



FLOCK SAFETY CAMERA USE POLICY

Country Club Meadows has partnered with Flock Safety, a national neighborhood security provider, to deploy (2) outdoor cameras in our neighborhood that tracks cars and reads license plates in order to deter crime in the area.

The CCM Home Owners Association adopts the following policy for the handling of footage captured by the cameras in a manner that preserves the privacy of residents and others:

- Residents are encouraged to add their information to the “Safe List” so that any footage of their vehicle will be marked as “Resident.”
- Footage from Flock Safety cameras will not be actively monitored by the Board or Security Committee.
- The Security Committee may review footage from the Flock Safety cameras if there is a complaint of potential illegal activity in the neighborhood. **When the security committee enters the program, a reason for entry must be given and this reason is logged into the system. This log will be periodically reviewed to confirm that the system is not being abused.**
- Footage from Flock Safety cameras will be stored in the cloud (Amazon Web Services) for a rolling period of 30 days. In the event of illegal activity, footage can be downloaded for extended storage.
- Permanent access to footage from Flock Safety cameras will be limited to the Security Committee and the Lake County Sheriff’s Department.
- Access to footage captured during an incident may be granted to residents of the community if they submit a written request to the Board found below. Access to footage will only be considered for individual(s) listed on the official Police Report. All requests must be emailed to:
 - Country Club Meadows HOA Treasurer / Security Chairman: Harold Henhapl (hhenhapl@aol.com)

Disclaimers

- Verification of the above information may be completed by the Board or designated agent(s) with the Lake County Sheriff’s Department prior to a release of Flock Safety Camera Footage to the requesting Country Club Meadows resident.
- Release of footage will only be considered and/or granted to individual(s) listed on the official Police Report. Request(s) by individual(s) not on the official Police Report will not be considered. Requests via legal action will be followed as Illinois State Law outlines.
- The existence of Flock Safety cameras should NOT be relied upon by any individual for safety or security. Individuals are encouraged to take additional precautions to ensure the safety of their property.
- The Flock Safety Cameras are located on a Village of Long Grove right-of-way, but are exclusively operated by Country Club Meadows HOA. The Village of Long Grove has no responsibility or liability for the operation of the camera systems.
- Country Club Meadows and Flock Safety are NOT law enforcement agencies and are not in a position to undertake law enforcement activities. Any illegal activity should be reported to law enforcement immediately for investigation.
- Submission of this form acknowledges that footage provided by the Board or designated agent(s) are to be utilized by residents for supplemental information for active Police investigations only. The resident(s)/requestor(s) must release and indemnify Country Club Meadows Homeowners Association, Country Club Meadows Board of Managers, the Village of Long Grove (including the Village Manager and Board of Trustees), and all designated agent(s) and affiliates from and against any and all liability due to misuse and/or actions taken by resident(s)/requestor(s) or anyone they provide footage to access footage gathered by the Flock Safety Cameras.
- This policy/form is subject to change at the discretion of the Country Club Meadows Homeowners’ Association Board of Directors



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FLOCK SAFETY CAMERA FOOTAGE REQUEST FORM

NOTICE: A Lake County Sheriff's Police Report must be filed for the HOA Board and/or designated agent(s) to consider the request below. Any request without all fields completed will not be considered.

RESIDENT INFORMATION	
Name:	Address:
Phone:	Email:
POLICE REPORT INFORMATION	
Police Report Number:	Officer/Detective Name:
	Officer/Detective Phone Number:
INCIDENT INFORMATION	
Incident Date:	
Time Frame Start:	Time Frame End:
Vehicle Description (if known):	
Event Description:	
Signature of Requesting Resident:	
DISCLAIMERS	
<ul style="list-style-type: none"> • Verification of the above information may be completed by the Board or designated agent(s) with law enforcement prior to a release of Flock Safety Camera Footage to the requesting resident. • Release of footage will only be considered and/or granted to individual(s) listed on the official Police Report. Request(s) by individual(s) not on the official Police Report will not be considered. Requests via legal action will be followed as Illinois State Law outlines. • The Flock Safety Cameras are located on a Village of Long Grove right-of-way, but are exclusively operated by Country Club Meadows HOA. The Village of Long Grove has no responsibility or liability for the operation of the camera systems. • The existence of Flock Safety cameras should NOT be relied upon by any individual for safety or security. Individuals are encouraged to take additional precautions to ensure the safety of their property. Country Club Meadows and Flock Safety are NOT law enforcement agencies and are not in a position to undertake law enforcement activities. Any illegal activity should be reported to law enforcement immediately for investigation. • Submission of this form acknowledges that footage provided by the Board or designated agent(s) are to be utilized by residents for supplemental information for active Police investigations only. The resident(s)/requestor(s) hereby release and indemnify Country Club Meadows Homeowners Association, Country Club Meadows Board of Managers, the Village of Long Grove (including the Village Manager and Board of Trustees), and all designated agent(s) and affiliates from and against any and all liability due to misuse and/or actions taken by resident(s)/requestor(s) or anyone they provide footage to upon receipt of footage gathered by the Flock Safety Cameras. • This policy/form is subject to change at the discretion of the Country Club Meadows Homeowners Association Board of Managers. 	