



MEMORANDUM

TO: Village President and Village Board
FROM: James M. Hogue, Village Planner
DATE: June 2, 2021
RE: Board & Commissions Report for 6/8/21

This memo intends to update the Village Board as to the status of projects and activities of the Long Grove Plan Commission & Zoning Board of Appeals (PCZBA), Conservancy & Scenic Corridor Committee (CSCC) and the Architectural Commission (AC).

AC 5.24.20 Special Meeting - 1 Action Item

Consideration of a request for signage for the “Sock Monkey Museum” (formerly the “The Pear Tree Shoppe”), 210 Robert Parker Coffin Road within the B-1 Historic District, submitted by Roman Sign on behalf of Arlene Okun, business owner.

Planner Hogue explained the request noting the property in question is located on the south side of Robert Parker Coffin Road and more or less across the street from “Mel’s Marathon”. The space was formerly occupied by “The Pear Tree Shoppe”.

Based upon the items submitted the petitioner is requesting one (1) hanging sign (double faced) measuring 33” x 33.25” (7.2 square feet) with a hanging panel measuring 19” x 32” (3.9 square feet) both to be suspended from a decorative support bracket mounted to the structure. The hanging sign would be mounted approximately 16’ above grade.

Additionally, one (1) wall sign is proposed measuring 48” x 41.25” (13.6 square feet) and approximately 18’ feet from grade to the bottom of the sign.

In total 24.7 square feet of signage is proposed.

Materials out of which the signs will be constructed of MDO plywood thick with raised sandblasted letters. The signage would be red, gold with dark brown lettering on white background with regard to the color scheme. Signage appears to be non-illuminated or will utilize existing illumination. No request for illumination was included in the application for signage. The existing street light near the property should be sufficient to illuminate the signage.

Square footage of the commercial space for which the signage is being requested is approximately 4500 square feet. For retail spaces containing 3001 to 5000 sq. ft. of floor area 30 square feet of signage may be allowed per the Village Zoning Code (excerpt below).

Based upon the total square footage of the leasable commercial space and square footage of the signage proposed (24.7 square feet), the request is within the maximum square footage limitation for the floor area at this location.

The AC was favorable to the sign noting that as proposed the sign was attractive and within the aesthetics as identified in the "Downtown Design Guidelines. The AC like the fact that the sign was a hanging sign and constructed of wood. The AC did note that a mounting detail identifying the attachment of both signs to the building should be submitted.

A motion was made by Commissioner Sylvester, seconded by Commissioner Roiter to recommend approval of the request for signage for the "Sock Monkey Museum" at 210 Robert Parker Coffin Road within the B-1 Historic District as submitted by Roman Signs subject to a "mounting detail" identifying the attachment of both signs to building be submitted to staff for review and approval.

On a roll call vote; all aye.

OTHER BUSINESS: None

Next Regular Meetings; CSCC; 6.3.21 AC; 6.21.21; PCZBA; 6.2.21

FOR OFFICE USE ONLY:	
AC Received:	
AC Reviewed:	
AC Approved:	
Village Bd. Approved:	



FOR OFFICE USE ONLY:		
Date Received:		
Permit No.:		
Date Issued:		
Township:		
Sec:	T:	R:
PIN No.:		
Zoning:		

**ARCHITECTURAL COMMISSION
SIGN PERMIT APPLICATION**

BUSINESS NAME:	<i>Sock Monkey Museum</i>	BUS. PHONE #:	<i>847-541-0206</i>
BUSINESS ADDRESS:	<i>210 Robert Parker Coffin Road</i>		
BUSINESS OWNER'S NAME:	<i>Arlene Okun</i>	E-MAIL:	<i>mike@contempinc.com</i>

TYPE OF SIGN(S) FOR WHICH YOU ARE APPLYING:	<i>Hanging Sign and wall sign</i>
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The Architectural Commission regularly meets every third (3rd) Monday of the month at 7:00pm in the Village Hall or as otherwise posted. The applicant (or representative) must be present. Please prepare and submit seven (7) sets of all of the following information ten (10) days prior to the meeting:

- THIS FULLY COMPLETED APPLICATION SIGNED BY BOTH THE PETITIONER AND THE PROPERTY OWNER
- REGARDING THE POSITION OR LOCATION OF PROPOSED SIGN ON THE BUILDING OR PROPERTY:
 - PROVIDE SITE PLAN
 - PROVIDE PHOTOGRAPH OF THE LOCATION ON THE PROPERTY OR BUILDING WHERE THE SIGN WOULD BE INSTALLED
 - SQUARE FOOTAGE OF COMMERCIAL SPACE FOR WHICH SIGN IS BEING INSTALLED:

5000 sq. ft.
- PROVIDE A DETAILED DRAWING (TO SCALE) OF THE PROPOSED SIGN, INCLUDING:
 - DIMENSIONS
 - SAMPLE OF COLORS ON SIGN
 - LETTER STYLE TO BE USED
 - SAMPLE OF ANY UNUSUAL MATERIAL TO BE USED ON THE SIGN
 - FOR REQUESTS IN THE B-1 HISTORIC DISTRICT SEE SUGGESTED DESIGN GUIDELINES FOR SIGNAGE**

Should the sign be completed prior to the Architectural Commission's approval (this is not encouraged), the sign itself, or a photograph of the sign, shall be presented at the Architectural Commission meeting.

SIGN CONTRACTOR: *Roman Signs*

NAME:	<i>Jeff</i>	PHONE #:	<i>847-831-3425</i>
ADDRESS:	<i>819 W. Northwest Hwy. Barrington, IL 60010</i>		

E-MAIL: roman@romansigns.com

The property owner's signature is required below before any sign application may be processed. The property owner's signature is confirmation that he/she has read and understands the regulations governing the erection of signs in the Village of Long Grove and further approves the erection of the above-described sign on his/her property.

Long Grove Investments LLC *Michael Okun*

 PROPERTY OWNER(S)' SIGNATURE(S)

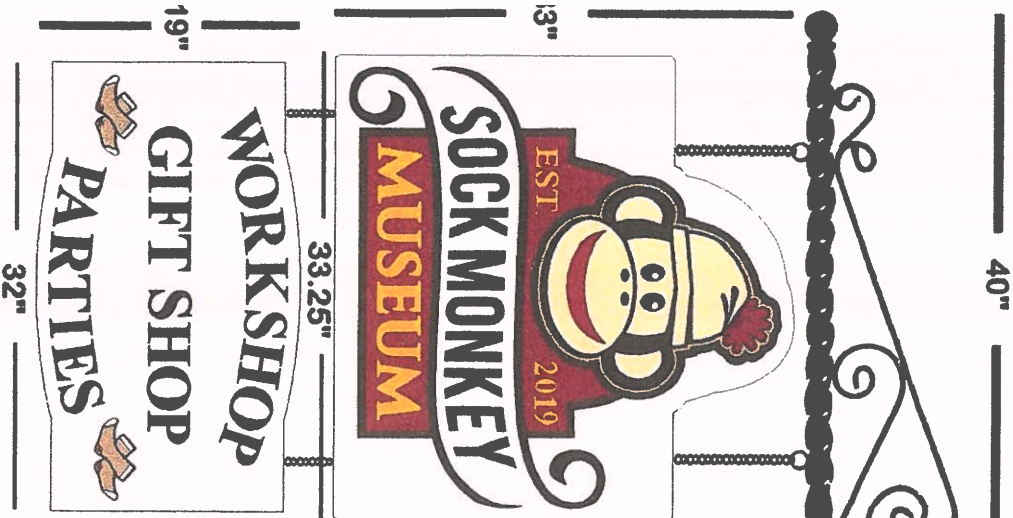
Michael Okun

 PROPERTY OWNER(S)' PRINTED NAME(S)

Arlene Okun

 BUSINESS OWNER(S)' SIGNATURE(S)

(See the reverse side for maximum sign dimensions and fee schedule.)



Sign Specs:
 Metal Scroll Bracket Bolted to Corder
 of building facing Robert Coffin Rd.
 Roughly 16' above grade

Top Sign:
 6.38 sqft
 33"x33.25" Double Sided Sandblasted
 wood sign

White Background blasted to the edges
 All Dark Brown Lettering and outlines
 raised and with Imitation Gold Copy
 also raised.

Sign to hang from chain from metal bracket
Lower Sign:

3.93 sqft
 19"x32" Custom rounded shape board
 Double Sided Flat Painted MDO Plywood
 Lettering in vinyl for possible copy change
 Hand-painted Cross Sock Logos
 I Bolts in bottom of sandblasted sign with
 chain to extend to U Brackets attached to
 lower sign.



41.25"



18"

Sign Specs:
Sign to be bolted to facade of the building facing towards the intersection of Coffin and McHenry Rds. Roughly 18' above grade to bottom of the sign
Top Sign:
8.24 sqft
48" x 41.25" Single Sided MDO Plywood
100% Fully painted Contoured Shape

