



COMMUNITY BUILDING GRANT APPLICATION

Annual Grant Cycles

Community Grant applications are accepted between January 1st and March 15th of each year. Requests are required meet the eligibility requirements set forth in the Community Grant Policy (attached).

Quick Facts

Maximum Term: 12 months (One Grant Per Calendar Year)

Maximum Amount Per Term: \$10,000

Name Of Group/Applicant: Long Grove Park District

Authorized Agent: Janet Healy Phone Number: 847-641-5590

Address: 3849 Old McHenry Rd. Long Grove, IL 60047 Email: Address: healafer@comcast.net

[X] Park District Sole Proprietorship Partnership Club Corporation

Date organization established: 1973 Activities in prior year(s): Eradicated invasive plant species, cut down diseased trees, maintained hiking paths, bridges and buildings on Park District properties, ran recreational programs for residents.

Description of proposed grant activities (attach as needed) Hire professional contractor to eradicate the highly invasive teasel plant on state, county and village road right-of-ways in Long Grove.

Applying For A Matching Grant (circle one): Yes No

Application. Please attach the following:

- [X] Project Budget, including \$ amount of overhead expenses.
[X] Financial Report.
[] W9 Form. N/A
[] Due Diligence-Compliance Form (listing of five highest-paid employees and Board of Directors).
-> All-volunteer Board of Commissioners; Administrative Ass't.: \$15,000/yr.

Signature of applicant/authorized agent Janet E. Healy

Title/Position Commissioner

Date 1/8/2021

LONG GROVE PARK DISTRICT BUDGET PLANNER/TRACKER

| Long Grove Park District Budget | | FY 20/21 |
|---|--|-------------------|
| FY20/21 | | Budget |
| INCOME | | |
| Strategic/Non-Restricted | | |
| Contributions Ann. Drive | | \$ 8,000 |
| Contributions Special | | |
| Rental - Cell Tower | | \$ 109,500 |
| Non-Strategic/Non-Restricted | | |
| Recreation - Fees | | \$ 31,000 |
| Other Rental | | |
| RTNC Rental | | \$ 1,000 |
| Gazebo - Rental | | \$ 75 |
| Interest | | \$ 5,000 |
| Other | | \$ 77,100 |
| Total Non-Restricted Income | | \$ 231,675 |
| Strategic/Restricted | | |
| Teasel Grants | | \$ 10,000 |
| Other Grants | | \$ 75,000 |
| Building Permits | | \$ 9,480 |
| Reed Turner Contributions | | \$ 3,000 |
| Total Restricted Income | | \$ 97,480 |
| Total Income | | \$ 329,155 |
| EXPENSES | | |
| Staff and Contractors | | |
| Employees | | \$ 18,000 |
| Employees (recreation) | | \$ - |
| Interns | | \$ - |
| Payroll Taxes | | \$ 1,600 |
| Contractor(s) | | \$ 30,000 |
| Other | | |
| Total Staff and Contractor Expense | | \$ 49,600 |
| Program Offerings | | |
| Recreation | | \$ 30,000 |
| Ball Fields | | |
| Other | | |
| Marketing | | |
| Printing | | \$ 600 |
| Postage | | \$ 400 |
| Website | | \$ 4,250 |
| Total Programs and Marketing Expense | | \$ 35,250 |
| Maintenance | | |
| Facilities/Fixed Assets | | \$ 4,000 |
| Land/Property | | \$ 90,500 |
| Reed-Turner Specific | | \$ 5,200 |
| Equipment | | \$ 6,000 |
| Other | | \$ 1,000 |

LONG GROVE PARK DISTRICT BUDGET PLANNER/TRACKER

| Long Grove Park District Budget | | FY 20/21 |
|---|--|-------------------|
| FY20/21 | | Budget |
| <i>Total Maintenance Expense</i> | | \$ 106,700 |
| Capital Improvement | | |
| Capital Improvement - Land | | |
| Capital Improvement | | \$ 150,000 |
| Total Capital Improvement | | \$ 150,000 |
| Financial/Risk Mgt | | |
| Accounting | | \$ 1,400 |
| Banking | | \$ 100 |
| Taxes | | \$ 450 |
| Insurance | | \$ 12,000 |
| Legal | | \$ 10,150 |
| Total Financial/Risk Mgt Expense | | \$ 24,100 |
| Administration | | |
| Office | | \$ 2,500 |
| Utilities | | \$ 3,400 |
| Tel/Data | | \$ 1,614 |
| Lease payments - Gridley | | \$ 2,200 |
| Dues | | \$ 500 |
| Other | | |
| Total Administrative Expense | | \$ 10,214 |
| Total General Expense | | \$ 225,864 |
| Total Expense, incl. Cap Improvement | | \$ 375,864 |



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Long Grove Park District
 Janet Healy
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 847-641-5590
 healafer@comcast.net

Proposal

| | |
|------------|----------|
| Date | 1/8/2021 |
| Proposal # | 12861 |

2021 Teasel Control

| Description | Qty | U/M | Rate | Total |
|--|-----|-----|-------|-------------|
| Hourly Rate- Trained, licensed staff using backpack sprayers will apply appropriate herbicide to teasel plants in Long Grove State, County and Village Road rights of way with the goal of preventing the formation of new seed in the work zones. Does not include roadside signage or permitting which may or may not be required. Each visit will be invoiced per hour per crew person on site, and we will cover as much ground as possible within the hours shown. Additional hours may be required to treat all target areas. Includes travel, labor, equipment and materials. | 200 | HRS | 75.00 | 15,000.00 |
| Long Grove Park District, its elected and appointed officials, officers, employees, volunteers and agents are required to be included as additional insured under the Tallgrass Restoration, LLC General Liability policy. Per the terms of form 00 EMP0101 00 01 14 of the Arch Specialty Insurance Company General Liability policy, 12 EMP 92909 06: Long Grove Park District, its elected and appointed officials, officers, employees, volunteers and agents are included as an additional insured. | | | | |
| Total | | | | \$15,000.00 |

 Sales/Project Manager, Tallgrass Restoration, LLC

 Date

Acceptance of Proposal: The above prices and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. All deletions have been noted. I am familiar with and agree to the terms and conditions attached. To accept this proposal, please sign on the line below and return the signed original to Tallgrass Restoration, LLC.

 Client Representative

 Date

This proposal includes term and conditions attached and constitutes a binding contract agreement upon acceptance. Tallgrass Restoration, LLC is fully covered by insurance. Our employment practices are fully compliant with applicable State and Federal laws and regulations. TGR's warranty is conditioned upon timely payment of invoices, normal plant care by the client, and contracted and performed stewardship/maintenance activities for consecutive growing seasons following the installation of the plant material. All materials are at wholesale prices and include shipping and handling fees.

January 6, 2021

To: Village of Long Grove Board
From: Jan Healy, Commissioner, Long Grove Park District
Subject: 2020 INVASIVE TEASEL RESULTS / 2021 GRANT REQUEST

2020

In 2020, the Long Grove Park District contracted with Tallgrass Restoration to eradicate teasel along major road right-of-ways within Long Grove. State roads treated included Routes 22, 53 and 83. New in 2020, was a permit to treat teasel on county road right-of-ways as well. Tallgrass treated the following county roads within Long Grove: Aptakisic, Cuba, Diamond Lake, Gilmer, Long Grove and Old McHenry.

Using backpack sprayers, the trained and licensed crew applied the appropriate herbicide, Transline, to teasel plants along these roads. They made four visits over the summer months of June, July and August. The total expense for the above came in at a little over \$11,000.

The Long Grove Park District treated teasel and other invasive plants on Park District properties, under separate Park District budgets. And Park District President, Kent Tinucci, and his wife, Blanca, personally spent countless volunteer hours treating teasel on Park District and subdivision properties.

A 2020 Teasel-fighting PR campaign included letters sent out to HOA presidents, providing information on how homeowners can address teasel on their own property. We will continue to get the word out to Long Grove residents in 2021.

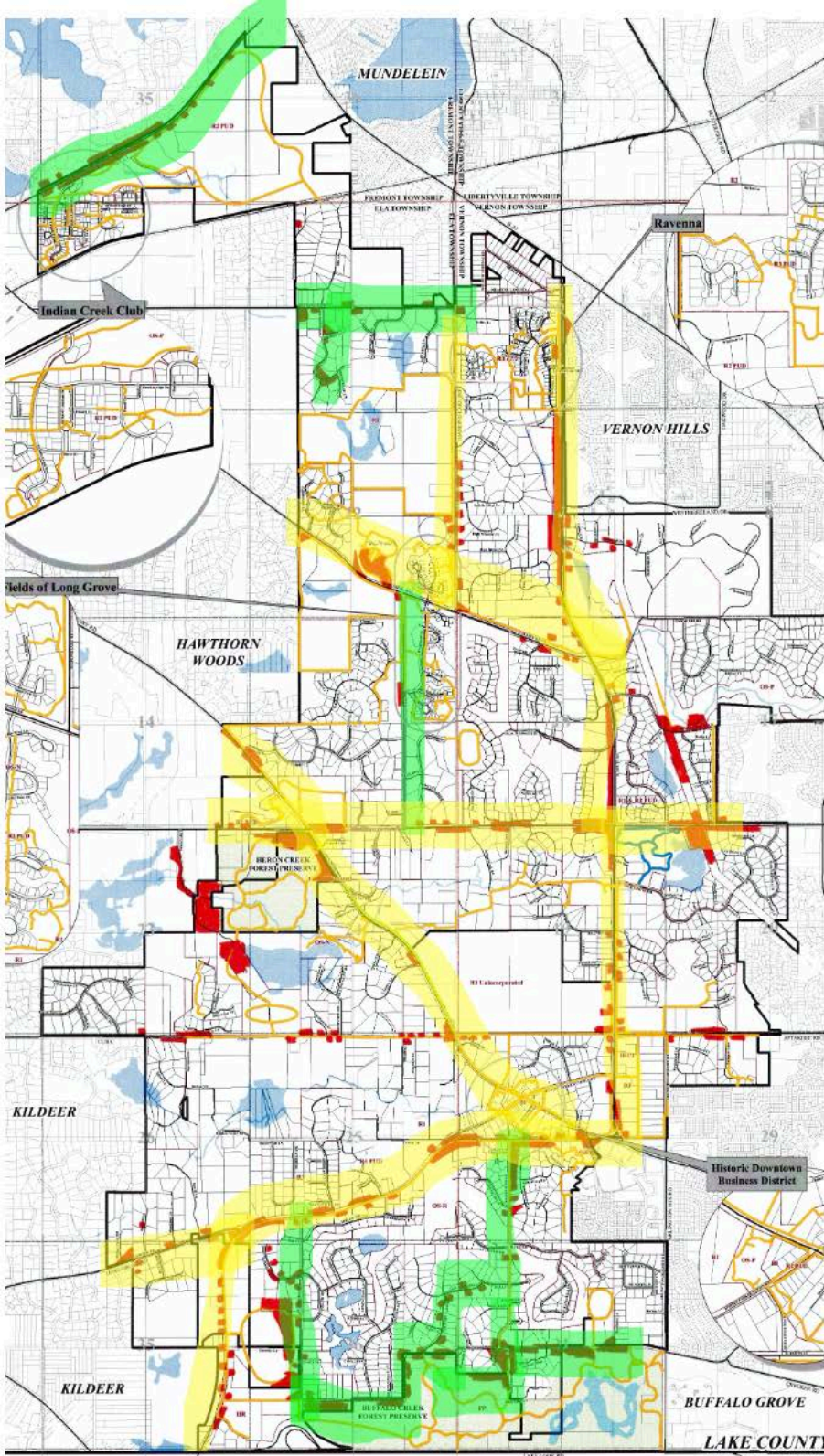
2021

Although the teasel seed bank in these treated areas will be somewhat diminished in 2021, there is existing seed in the ground and new seed being brought in by mowing equipment, wind, etc. So, to stay on top of it, we will need to do annual herbicide applications to continue to deplete the teasel seed bank along these state and county roads within Long Grove. If budget permits, we want to extend the geographic scope to include village roads as well as state and county roads.

For 2021, the Long Grove Park District is requesting a \$10,000 grant from the Village, to be used towards teasel treatment on state, county and village road right-of-ways within Long Grove. The grant application accompanies this letter.

Village Roads with teasel sightings – to be added to the scope of teasel control in 2021. Midlothian Rd. will be added as well.

State and County Roads with teasel sightings have been treated in 2019 and 2020, and will continue to be treated in 2021.



**LONG GROVE
TEASEL MAP**