

VILLAGE OF LONG GROVE

RESOLUTION 2020-R-_____

**A RESOLUTION APPROVING A PROPOSAL FROM
WRB, LLC FOR CONSULTING SERVICES RELATING TO
AN ORGANIZATIONAL ASSESSMENT OF THE
VILLAGE'S OPERATIONAL AND ADMINISTRATIVE SERVICES**

WHEREAS, the Board of Trustees (the "**Village Board**") of the Village of Long Grove (the "**Village**") has determined that it is necessary and appropriate to hire a consultant to assist the Village with conducting an organizational assessment of the Village's operational and administrative services and systems and to provide various related professional services (the "**Services**"); and

WHEREAS, the Village Board has further determined that the Services will assist the Village with evaluating and enhancing its business model, staffing needs, and procurement and implementation of various services; and

WHEREAS, the Village has received a proposal for the Services from WRB, LLC (the "**Consultant**") as set forth in Exhibit A to this Resolution (the "**Proposal**"); and

WHEREAS, the Village Board has reviewed the Proposal and determined that it is in the best interests of the Village and its residents to approve the Proposal and retain the Consultant to perform the Services subject to the terms and conditions set forth in this Resolution;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Long Grove, Lake County, Illinois, as follows:

SECTION ONE. **Recitals.** The foregoing recitals are incorporated herein as the findings of the President and Board of Trustees.

SECTION TWO. **Approval of Proposal; Authorizations.**

A. The Village Board hereby (i) determines that it is appropriate and desirable to engage the Consultant to provide the Services as outlined in the Proposal; and (ii) approves the Proposal in the form attached hereto as Exhibit A; ***[provided, however, that this approval shall***

only authorize Consultant to proceed with Phases _____ of the Services as set forth in the Proposal at a cost not to exceed \$_____]. The approvals and authorizations set forth in this Section 2.A shall be subject to the terms of Section 2.B of this Resolution.

B. The Village Board hereby authorizes and directs the Village Manager to accept and execute the Proposal on behalf of the Village **[provided that such acceptance shall only authorize the Consultant to proceed with Phases _____ of the Services]** as provided in Section 2.A of this Resolution. As part of this acceptance, the Village Board authorizes and directs the Village Manager (in consultation with the Village Attorney) to execute on behalf of the Village such contract documents as are necessary and reasonable to retain Consultant to perform the Services as authorized by this Resolution and consistent with the terms of the Proposal and the best interests of the Village.

SECTION THREE. Effective Date. This Resolution shall be in full force and effect immediately upon its passage and approval in the manner provided by law.

PASSED this ____ day of September, 2020.

AYES: ()

NAYS: ()

ABSENT: ()

APPROVED this ____ day of September, 2020.

Bill Jacob, Village President

ATTEST:

Amy Gayton, Village Clerk

EXHIBIT A

WRB, LLC Proposal

DRAFT