



OFFICE OF THE SHERIFF

Lake County, Illinois

MARK C. CURRAN, JR.
SHERIFF

*25 S. Martin Luther King Jr. Ave.
Waukegan, Illinois 60085
Phone: (847) 377-4000
Fax: (847) 360-5796*

June 7, 2018

EMERGENCY
DIAL 911

DIVISIONS

Civil Process
(847) 377-4400

Communications
(847) 549-5200

Community
Service
(847) 377-4211

Court Security
(847) 377-4911

Criminal
Investigations
(847) 377-4250

Emergency
Management
Agency
(847) 377-7100

Highway Patrol
(847) 377-7020

Jail
(847) 377-4150

Judicial Sales
(847) 377-4401

Marine Unit
(847) 587-4471

Records
(847) 377-4200

Training
(847) 377-4350

Warrants
(847) 377-4300

Work Release
(847) 377-4450

Village Manager David Lothspeich
Village of Long Grove
3110 Old McHenry Road
Long Grove, IL 60047

Via email to dlothspeich@longgroveil.gov

Dear Manager Lothspeich,

The Lake County Sheriff's office is pleased to continue its working relationship with the Village of Long Grove for the next three (3) years. Attached to this letter is a copy of the following:

1. Certified Copy of Resolution 18-0431 – County of Lake, Lake County Sheriff's Office-Joint resolution approving a Police Services Agreement with the Village of Long Grove through April 30, 2021.
2. Intergovernmental Agreement for Contract Police Services by and among the Village of Long Grove, the County of Lake, and the Lake County Sheriff.

Our office looks forward to the renewal of policing services for the Village of Long Grove. If you have any questions, please feel free to contact me at (847) 377-4221 or Deputy Chief Lou Kent at 847-377-7043.

Very truly yours,

A handwritten signature in blue ink that reads 'James M. Chamernik'.

James M. Chamernik
Contract/Project Manager

Attachments

- c: Sheriff Mark C. Curran, Jr.
Undersheriff David Hare
Chief of Law Enforcement and Community Services Jonathan Petrillo
Deputy Chief Highway Patrol Lou Kent
Business Manager Dawn Wucki-Rossbach

“SERVING THE PEOPLE OF LAKE COUNTY WITH PRIDE”



Lake County Illinois

Certified Copy

resolution: 18-0431

File Number: 18-0431

Joint resolution approving a Police Services Agreement between the Lake County Sheriff's Office (LCSO) and the Village of Long Grove (Long Grove) from May 1, 2018 to April 30, 2021 in the amount of \$1,966,317.09.

RESOLUTION

WHEREAS, the Village of Long Grove has requested that the Sheriff continue to provide police services to the said Village; and

WHEREAS, the Village of Long Grove has requested the continuation of police services for two 8.5 hours shifts per day, for a total of 17 hours per day or 6,205 hours per year; and

WHEREAS, the Sheriff has negotiated an Intergovernmental Agreement with the Village relative to providing said services.

WHEREAS, the County and the Village are proposing that the new rate for policing services will be:

	May 2018	May 2019	May 2020
Annual Payment	\$633,451.82	\$656,163.98	\$676,701.29
Which represents a Monthly Payment of	\$52,787.65	\$54,680.33	\$56,391.77

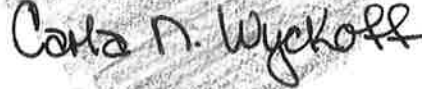
The monthly installment is due on the fifteenth day of each month, beginning in May 2018; and

NOW, THEREFORE, BE IT RESOLVED, by this County Board of Lake County, Illinois, that the Chair of the Board and the Sheriff are hereby authorized to execute an Intergovernmental Agreement with the Village of Long Grove to continue to provide police services in the Village, effective May 1, 2018; revenue shall be received in account #101-3001110-45380 Revenue from Municipalities.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to forward a certified copy of this resolution to the Village of Long Grove and the Lake County Sheriff.

DATED at Waukegan, Illinois, on May 8, 2018.

I, Carla N. Wyckoff, certify that this is a true copy of resolution No. 18-0431, passed by the Lake County Board on 05/08/2018.



Attest:

Carla N. Wyckoff

JUN 05 2018

Date Certified

CERTIFICATE

I, David A. Lothspeich, the duly appointed Deputy Village Clerk of the Village of Long Grove, Lake County, Illinois do hereby certify that, as such Deputy Village Clerk, I am a duly authorized keeper of records of and for the Village of Long Grove and the attached Village of Long Grove Resolution No. 2018-R-15 dated March 27, 2018 is a true and correct copy of such Ordinance as it is retained in the files of the Village, and, to the best of my knowledge, it is true and correct in its contents.

Date: April 16, 2018



David A. Lothspeich
Village Deputy Clerk
Village of Long Grove
Lake County, Illinois

(seal)



VILLAGE OF LONG GROVE
RESOLUTION NO. 2018-R-15

**RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT
WITH THE COUNTY OF LAKE AND THE LAKE COUNTY SHERIFF**

WHEREAS, the County of Lake and the Lake County Sheriff agree to provide certain police services to the Village; and

WHEREAS, the Village, the County of Lake, and the Lake County Sheriff desire to enter into an Intergovernmental Agreement to set forth the terms and conditions for the provision of such services to the Village;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LONG GROVE, LAKE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1: Approval. The Intergovernmental Agreement between the Village of Long Grove, the County of Lake, and the Lake County Sheriff is hereby approved in substantially the form attached to this Resolution as Exhibit A.

Section 2: Authorization. The Village President and the Village Clerk of the Village of Long Grove are hereby authorized and directed to execute and attest the Intergovernmental Agreement on behalf of the Village of Long Grove.

Section 3: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Passed This 27th Day Of March, 2018.

AYES: Trustees Barry, Borys, Lyman, Marshall, Wachs and Yaeger.
NAYS: None
ABSENT: None

Approved This 27th Day Of March, 2018.



Bill Jacob, Village President

ATTEST:



Heidi Locker-Scheer, Village Clerk

EXHIBIT A

INTERGOVERNMENTAL AGREEMENT

**INTERGOVERNMENTAL AGREEMENT
FOR CONTRACT POLICE SERVICES BY AND AMONG THE
VILLAGE OF LONG GROVE,
THE COUNTY OF LAKE, AND THE LAKE COUNTY SHERIFF**

THIS INTERGOVERNMENTAL AGREEMENT is made and entered into by and between the County of Lake, a body politic and corporate, hereinafter referred to as the "COUNTY", the Sheriff of Lake County, Illinois, a County Officer having those duties, powers, and functions as provided by law and county ordinance, hereinafter referred to as the "SHERIFF", and the Village of Long Grove, Illinois, a municipal corporation located within the boundaries of Lake County, Illinois, hereinafter referred to as the "VILLAGE":

WHEREAS, the COUNTY and the VILLAGE are each authorized by the terms and provisions of the Illinois Intergovernmental Cooperation Act (5 ILCS 220/5) to enter into intergovernmental agreements, ventures, and undertakings to perform jointly any governmental purpose or undertaking any of them could do singularly except where specifically or expressly prohibited by law; and

WHEREAS, the VILLAGE has determined that there presently exists a need for ongoing and cost-effective police services in the VILLAGE; and

WHEREAS, the SHERIFF is willing to provide police services to the VILLAGE for a fee; and

WHEREAS, the VILLAGE is desirous of renewing its agreement with the COUNTY and the SHERIFF to obtain police services in and for the VILLAGE, as set forth in this Agreement;

NOW, THEREFORE, in consideration of the foregoing and the covenants contained herein, the parties hereby agree that the SHERIFF shall provide additional police services for the VILLAGE subject to the following terms and conditions:

1. The SHERIFF and COUNTY shall:
 - A. Provide two (2) deputies and two (2) squad cars to provide police services exclusively within the limits of the VILLAGE for 17 man-hours per day, every day of the year, during the term of this Agreement. The shifts worked by deputies shall overlap in the afternoon. The Sheriff or his designee shall set the hours, time, and location of those police services in consultation with the Village Manager.
 - B. Police services include, at a minimum, routine patrols, enforcement of state statutes, as well as COUNTY and VILLAGE ordinances, and attendance upon nuisance complaints, but do not include calls concerning animals unless the SHERIFF's deputy on duty believes that an animal poses a danger to the public health or safety such as a rabid animal;
 - C. Bill the VILLAGE on a monthly basis for the cost of providing police service, as set forth in Section 2 of this Agreement;

- D. Establish and maintain a records system for processing data relative to the incident of arrests, reports of crime, and disposition of cases which shall be reported to the VILLAGE on a monthly basis. The SHERIFF will work with the VILLAGE to provide the Village crime and incident reporting dependent on CAD capabilities with the frequency and formatting to be determined at a later date;
- E. Respond to emergency law enforcement calls for assistance by the residents of the VILLAGE, where persons or property may be subject to danger or immediate harm. If the Deputy determines that he or she will need additional assistance in order to respond to a call for assistance, efforts will be made to contact other law enforcement agencies as the deputy deems appropriate, per the SHERIFF'S standard operating procedures.
- F. Designate to the VILLAGE a contact person for receiving queries, complaints, and commendations for services performed under this Agreement;
- G. Determine the level of services to be provided to the VILLAGE in the event the SHERIFF should experience a work slow-down, work stoppage, or strike during the term of this Agreement, with monthly billing to be adjusted accordingly;
- H. Pay to the VILLAGE all fines and forfeitures for offenses committed within the VILLAGE when those offenses have been

prosecuted by the VILLAGE and enforced by the SHERIFF during the execution of this contractual service, and the SHERIFF shall cooperate in the prosecution thereof. On a semi-annual basis, the VILLAGE shall review and rebate to the SHERIFF all e-citation and prisoner review agency fees disbursed to the VILLAGE by the Circuit Court. Except when unavailable due to a bona fide emergency, deputies shall attend all required court hearings to prosecute offenses for which citations are issued during the execution of this Agreement; such attendance shall not affect the coverage to be provided pursuant to Section 1.A of this Agreement. If applicable, all fines and forfeitures resulting from offenses within the VILLAGE that do not occur during performance of this contractual service or are not prosecuted by the VILLAGE shall be paid to the COUNTY.

- I. The SHERIFF shall have permission to access the VILLAGE'S disbursement reports generated by the Clerk of the Circuit Court.
- J. Provide the Village Prosecutor with legible copies of the following records: citations; police reports; crash reports; police reports for driving under the influence (including abstract); police reports for driving while license revoked (including abstract); police reports for driving while license suspended (including abstract); and any non-traffic ordinance violations which were issued in the VILLAGE by the SHERIFF pursuant to the terms of this

Agreement. The records will be sent to the Village Prosecutor as soon as they have been completed and/or received by the SHERIFF. If the Village Prosecutor has not received the records as of seven (7) days prior to the court date, then the Village Prosecutor will send a follow-up request to the SHERIFF'S records division and an attempt will be made to expedite the transfer of the records to the Village Prosecutor. This provision only applies to records of the SHERIFF that were issued or created as the direct result of the SHERIFF'S contractual services under this Agreement.

- K. Provide written or oral notice promptly to the Village Manager of any serious public safety incidences outside the scope of the normal and customary activities within the Village, per the Sheriff's Department standard operating procedures;
- L. Retain ownership of any and all equipment purchased by the SHERIFF or the COUNTY;
- M. The COUNTY and the SHERIFF shall cause the services of the Northern Illinois Crime Lab (NICL) to be provided at no additional cost to the VILLAGE;
- N. Attend monthly meetings with Village officials and attend such other meetings as the parties deem desirable;

- O. Maintain an active community-oriented policing program emphasizing in-person contact between SHERIFF's deputies and VILLAGE residents to share information and establish policing needs. The results of these community contacts shall be documented and shared with the Village Manager on a monthly basis;
- P. Make the final and conclusive determination in the event of a dispute between the VILLAGE and the SHERIFF as to the extent of the duties and functions, the standards of performance, and level or manner of performance pertaining to the operation of this Agreement, provided the same are consistent with customary and good police practices.
- Q. At the VILLAGE's request, the SHERIFF may provide additional patrol services, traffic enforcement, security for special events and other activities within the VILLAGE, at the County Board approved special duty rate;
- P. The SHERIFF shall remain, at all times, the sole employer of the deputies who are assigned to perform services within the VILLAGE pursuant to this Agreement.

2. The VILLAGE shall:

- A. Pay to the SHERIFF an annual fee, in monthly installments, payable on the fifteenth (15th) day of each month, starting with the monthly installment due on the fifteenth (15th) day of May:

	Fiscal Year		
	May 2018	May 2019	May 2020
Annual Payment	\$633,451.82	\$656,163.98	\$676,701.29
Which represents a Monthly Payment of	\$52,787.65	\$54,680.33	\$56,391.77

- B. Notify the SHERIFF in writing of any request for an increase in the number of patrol hours and obtain the approval of the SHERIFF and COUNTY prior to the effective date of any increased service. The cost for each eight and one-half additional hours of increased patrol services provided the VILLAGE for each day of the year shall be per the agreed upon monthly rate as referenced above in Section 2 (A);
- C. Maintain orientation materials for the citizens of the VILLAGE concerning the police services in coordination with the SHERIFF;
- D. Maintain a law enforcement headquarters within the VILLAGE should both parties agree that it becomes necessary, and the VILLAGE shall furnish at its own expense all necessary office space, furniture and furnishings, office supplies, janitor service,

telephone (not herein provided for), lights, water, other utilities, and any other associated costs. It is expressly further understood that in the event such local office is maintained in the VILLAGE, such quarters may be used by the SHERIFF in connection with the provision of police services pursuant to this Agreement, but it shall not be necessary for the Village to provide for lock-up facilities;

- E. Provide to the SHERIFF appropriate citation books and/or forms for the enforcement of VILLAGE ordinances;
- F. Provide the SHERIFF, from time to time, with a listing of such VILLAGE ordinances, which the SHERIFF shall enforce during the term of this Agreement; and
- G. Hereby authorize the SHERIFF to enforce Village ordinances within the VILLAGE, and the SHERIFF acknowledges and accepts such authorization and agrees to enforce public safety ordinances as provided under the terms of this agreement.

3. Indemnity and Insurance

THE COUNTY AND THE SHERIFF agrees to indemnify, save harmless and defend the, VILLAGE its agents, servants, and employees, and each of them against and hold it and them harmless from any and all lawsuits, claims, demands, liabilities, losses and expenses, including court costs and attorney's fees, for or on account of any injury to any person, or any death at any time resulting from

such injury, or any damage to property, which may arise or which may be alleged to have arisen out of or in connection with the work covered by this Agreement. The foregoing indemnity shall apply except if such injury, death or damage is caused directly by the willful and wanton conduct of the VILLAGE, its agents, servants, or employees or any other person indemnified hereunder.

A. Commercial Law Enforcement Liability Insurance

1. Commercial Law Enforcement Liability Insurance in a broad form on an occurrence basis shall be maintained, to include, but not be limited to, coverage for property damage, bodily injury (including death), and personal injury.

B. Liability Insurance Conditions

THE COUNTY and the SHERIFF agree that with respect to the above required insurance:

1. The VILLAGE shall be provided with Certificates of Insurance evidencing the above required insurance, prior to commencement of this Agreement and thereafter with certificates evidencing renewals or replacements. Said Notices and Certificates of Insurance shall be provided to:

Village of Long Grove
ATTN: Village Administrator
3110 Old McHenry Rd.
Long Grove, IL 60047

4. The Parties Agree:

- A. This Agreement may be terminated with or without cause by either party upon ninety (90) days advance written notice to the other party. This Agreement may also be terminated by either party upon thirty (30) days advance written notice in the event of material breach of the terms and conditions of this Agreement; provided however, the thirty (30) day notice of termination shall not be effective if the signatory alleged to be in breach cures the material breach with the thirty (30) day period if the nature of the breach is such that a cure can reasonably be effected within thirty (30) days, or, if such cure cannot be reasonably effect within thirty (30) days, the signatory alleged to be in breach commences a cure within the thirty (30) day period and diligently pursues such cure to completion thereafter.
- B. The term of this Agreement shall be for three (3) years, commencing upon May 1, 2018, and ending April 30, 2021.
- C. The parties warrant that the person executing this Agreement on behalf of each party is duly authorized to execute the Agreement and bind each respective party to all terms and conditions hereunder.
- D. The foregoing constitutes the entire Agreement between the parties. This Agreement may only be amended by mutual agreement, signed

and executed with the same formality with which this instrument was executed.

This Agreement shall not prevent the VILLAGE from hiring additional police service from the SHERIFF by separate agreement except as otherwise specifically provided herein, any notice which any party hereto desires or is required to serve upon the other party in connection with this Agreement shall be in writing and shall be delivered in person or sent by certified mail, return receipt requested, proper postage prepaid, and addressed as follows:

- (1) If to the COUNTY:
County of Lake
ATTN: County Administrator
18 North County Street
9th Floor
Waukegan, IL 60085
- (2) If to the SHERIFF:
Lake County Sheriff
ATTN: Contract/Purchase Manager
25 South Martin Luther King Avenue
Waukegan, IL 60085
- (3) If to the VILLAGE:
Village of Long Grove
ATTN: Village Administrator
3110 Old McHenry Rd.
Long Grove, IL 60047

Or to such other persons or addresses as any party may from time to time designate in a written notice to the other party. Such notice shall be effective on the date of personal service or the date of mail receipt as evidenced by a written receipt.

- F. Any other agreements, understandings, representations, and/or promises between the parties concerning the same subject matter, whether written, oral, or otherwise, are hereby canceled and superseded by this Agreement upon its approval and acceptance by the parties, and this Agreement encompasses the full and complete understanding of the parties with respect to the subject matter contained herein.
- G. This Agreement is only intended for the benefit of the parties which are signatories to this Agreement, and only those parties shall have the right to enforce this Agreement, and this Agreement is not intended to and shall not create any third-party beneficiaries.

H. This Agreement shall be construed in accordance with the laws of the State of Illinois and the Parties agree that any litigation stemming from this Agreement shall be brought in the 19th Judicial Circuit of Lake County, Illinois.

DATED THIS 4TH day of June, A.D., 2018.

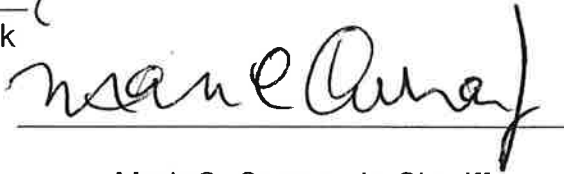
COUNTY OF LAKE

By:


Aaron Lawlor, Chairman

ATTEST:


Carla N. Wyckoff, County Clerk


Mark C. Curran, Jr. Sheriff

VILLAGE OF LONG GROVE

By:


Bill Jacob, Village President

ATTEST:


Amy Gayton, Village Clerk

LCSO Patrol Contract 2018 Long Grove	Hourly Rate
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**Contract Detail - Using Highway Patrol Deputy Average Wage
Hourly Rate - 1 Officer**

Cost Category		
Salary Leave Time	Wages Total	50.5750
Indirect Costs	Overhead Total	6.0233
Vehicle Purchase Vehicle O & M Uniform Items	Vehicle & Equip. Total	9.6373
Retirement - SLEP Retirement - FICA Health Insurance Life Insurance Dental Insurance Unemployment Ins Workers Comp Ins	Retirement & Ins. Total	28.8391
Liability Insurance	Liability Total	0.8656
CID Costs		2.2300
Dispatch (total)		1.0710
Court OT		2.8460
Total Hrly Rate		102.0873

102.09

Long Grove @ 6,205 hours per year **\$633,451.82**

Long Grove cost per month **\$52,787.65**

LCSO Patrol Contract 2019 Long Grove		Hourly Rate
Contract Detail - Using Highway Patrol Deputy Average Wage		
Hourly Rate - 1 Officer		
Cost Category		
Salary		
Leave Time		
Wages Total		52.5221
Indirect Costs		
Overhead Total		6.2552
Vehicle Purchase		
Vehicle O & M		
Uniform Items		
Vehicle & Equip. Total		10.0083
Retirement - SLEP		
Retirement - FICA		
Health Insurance		
Life Insurance		
Dental Insurance		
Unemployment Ins		
Workers Comp Ins		
Retirement & Ins. Total		29.9494
Liability Insurance		
Liability Total		0.8656
CID Costs		2.2300
Dispatch (total)		1.0710
Court OT		2.8460
Total Hrly Rate		105.7476
		105.75

Long Grove @ 6,205 hours per year \$656,163.98

Long Grove cost per month \$54,680.33

LCSO Patrol Contract 2020 Long Grove		Hourly Rate
Contract Detail - Using Highway Patrol Deputy Average Wage		
Hourly Rate - 1 Officer		
Cost Category		
Salary		
Leave Time		
Wages Total		53.2654
Indirect Costs		
Overhead Total		6.3803
Vehicle Purchase		
Vehicle O & M		
Uniform Items		
Vehicle & Equip. Total		9.2800
Retirement - SLEP		
Retirement - FICA		
Health Insurance		
Life Insurance		
Dental Insurance		
Unemployment Ins		
Workers Comp Ins		
Retirement & Ins. Total		33.9847
Liability Insurance		
Liability Total		0.8656
CID Costs		2.2300
Dispatch (total)		1.0710
Court OT		2.8460
Total Hrly Rate		109.0574

109.06

Long Grove @ 6,205 hours per year

\$676,701.29

Long Grove cost per month

\$56,391.77