

CERTIFIED WATER SYSTEM OPERATOR CONTRACT
(FOR CONTRACTUAL OPERATION OF PUBLIC WATER SUPPLY)

WHEREAS, the Village of Long Grove, Illinois, hereinafter designated as the Supply, is desirous to employ a certified water plant operator; and

WHEREAS, Gary Gramhofer (Illinois EPA Class A Operator #199337724), hereinafter designated as Independent Contractor, is capable of performing the duties required of a certified water system operator in the State of Illinois, and

WHEREAS, said Village of Long Grove and Independent Contractor have entered into an agreement for employment for such position of certified water system operator on the following terms and conditions:

1. That said, Independent Contractor, Gary Gramhofer, is the holder of an Illinois EPA Class A Certificate as a public water supply operator and that the said Village of Long Grove requires the services of such a person in the operation of its water system.
2. That said parties herein agree that said Independent Contractor will be responsible for operations of the Village of Long Grove Community Water Supply in accordance with the rules and regulations of the Illinois Environmental Protection Agency.
3. Said Independent Contractor hereby agrees to act as the Certified Water Plant Operator on a contractual basis for said Village of Long Grove.
4. It is further agreed among the parties herein that Gary Gramhofer is an Independent Contractor and is not an employee of the (SUPPLY) and is not subject to employee provisions of employment by said Village of Long Grove.
5. It is further agreed that this Contract shall be effective on November 25, 2022 and shall be fully operative and binding on all parties to this Contract until February 24, 2023 or canceled by either party by giving 30-days' notice in writing by certified U. S. Mail, postage prepaid.
6. That said parties agree to the requirements set forth in the addendum to this agreement in regard to the responsibilities of both parties.
7. That this agreement and its addendum have been approved by the Illinois Environmental Protection Agency.

This Contract entered into this 25th day of November, 2022 by the parties hereinbelow mentioned.

Title
Signature of Owner (OW), Official Custodian (OC), **OR** Administrative Contact (AC)

Gary Gramhofer
Printed Name of Contract Operator (Independent Contractor)

Signature of Contract Operator (Independent Contractor)

ATTEST:

(RECORDING CLERK OF SYSTEM)

ADDENDUM TO CONTRACTUAL PUBLIC WATER SUPPLY AGREEMENT

1. Information Regarding Parties Involved:

Community Water Supply Information:

Name of Supply: Village of Long Grove

System ID #: 0970340

Name of Owner, Official Custodian, **OR** Administrative Contact: Bill Jacob (OC); Greg Jackson (AC)

Name of System Contact: Greg Jackson, Village Manager

Mailing Address: 3110 Old McHenry Road, Long Grove, IL 60047

Phone: Owner, Official Custodian, **OR** Administrative Contact:

System Contact: 847-634-9440

Emergency Contact: 847-321-5591

Email: gjackson@longgroveil.gov

Certified Public Water Supply Operator

Name of Certified Operator: Gary Gramhofer

Operator 9-digit ID number: 199337724

Mailing Address: 421 Minuet Circle, Volo, IL 60073

Phone: 815-345-6508

Emergency Contact: 815-345-6508

Email: gary@gramhofer.com

2. Starting Date of Agreement:

Starting Date: November 25, 2022

The Owner, Official Custodian, **or** Administrative Contact of the community water supply must submit this contract delegating responsibility and authority to the contract operator to the IEPA (hereafter known as the Agency) for approval within thirty (30) days following the execution of the contract.

Submit contract to the following address:

Illinois EPA, Drinking Water Compliance Assurance Section #19, 1021 North Grand Avenue East, Springfield, Illinois 62794-9276.

The Agency shall, not later than 45 days following the receipt of this contract, provide written notice to the community water supply of its decision to approve or disapprove the contract.

3. Expiration Date of Agreement:

Expiration Date: February 24, 2023

This contract must include an expiration date. While there is no required length of duration for this contract, the expiration date should be agreeable to both the community water supply and the contract operator.

If any contract approved by the Agency is terminated before the expiration date in the contract, the Owner, Official Custodian, **or** Administrative Contact of the community water supply **and** the contract operator must provide written notice to the Agency no less than 15 days before the contract is terminated.

4. Minimum number of visits (or hours) the contract operator must be on-site each week (or month) to the community water supply:

Seven (7) per week

5. The Duties and Responsibilities of Each Party Involved:

Community Water Supply Duties and Responsibilities will include but not be limited to:

- A. Provide all needed manpower and equipment required to maintain proper day-to-day operation of the community water supply.
- B. Provide labor and materials for correcting any maintenance and/or operational problems.
- C. Provide necessary monetary funds to cover the costs of requirements outlined in A and B.
- D. Ensure that all projects requiring construction and operating permits meet Agency requirements.
- E. Ensure that all NPDES permit effluents are being met (if applicable).
- F. Party will ensure that the community water supply remains in compliance with, but not limited to, the following:
 - Design, Operation and Maintenance Criteria, 35 Ill. Adm. Code 604
 - Raw and Finished Water Quality and Quantity, 35 Ill Adm. Code 604 Subpart B
 - Primary Drinking Water Standards, 35 Ill. Adm. Code 611
 - Permits, 35 Ill. Adm. Code 602
 - Emergency Operation Requirements found in 35 Ill. Adm. Code 604.135(c)
 - (Portions of or all of the above may also be included in the contractual operator duties.)
- G. Provide manpower for daily equipment checks.

- H. Provide manpower for the collection of all required samples and submission of these samples to a certified laboratory for analysis (This provision may be listed as a responsibility of the contractual operator, if both parties agree.)
- I. Provide a spare parts inventory.
- J. Maintain copies of all pertinent reports and records at the treatment plant or other system facility site.
- K. Maintain and implement an up-to-date Emergency Operating Plan (EOP).
- L. Provide manpower to perform preventive maintenance on equipment as recommended by the manufacturer.

Contractor operator duties and responsibilities will include but not be limited to:

- A. Performing the required number of visits (or hours) as specified in this agreement.
- B. Maintaining proper records of the specified visits.
- C. Must maintain and submit in a timely manner to the Agency all required operating records and reports. These records and reports include, but are not limited to:
 - Consumer Confidence Report
 - Drinking Water Compliance Monitoring Reports
 - Discharge Monitoring Reports (if applicable)
 - Monthly Operating Reports
- D. In addition to the specified visits, the contractual operator must also ensure a means of communication for the community water supply and/or regulatory agencies in the event of routine or emergency operational problems.
- E. Ensure by personal action or by directives to system personnel that system is being operated in a manner that provides for the safe and proper production and distribution of potable water.
- F. Ensure by personal action and by directives to system personnel that all necessary and required routine operational control testing is being performed.
- G. Issues boil orders (when required). This includes notification of affected water system customers by appropriate means, the Illinois Environmental Protection Agency regional office, and the local and/or county public health department, per regulatory guidelines.
- H. Issue public notices (when required). This includes notification of affected water system customers, the Illinois Environmental Protection Agency Compliance Assurance Section, and local and/or county public health department. The Illinois Dept. of Public Health must also be notified in certain situations.
- I. Responding to Agency requests for information, site visits, or any other requested data.