

VILLAGE OF LONG GROVE

RESOLUTION 2020-R-_____

**A RESOLUTION APPROVING A PROPOSAL FOR
INTERIM VILLAGE MANAGER ADMINISTRATIVE SERVICES**

WHEREAS, the longstanding Village Manager of the Village of Long Grove (the “*Village*”) has recently accepted a new employment position and, as a result, has submitted his resignation as Village Manager of the Village, effective October 23, 2020; and

WHEREAS, the President and Board of Trustees of the Village (the “*Village Board*”) have determined that it is necessary and appropriate to initiate a process for selection of a new full-time Village Manager; and

WHEREAS, the Village Board anticipates that it will not be feasible to select and appoint a new full-time Village Manager prior to October 23, 2020, and, as a result, the Village Board has determined that it is necessary and appropriate to solicit proposals for interim management and administrative services on a temporary basis (the “*Interim Manager Services*”) in order to ensure that all duties of the Village Manager and all Village operational and administrative services and systems will continue to be provided in a consistent and high quality manner without interruption between the current Village Manager’s resignation and the appointment of his successor; and

WHEREAS, the Village has received a proposal for the Interim Manager Services from [REDACTED] (the “*Interim Appointee*”) as set forth in Exhibit A to this Resolution (the “*Proposal*”), and the Village President has presented the Interim Appointee to the Village Board as his nominee to provide the Interim Manager Services; and

WHEREAS, the Village Board has reviewed the Proposal and determined that it is in the best interests of the Village and its residents to approve the Proposal and retain the Interim Appointee to perform the Interim Manager Services subject to the terms and conditions set forth in this Resolution;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Long Grove, Lake County, Illinois, as follows:

SECTION ONE. **Recitals.** The foregoing recitals are incorporated herein as the findings of the Village Board.

SECTION TWO. **Approval of Proposal; Authorizations.**

A. The Village Board hereby (i) determines that it is appropriate and desirable to engage the Interim Appointee to provide the Interim Manager Services as outlined in the Proposal; and (ii) approves the Proposal in the form attached hereto as Exhibit A.

B. The Village Board hereby authorizes and directs the Village Manager to accept and execute the Proposal on behalf of the Village. As part of this acceptance, the Village Board authorizes and directs the Village Manager (in consultation with the Village Attorney) to execute on behalf of the Village such contract documents as are necessary and reasonable to retain the Interim Appointee to perform the Interim Manager Services as authorized by this Resolution and consistent with the terms of the Proposal and the best interests of the Village.

SECTION THREE. **Effective Date.** This Resolution shall be in full force and effect immediately upon its passage and approval in the manner provided by law.

PASSED this ____ day of September, 2020.

AYES: ()

NAYS: ()

ABSENT: ()

APPROVED this ____ day of September, 2020.

Village President

ATTEST:

Village Clerk

DRAFT

EXHIBIT A

Proposal

DRAFT