



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE  
Tuesday, February 14, 2023 at 7:00 P.M.  
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:00 P.M., Village President Jacob called the February 14, 2023 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President:	Jacob
Trustees Present:	Borawski, Kritzmire, Michaud (remote), O'Connor, O'Reilly, Tinucci
Trustees Absent:	None
Village Manager:	Jackson
Village Clerk:	Schmitke
Village Attorney:	Filippini
Village Engineer:	Perry
Assistant Village Manager:	Wiak

**Trustee Borawski moved to approve attendance remotely for Trustee Michaud; seconded by Trustee O'Connor.**

**ROLL CALL VOTE:**

**Aye: Borawski, O'Connor, Kritzmire, O'Reilly, Tinucci  
Nay: None  
Absent: None  
Abstain: None**

**Motion carried**

**Item #1. Pledge of Allegiance**

**Item #2. Homeowner Associations: Ron Kingley (Mardan Lakes HOA); Carol Levin (Victorian Oak Estates)**

*Mardan Lakes HOA and Victorian Oak Estates were invited to attend the meeting but did not have a representative in attendance.*

**Item #3. Public Comment**

*A written comment was received from resident Mr. Goldberg which is posted on the Transparency page on the Village of Long Grove website.*

**Item #4. Public Safety Reports – Lake County Sheriff’s Office; Long Grove Fire Protection District; Countryside Fire Protection District**

*There was no public safety report.*

**Item #5-#17: Consent Agenda**

*Village Clerk Schmitke indicated that Item #10 in the Draft Board Meeting Minutes from January 31, 2023 incorrectly stated the grant application amount for the 2022 Robert Parker Coffin Bridge Holiday Lighting as \$2500. The correct amount that was presented and approved was \$2730.34.*

*Trustee Tinucci questioned whether a liquor license has been received in regard to Items 9-17. Village Manager Jackson indicated a liquor license has not been received and that approval of Items 9-17 would be contingent on receipt of the liquor license.*

*Trustee Tinucci questioned the expiration dates of the Certificate of Liability in regard to Items 9-17. There was further discussion regarding the adequacy of the amount of coverage provided.*

**Trustee Borawski moved to approve the Consent Agenda items with the correction to Item # 10 in the January 31, 2023 Board meeting minutes as well as the inclusion that Items #9-17 are contingent on receipt of liquor licenses and updated insurance coverage:**

- 5. Consideration of Approval of the January 2023 Bill List/Pay Warrant**
- 6. Consideration of Approval of the Executive Session Minutes from the January 31, 2023, Village Board Meeting Subject to Non-Substantive Revisions**
- 7. Consideration of Approval of the Board Meeting Minutes: January 31, 2022, Subject to Non- Substantive Revisions**
- 8. Consideration of Approval of a Raffle Application for the Woodlawn Middle School PTO**
- 9. Ratification of Approval of a Special Event Application for the HDLGBA Cocoa Crawl on February 11, 2023.**
- 10. Discussion and Consideration of Approval of a Special Event Application for the HDLGBA Craft Beer Fest on April 29, 2023.**
- 11. Discussion and Consideration of Approval of a Special Event Application for the HDLGBA Chocolate Fest on May 19-21, 2023.**
- 12. Discussion and Consideration of Approval of a Special Event Application for the HDLGBA Strawberry Fest on June 23-25, 2023.**
- 13. Discussion and Consideration of Approval of a Special Event Application for the HDLGBA Vintage Days on July 29-30, 2023.**
- 14. Discussion and Consideration of Approval of a Special Event Application for the HDLGBA Irish Days on September 2-4, 2023.**
- 15. Discussion and Consideration of Approval of a Special Event Application for the HDLGBA Apple Fest on September 22 -24, 2023.**
- 16. Discussion and Consideration of Approval of a Special Event Application for the HDLGBA October Days on October 1 – 31, 2023.**
- 17. Discussion and Consideration of Approval of a Special Event Application for the HDLGBA Carriage Rides and Vintage Holiday Activities on November 18 – December 17, 2023.**

**; seconded by Trustee Tinucci**

**ROLL CALL VOTE:**

**Aye:** Borawski, Tinucci, O'Connor, Kritzmire, Michaud, O'Reilly,

**Nay:** None

**Absent:** None

**Abstain:** None

**Motion carried**

**Item #18. Village Planner's Report**

*Village Planner Taylor Wegrzyn indicated that his report was included in the board packet and highlighted that Olson Storage is preparing its presentation in regard to the proposed storage facility on Route 53 and Lake Cook Road. This will be presented to the Architectural Commission.*

**Item #19. Village Engineer's Report**

*Village Engineer Perry provided the Village Engineer's report. He provided the following updates:*

- *Data is still being gathered for the advanced deterrent options for the Robert Parker Coffin Bridge*
- *Checker Road traffic calming data/report are being finalized for presentation at the February 28, 2023 Board meeting*
- *Aptakasic Rd sanitary sewer lining project work will begin next week and will include the use of a boiler/compressor that will run 24 hours a day. The apparatus will be set up at the East end of the project (Buffalo Grove end) and emits what is described as low volume, white noise. If weather is an issue the apparatus will not run over the weekend and work will resume the following Monday.*

*Village Engineer Perry reviewed the proposed 2023 Road Maintenance Program which is based off the 2014 pavement condition study. A base bid, Alternate 1 and Alternate 2 were included. He indicated that the bid is set up so that the village reserves the right to remove a road in any of the bids. He also indicated that MFT funds can be pursued as a funding option. The Base Bid includes roads that were included in previous years pavement preventative maintenance discussions (Creekside Dr, Arrowhead Rd, Tribal Ct, Long Grove Rd, Robert Parker Coffin Rd, N. Krueger and Stempel Parking Lots). The total for the base bid (including construction and soft costs) is estimated at \$878,800. Bid Alternate 1 includes Robert Parker Coffin Rd. and Archer Rd. The total for Alternate Bid 1 (including construction and soft costs) is estimated at \$232,400. Bid Alternate 2 includes Three Lakes Dr and Three Lakes Ct. The total for Alternate Bid 2 (including construction and soft costs) is estimated at \$323,200. The cost of reclamite is also included in the numbers.*

*Village President Jacob indicated that, 8 years into the villages 15-year road program, 70% of roads have been repaved. With the completion of the proposed Base Bid, 74%, of roads will have been resurfaced since 2015 and with Alternate 1 that brings that number up to 75%. If both bid alternates are completed that number goes up to 77%.*

*Village Engineer Perry reported that it will be 2-3 weeks before a bid package is ready for presentation to the Board in March. Following IDOT approval the proposal would go out for bid in April with construction beginning shortly after Memorial Day.*

*There was discussion regarding reviewing the road maintenance plan taking into account the use of reclamite. Application of reclamite should extend road life by 7 years and can be applied twice. Village Engineer Perry was asked if there is any information on whether the volume of traffic on a road can change the need to reapply reclamite, (ie might a road with a higher volume of traffic require reapplication of reclamite earlier than the recommended 7 years?). If that is the case this should be factored into the plan as well. Village Engineer Perry will look into this.*

*The Road Maintenance Plan will be reviewed during the Capitol Improvement Plan discussions and it was suggested that the use of MFT funds for pathways, as well as roads, be considered.*

*There was discussion regarding the engineering costs included in the proposals and whether they are competitive. Village Attorney Filippini stated that projects using federal highway funds require a separate process to evaluate appropriate management of engineering funds and Gewalt Hamilton has been identified as meeting those standards.*

*The Board gave Village Engineer Perry direction to begin the bid spec process. Perry will return to the board with a budget and MFT resolution for board presentation and consideration.*

*Village President Jacob asked that Agenda Item #22 be discussed at this point.*

#### **Item #22. Discussion of Proposed Village Hall Expansion and Engagement with Wold Architects**

*Village Manager Jackson reported that he had presented Wold Architects with the Boards questions and suggestions for the proposed village hall expansion options that were presented at the January 10, 2023 Board meeting. He included the questions and Wold's answers in a memo that was distributed to the Board. The reworking of the project did reduce the cost of the project. The new estimated cost (including relocating of Ruth Barn and the septic field) is \$1,469,155.*

*Village Manager Jackson indicated that he had researched ground up construction and it is estimated at \$1.6-2M, providing property is already secured and not factoring in water, sewer or well.*

*Village Manager Jackson stated that if the village is to move forward with expansion of the existing Village Hall the next step is to engage an architect.*

*While some Trustees indicated that they were satisfied with moving forward with Wold on an expansion with modifications to the current proposal, other Trustees would still like to consider new construction on an alternate site. Opinions expressed include:*

- *A suitable work space for staff and a suitable meeting space for the Board are priorities,*
- *The expansion plans from Wold needs to have less wasted space and a better flow while meeting ADA compliance requirements*
- *New construction should still be considered and may end up costing less than expansion– there are often hidden issues in remodeling.*

*Village Attorney Filippini clarified that the village cannot go through a competitive bid process to find an architect but must consider the best qualified architects for the job and then negotiate price at that point.*

*The Board agreed that it needs to clarify exactly what it wants in a new Village Hall and agreed to a Committee of the Whole meeting in advance of the next Board meeting to discuss further and finalize a plan to move forward.*

**Item #20. Discussion and Consideration for Referral to the Planning Commission and Zoning Board of Appeals of an Amendment to the Development Plan for the Brothers Field/1855 Project (Red Oaks PUD)**

*Jesse Desoto, Brothers' Field, provided a presentation to the Board. The presentation included a historical timeline of Brothers Field and reviewed the number of events they have hosted. He presented a proposal for a new venue, 1855. This venue will be geared toward private parties/ events in addition to general dining. The proposed new building will honor the history of "Old Red" while integrating up to date accessibilities such as handicap-accessible restrooms. This will be an indoor venue (100-120 person capacity) with a patio along the back and will run year-round. Brothers Field will continue to run May – October. Mr. Desoto asked for a referral to the Planning Commission and Zoning Board of Appeals for the Brothers Field/1855 project. It was recommended that, before any work begins, Mr. Desoto reach out to the Historical Society to ensure they can review items for historic value.*

*There was discussion regarding the number of outdoor events occurring downtown and the sound issues/ hours of operations. Parking was also discussed as a possible issue. Mr. Desoto indicated that in the past 3 years parking has not been an issue and Brothers Field does not plan private events during high volume events such as village festivals. Trustee Borawski indicated that while he is in support of an indoor concept, he cannot support further outdoor activities that create sound issues for the downtown residents. Trustee O'Connor was in agreement with Trustee Borawski.*

**Trustee O'Reilly moved to approve Referral to the Planning Commission and Zoning Board of Appeals of an Amendment to the Development Plan for the Brothers Field/1855 Project (Red Oaks PUD); seconded by Trustee Kritzmire**

**ROLL CALL VOTE:**

**Aye: O'Reilly, Kritzmire, Michaud, Tinucci**

**Nay: O'Connor**

**Absent: None**

**Abstain: Borawski**

**Motion carried**

**Item #21. Discussion of Request by Brothers Field for CY 2023 Transitional Business Plan and Liquor Sale Operations**

*In the past Brothers Field events were approved and have been operating under temporary special event permits in adherence with the Governor's declaration related to the Covid pandemic which suspended elements of the village code in order to help local businesses. Due to the upcoming end of the Governors declaration related to the Covid pandemic there needs to be clarification for the transition period until a long-term business plan is approved. Village Attorney Filippini suggested a one-year license with a corresponding schedule of events. Mr. Desoto clarified that for this season, and for outdoor Brothers Field activities in general, events will be scheduled only on Friday, Saturday and/or Sunday.*

*Village Attorney Filippini asked if anyone has any particular issues they want addressed in this plan/ license. Trustee Kritzmire mentioned concern over the proximity of the Tiki Bar to the Stempel Parking Lot entrance and potential spillover into the lot.*

*Trustee O'Reilly asked if Mr. Desoto could measure volume/sound levels throughout the village during events this summer so the Board can have measurable information.*

*Village Attorney Filippini will draft a transitional liquor license and present it at the next board meeting for discussion and consideration.*

### **Item #23. Village President and Trustee Reports**

- **President Jacob**

*President Jacob reported that on February 3, 2023 he and Village Manager Jackson met with Representative Nabeela Syed*

*On February 4, 2023 he, Trustee O'Connor and Village Manager Jackson attended a Lake County Municipal League event*

*On February 8, 2023 he gave a presentation at the Barrington Chamber of Commerce Economic Summit*

- **Trustee Borawski**

*No report*

- **Trustee Kritzmire**

*No report*

- **Trustee Michaud**

*No report*

- **Trustee O'Connor**

*No report*

- **Trustee O'Reilly**

*No report*

- **Trustee Tinucci**

*Trustee Tinucci asked for direction on the proposed Policy and Guidelines for the Village of Long Grove Community Grant Proposal. He specifically asked the Board to clarify if they would prefer a grant program that fully spells out what is allowed and disallowed or a policy that lays out basic guidelines then gives considerable leeway within those guidelines so that the board can evaluate requests as they are submitted. Trustee Tinucci asked that everyone review his proposed Policy and Guidelines and provide feedback.*

**Item #24. Village Manager’s Report (Village Manager Jackson)**

*Village Manager Jackson reported that the Water System Operator RFP pre-proposal meeting is scheduled for February 15, 2023. RFP responses are due within 10 days and as of right now there is one vendor response.*

**EXECUTIVE SESSION**

*There was no Executive Session*

**ADJOURNMENT: Next Regular Village Board Meeting January 31, 2023**

**At 9PM Trustee O’Reilly moved to adjourn the meeting; seconded by Trustee Borawski**

**ROLL CALL VOTE:**

**Aye: O’Reilly, Borawski, Kritzmire, Michaud, O’Connor, Tinucci**

**Nay: None**

**Absent: None**

**Abstain: None**

**Motion carried**