)	
Legal & Audit Fees	(40,198)	(37,177)	(47,532)	(\$41,404)	(\$41,404)	(\$38,292)	(\$42,646)	
Less Total Expenditures	(2,202,447)	(1,724,048)	(1,857,957)	(817,584)	(817,584)	(819,291)	(857,635)	
Total Ending Balance	(6,144,288)	(7,249,067)	(8,370,885)	(5,708,491)	(5,835,587)	(6,163,001)	(5,556,404)	
IL 83 Water Special Service Area (SSA)	3,903,276	3,831,985	4,119,757	\$4,395,302	\$3,740,564	\$4,471,145	\$5,100,078	
Revenues	108,324	102,542	201,016	\$537,398	\$537,398	\$537,398	\$537,398	
Interest	1,566	2,674	3,516	\$600	\$2,600	\$2,600	\$2,600	
Capital Contributions		379,193	92,555					
Less Expenditures	(589)	(250)	(639)	(\$600)	(\$600)	(\$600)	(\$600)	
Less Depreciation	(114,071)	(133,031)	(153,132)	(\$117,493)	(\$117,493)	(\$137,022)	(\$121,018)	3% Increase from Actuals 2018-19
Less Debt Service Expenditure	(66,521)	(63,356)	(59,868)	(\$68,517)	(\$68,517)	(\$65,257)	(\$70,572)	3% Increase from Actuals 2018-19
Total Ending Balance	3,831,985	4,119,757	4,203,205	\$4,746,690	\$4,093,952	\$4,808,265	\$5,447,886	
Water Fund	97,137	1,423,155	1,459,610	\$74,573	\$38,037	\$1,440,111	(\$4,052)	
Revenues	45,493	54,772	63,703	\$46,858	\$46,858	\$56,415	\$48,264	3% Increase from Actuals 2018-19
Interest	388	310	233	\$400	\$400	\$319	\$412	3% Increase from Actuals 2018-19
Capital Contributions		76,598	537,945					
Less Expenditure	(63,943)	(65,898)	(137,524)	(\$65,861)	(\$105,461)	(\$107,475)	(\$107,437)	3% Increase from Actuals 2018-19, Includes Increased GHA Water Operator Expense \$39,600
Replacement/Capital Budget	(895)	(29,327)	0	(\$895)	(\$922)	(\$30,207)	(\$922)	3% Increase from Actuals 2018-19, Includes Increased GHA Water Operator Expense \$39,600
Total Ending Balance	78,180	1,459,610	1,923,967	55,074	(21,089)	1,359,164	(63,735)	
Depository IV (Open Space)	3,784,467	3,679,453	3,856,104	\$234,069	\$3,701,573	\$3,877,529	\$272,634	
Revenues	33,180	22,120	5,530	\$21,425	\$17,140	\$4,285	\$8,570	\$4,285 X 2 new homes
TIF Bond Interest	161,616	155,805	154,834	\$0	\$0	\$0	\$0	
TIF Bond Investment	0	0	9,024	\$0	\$0	\$0	\$0	
Land (Open Space)	(299,810)	(1,274)	(3,975)	\$0	\$0	\$0	\$0	
Total Ending Balance	3,679,453	3,856,104	4,021,517	\$255,494	\$3,718,713	\$3,881,814	\$281,204	
Motor Fuel Tax Fund (MFT)	100,326	113,043	47,205	\$21,676	\$47,205.00	\$54,884.21	\$83,191.69	
Revenues	212,517	213,881	212,593	\$207,107	\$253,086	\$253,086	\$338,771	2018/19 Actuals + 2019/20 Budgeted
Interest	500	581	368	\$572	\$751	\$770	\$1,055	\$24.85 per capita per IML (Feb 2020) + 16.87 per capita Transportation Renewal Fund (TRF)
Less Expenditure	(200,300)	(280,300)	(220,300)	(\$200,000)	(\$200,000)	(\$200,000)	(\$400,000)	0.05% 2020/21 Paving Program (Cuba Road + Possibly N. Krueger)
Total Ending Balance	113,043	47,205	39,866	\$29,355	\$101,041	\$108,740	\$23,018	

Note: Individual Fund Negative Balances Are Funded Through Bond Proceeds And/Or General Fund Reserves.