



Village Administration
3110 Old McHenry Road
Long Grove, Illinois 60047-9623
847-634-9440
www.longgroveil.gov

MINUTES

AD HOC COMMITTEE MEETING

CAPITAL IMPROVEMENT PLANNING COMMITTEE (CIP)

Wednesday, February 15, 2023 at 2:00 P.M.

Location: Long Grove Village Hall, 3110 Old McHenry Road, Long Grove, Illinois

1. CALL TO ORDER

- At 2:21PM 2/15/2023, The CIP was called to order by Trustee Kritzmire
- Attendance Roll Call:
 - Trustee Kritzmire: Present
 - Trustee O'Connor: Present
 - Trustee Tinucci: Present
 - Village Manager Jackson: Present
 - Management Analyst Benner: Present
 - Village Engineer Perry: Present
 - Assistant Village Manager Wiak (Phone): Present

2. APPROVAL OF THE JANUARY 12, 2022, COMMITTEE MINUTES

- **ROLL CALL VOTE:** Trustee Kritzmire-aye; Trustee O'Connor: aye; Trustee Tinucci: aye; Village Manager Jackson: aye; Management Analyst Benner: aye; Village Engineer Perry: aye; Assistant Village Manager Wiak (Phone): aye
- **Approved: 7-0**

3. DEVELOPMENT OF CAPITAL IMPROVEMENT PLAN – DISCUSSION OF PROPOSED PROJECTS

- Trustee Kritzmire requests to add a section to the request form for project sequencing
 - Village needs to be mindful of timing on projects.
- Importance of having shovel-ready projects
 - Good for grant applications and to have on hand.
- Work with State Elected Officials to acquire funding.
- Increase focus on environmental projects.
- **Committee First Year Project Goals**
 - Pathways and safe bike lanes –multi-year plan
 - Village Wide



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- ITEP
- Diamond Lake Pathway
 - Scenic Corridor Possibility?
- Gilmer
 - Work with the Park District
- Aptakisic Pathway
- Cost of a pathway study
 - Evaluate current and plan future.
- Electric chargers
- Water Distribution
 - Capital Projects
 - Est 20/30k for Well Maintenance
- Role of Village Comprehensive Plan
 - Is it an appropriate document to guide decisions?
- Create a list of projects.
- Ways to connect the business corridors.
 - Diagram of the connectedness of revenues, quality of life, sustainability/environmental goals
- Ways to increase TIF Success
 - Plan development for success
- Village needs to stop waiting for developers to come to the Village—take a more active role in community development.
- **Building and Land**
 - Village Hall
 - RPC bridge wood planks
- Water – Radium Mitigation investment for equipment –new building
 - Add a pathway when putting in the new building.
- Graffiti tunnel discussion
 - Time and Money
 - Gates, paint, or art project
 - Park District Tunnels
 - **Equipment**
 - Charging Stations in Stempel
 - *Generator: Maximum side*
 - *Septic/Pipes (New Village Hall)*
 - *Sump pump battery backup?*
 - **Technology**



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- ERP
 - Permitting and Accounting
- Server Replacement (\$14,000)
- Battery Backup
- Office Software
- Board Room Video Technology
- *LEED Certified Building?*
- *Solar on any new building*

4. DISCUSSION OF PROJECT DOCUMENTS

- Prepare documents for budget presentations.

5. NEXT MEETING

- **March 1, 2023 2pm**

6. ADJOURNMENT

- At 3:23pm Trustee Rita motioned to adjourn the meeting, seconded by AVM Wiak
- **ROLL CALL VOTE:** Trustee Kritzmire-aye; Trustee O'Connor: aye; Trustee Tinucci: aye; Village Manager Jackson: aye; Management Analyst Benner: aye; Village Engineer Perry: aye; Assistant Village Manager Wiak (Phone): aye
- **Approved: 7-0**