

# **Metro North, Inc. (DBA Brothers' Field) Christmas in July Project Budget**

1. Firefighter Walk-Through

**Free**-courtesy of the Long Grove Fire Department

2. Tractor Gas

Tractor Gas used to allow the tractor and wagon to go around town.

\$50 in gas

**= \$50 total**

3. Live Music

The band (Sunflower Headlights) has an overhead amount of \$750 for their 2PM-5PM show.

**= \$750 total**

4. "Christmas with Felicity"

Per show, for private movie showings and for our Movie Night sponsorships, we charge \$1,000 to host the event.

**= \$1,000 total**

5. Local Business Involvement

N/A

6. Additional Attractions

Snow Cone Truck-Cost Unknown

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## 7. Staffing and Amenities

Clean Up Crew: They will be on staff to clean up the facilities and to help in any way with the community event.

2 Team Members @ \$12/hour from 11:00AM-8:00PM  
= \$108 per person x 2 Team Members  
= **\$216 total**

Registration: Somebody on staff to welcome people to the event and to take tickets and to keep track of movie attendance.

\$15/hour x 11.5 hours = **\$172.50 total**

Coordinator: Having somebody to coordinate and plan the event as well as be on site to assist with all the day's activities.

\$25/hour x 11.5 hours = **\$287.50 total**

Community Movie Setup and Takedown Staff: Team will be used to setup the and takedown the 50' screen, the surround system, and prepare the facility for the movie.

Staffing= **\$750 total**

Porta-potties for the event:

5 Bathrooms x \$100/per bathroom = **\$500 total**

Tractor Driver and Tour Guide: A staff member will be used to drive the tractor around town to give the tour of downtown.

\$15/hour x 8 hours = \$120

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= **\$240 Total**

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**Total expenses of “Christmas in July” event: \$3,966.00**

We are asking for half of our total expenses to be covered by the Village of Long Grove per the Community Building Grant Application.

**Amount we are asking for: \$1,983.00**

Thank you all for your consideration. We are planning to provide a fantastic event so that we bring additional people to downtown Long Grove.