

VILLAGE OF LONG GROVE

RESOLUTION NO. 2020-R-\_\_\_

**A RESOLUTION TEMPORARILY WAIVING  
ELECTRONIC PAYMENT PROCESSING CHARGES**

**WHEREAS**, the Village of Long Grove (the "**Village**"), pursuant to a contract with a payment processing service provider, maintains an online system to facilitate electronic payment of bills, permit and license fees, and other charges owed to the Village (the "**Online Payment System**") by credit card, debit card, or e-check, subject to certain processing fees that are charged to the customer ("**Customer Processing Fees**"); and

**WHEREAS**, on March 9, 2020, Governor Pritzker issued a disaster proclamation for all counties in the State of Illinois pursuant to the Illinois Emergency Management Agency Act in response to the outbreak of Coronavirus Disease 2019 (COVID-19), which proclamation has been subsequently renewed and currently is in effect through May 29, 2020, unless further extended (the "**Disaster Proclamation**"); and

**WHEREAS**, following the Disaster Proclamation, the Governor issued several executive orders that are intended to slow and stop the spread of COVID-19 and protect public health and safety, which orders affect the Village's residents and business community; and

**WHEREAS**, the COVID-19 pandemic and emergency response measures have had significant economic impacts on Village residents, as many businesses and individuals have been required to cease or significantly curtail business and employment activities during the term of the Disaster Proclamation; and

**WHEREAS**, in recognition of the financial impacts of the COVID-19 pandemic on Village residents and businesses, the President and Board of Trustees of the Village (the "**Village Board**") find and determine that it is appropriate and in the best interests of the Village and its residents to temporarily waive collection of Customer Processing Fees for electronic payments made to the Village through the Online Payment System;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LONG GROVE, COUNTY OF LAKE, STATE OF ILLINOIS, AS FOLLOWS:

**SECTION ONE.**     **Recitals.** The foregoing recitals are incorporated into this Resolution as the findings of the President and Board of Trustees.

**SECTION TWO.**     **Temporary Waiver of Customer Processing Fees.**

(a) The President and Village Board hereby temporarily waive collection of Customer Processing Fees for all electronic payments made through the Village's Online Payment System *[for the duration of the Disaster Proclamation, including any extension or renewal thereof, unless otherwise provided by further resolution of the Village Board] -OR- [for a period of \_\_\_\_ days, which period may be subject to extension by further resolution of the Village Board].*

(b) The President and Village Board hereby ratify and approve any waivers of Customer Processing Fees that were administratively approved after May 19, 2020 but prior to the effective date of this Resolution.

(c) The Village Manager is authorized and directed to facilitate the temporary waiver of Customer Processing Fees in accordance with this Resolution, including by coordination with the Village's payment processing service provider and execution of any documentation that is necessary and appropriate to implement the provisions of this Resolution.

**SECTION THREE.**     **Effective Date.** This Resolution shall be in full force and effect after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED THIS \_\_\_th DAY OF MAY, 2020.

AYES:            (  
NAYS:            (  
ABSENT:         (  
ABSTAIN:        (  
(

APPROVED THIS \_\_\_th DAY OF MAY, 2020.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

DRAFT