

VILLAGE OF LONG GROVE

RESOLUTION NO. 2021-R-\_\_\_\_

**A RESOLUTION ESTABLISHING THE POSITION OF DIRECTOR OF OPERATIONS FOR THE VILLAGE OF LONG GROVE AND APPOINTING MS. DENISE ROSENQUIST**

**WHEREAS**, the Village President and Board of Trustees of the Village of Long Grove (“**Village Board**”) have determined that it is necessary and appropriate and in the best interests of the Village and its residents to appoint Ms. Denise Rosenquist to the position of Director of Operations for the Village of Long Grove as set forth in this Resolution; and

**WHEREAS**, the employment terms and duties of the position of Director of Operations shall be as set forth in the job description attached hereto as Exhibit A and as may be further prescribed by the Village Board from time to time;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF LONG GROVE, LAKE COUNTY, ILLINOIS**, as follows:

**SECTION ONE. Recitals.** The recitals set forth above are incorporated as a part of this Resolution by this reference.

**SECTION TWO. Appointment of Director of Operations.** The Village Board hereby establishes the position of Director of Operations of the Village of Long Grove and appoints Ms. Denise Rosenquist to such position, effective May 17, 2021. The Director of Operations position and Ms. Rosenquist’s appointment thereto shall be as provided in the job description attached hereto as Exhibit A and as otherwise provided in this Resolution. The duties of the Director of Operations shall be as set forth in Exhibit A hereto and as may be further prescribed by the Village Board from time to time. Ms. Rosenquist’s service as Director of Operations shall be at-will and subject to such employment terms and compensation as may be determined by the Village Board and agreed to by Ms. Rosenquist from time to time.

**SECTION THREE. Effective Date.** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_ day of \_\_\_\_\_, 2021.

AYES:

NAYS:

ABSTAIN:

ABSENT:

APPROVED this \_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

**EXHIBIT A**

**Job Description for Director of Operations**