



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, January 10, 2023 at 7:00 P.M.
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

CALL TO ORDER:

At 7:00 P.M., Village President Jacob called the January 10, 2023 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

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| Village President: | Jacob |
| Trustees Present: | Borawski, Kritzmire (remote), Michaud, O'Connor, O'Reilly, Tinucci |
| Trustees Absent: | None |
| Village Manager: | Jackson |
| Village Clerk: | Schmitke |
| Village Attorney: | Filippini |
| Village Engineer: | Perry |
| Assistant Village Manager: | Absent |

Trustee O'Connor moved to approve attendance remotely for Trustee Kritzmire ; seconded by Trustee Michaud.

ROLL CALL VOTE:

**Trustee O'Connor – aye; Trustee Michaud – aye; Trustee Borawski – aye; Trustee O'Reilly – aye; Trustee Tinucci - aye
(Motion carried 5-0)**

Item #2. Pledge of Allegiance

Item #3. Homeowner Associations: Sebastien Pigeon (Oak Island); Stuart Oserman (Sherman's Pine Valley); Susan Klein (Salem on the Lake)

Oak Island HOA, Sherman's Pine Valley HOA and Salem on the Lake HOA were invited to attend the meeting but did not have a representative in attendance.

Item #4. Public Comment

Ryan Messner, President of the HDLGBA attended the meeting and asked for clarification regarding the discussion of Item #15(Consideration of Ordinance 2022-O-XX Adopting the Tax Levy for The Village of Long Grove Special Service Area (SSA) #3. Downtown Historic Business District, For the Promotion of Tourism & Economic Development Activities) at the December 13, 2022 Village Board meeting. Village Manager Jackson had clarified with Mr. Messner that SSA funds will be distributed once appropriate documentation that meets the requirements of the IGA is received. It was clarified that the use of these

SSA funds are for the downtown only and not for use of other Village activities. There was discussion regarding aligning the Village due date for the HDLGBA budget process (currently October) with the HDLGBA actual budget process (which occurs in January). Additionally, it was suggested that the HDLGBA could provide minutes of their meetings to achieve the requirement to provide an annual update/executive summary that show it is meeting the SSA purposes of economic development and promotion of tourism.

Item #5. Public Safety Reports – Lake County Sheriff’s Office; Long Grove Fire Protection District; Countryside Fire Protection District

There was no public safety report.

Item #6-#8: Consent Agenda

Trustee O’Connor moved to approve the Consent Agendas items as follows:

- 6. Consideration of Approval of the December 2022 Bill List/Pay Warrant**
- 7. Consideration of Acceptance and Approval of the November 2022 Treasurer’s Report**
- 8. Consideration of Approval of the Board Meeting Minutes: December 13, 2022, Subject to Non- Substantive Revisions**

; seconded by Trustee Michaud

ROLL CALL VOTE:

**Trustee O’Connor – aye; Trustee Michaud – aye; Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee O’Reilly – aye; Trustee Tinucci - aye
(Motion carried 6-0)**

Item #9. Village Engineer’s Report (Village Engineer Perry)

Village Engineer Perry provided the Village Engineer’s report. He provided the following updates:

- Discussion and presentation of the advance notification/warning measures for Robert Parker Coffin Bridge will take place at an upcoming board meeting*
- Checker Road traffic calming data will be presented at the January 31, 2023 board meeting*
- The Aptakasic Rd sanitary sewer lining project work is delayed while waiting for detailed plan to minimize traffic impact. The plan will be shared with the Village of Long Grove as well.*
- Village Engineer Perry and Village Manager Jackson will be meeting with the new Executive Director of Harborchase to address plans to resolve deficiencies in the landscaping*
- Flickering lights in Stempel Parking Lot as well as lights on Archer will be addressed by Wooten Electric.*
- Lake Eleanora Estates HOA received approval for a \$50,000 grant to address a failed drain tile in the subdivision. The Village assisted the subdivision with submitting the grant.*

Trustee O’Reilly asked if there were any updates on the Route 22/IDOT easements. There is no update at this time.

Item #10. Ratification of Tri-Party Agreement with BMO Harris and Bank of New York for Collateralization

Trustee Borawski moved to approve Ratification of Tri-Party Agreement with BMO Harris and Bank of New York for Collateralization; seconded by Trustee Kritzmire

ROLL CALL VOTE:

Trustee Borawski – aye; Trustee Kritzmire – aye; Trustee Michaud – aye; Trustee O’Connor - aye; Trustee O’Reilly – aye; Trustee Tinucci - aye
(Motion carried 6-0)

Item #11. Discussion and Consideration of Acceptance and Approval HDLGBA Events Calendar

Trustee O’Reilly moved to approve the HDLGBA Events Calendar; seconded by Trustee Michaud

ROLL CALL VOTE:

Trustee O’Reilly – aye; Trustee Michaud – aye; Trustee Borawski – aye; Trustee Kritzmire - aye; Trustee O’Connor – aye; Trustee Tinucci - aye
(Motion carried 6-0)

Item #12. Discussion of Village Hall Renovation/Expansion Conceptual Plan

Village Manager Jackson presented two floor plan options from Wold Architects for a potential Village Hall expansion and renovation on its current site. This is in accordance with the Boards decision to review the use of available ARPA funds to renovate/expand the Village Hall. The two options presented focus on resolving the current restroom situation, improving functionality and adding a conference room. He indicated that these are preliminary designs and he will take comments/suggestions back to the architects. The budget for the options presented is an estimate and may be revised with the removal/modification of certain items in the plan. Comments/suggestions from Trustees included:

- *Suitable office sizes*
- *Emergency exits out of the conference room*
- *Hospitality space*
- *Flexible storage space*
- *“Green”/environmentally friendly building*

While some Trustees were interested in exploring alternate locations/options for the Village Hall, the Board gave Village Manager Jackson direction to review their suggestions in regard to Option 2 with Wold Architects.

Item #13. Village President and Trustee Reports

- **President Jacob**

President Jacob reported that the Route 53 Task Force resolution that he had previously presented to the Board passed at the last Route 53 Task Force meeting. Barbara Klipp of the Midwest Sustainability Group will attend a future meeting to provide an update to the Board.

Village President Jacob reported that an ad-hoc Capitol Planning Committee meeting is scheduled for Thursday with Trustee O'Connor, Trustee Tinucci and Trustee Kritzmire attending.

- **Trustee Borawski**

Trustee Borawski reported that there is an upcoming SWALCO meeting on Thursday, January 12, 2023. Trustee Borawski indicated that some municipalities have been moving to add a third compostable bin to their waste collection services. He indicated that this may be included in a future round of contract negotiations for trash service.

Trustee Borawski indicated that he will be starting conversations for the village to take action to move Village festivals/running events toward a zero-landfill target.

- **Trustee Kritzmire**

No report

- **Trustee Michaud**

No report

- **Trustee O'Connor**

In response to Village President Jacobs report regarding the Route 53 Task Force resolution, Trustee O'Connor suggested that it might be beneficial for a Green Corridor Coalition resolution that mirrors that of the Route 53 Coalition.

- **Trustee O'Reilly**

No report

- **Trustee Tinucci**

Trustee Tinucci reported that he has heard lots of compliments on the holiday lights throughout the downtown area and questioned whether lights around the bridge could be left up year-round.

Item #14. Village Manager's Report (Village Manager Jackson)

Village Manager Jackson provided the following updates:

- *Demolition at the 5206 Illinois Rte 83/Oman Property has begun.*
- *Budget discussions/processes have begun*

Item #15. EXECUTIVE SESSION

There was no Executive Session

Item #16. ADJOURNMENT: Next Regular Village Board Meeting January 31, 2023

At 8:33 PM Trustee Michaud moved to adjourn the meeting; seconded by Trustee O'Connor

ROLL CALL VOTE:

**Trustee Michaud - aye; Trustee O'Connor – aye; Trustee Borawski – aye; Trustee Kritzmire – aye;
Trustee O'Reilly – aye; Trustee Tinucci - aye
(Motion carried 6-0)**

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