



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE  
Tuesday, June 13, 2023 at 7:00 P.M.  
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:00 P.M., Village President Jacob called the June 13, 2023 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President: Jacob  
Trustees Present: Borawski, Jameel, Kritzmire, O'Connor (remote), O'Reilly (remote),  
Tinucci  
Trustees Absent: None  
Village Manager: Jackson  
Village Clerk: Schmitke  
Village Attorney: Filippini  
Village Engineer: Perry

Village President Jacob indicated that the Village had received requests from Trustees O'Connor and O'Reilly to attend the meeting remotely. In accordance with Village policy he asked for a motion to allow Trustee O'Connor and Trustee O'Reilly to attend the meeting remotely.

Trustee Borawski moved to allow attendance remotely for Trustee O'Connor and Trustee O'Reilly; seconded by Trustee Tinucci

**ROLL CALL VOTE:**

**Aye: Borawski, Tinucci, Jameel, Jacob**  
**Nay:**  
**Absent: Kritzmire**  
**Abstain:**

**Motion carried**

*Due to technical issues Trustee O'Connor was unable to participate in discussion or vote.*

*Trustee Kritzmire was not present at the start of the meeting but did arrive at 7:50 PM.*

**Item #1 Pledge of Allegiance**

**Item #2. Homeowner Associations: Jay Griffiths (Country Club Estates HOA) and Bill Handel (Woods End HOA)**

*Country Club Estates HOA and Woods End HOA were invited to attend but did not have a representative present.*

**Item #3. Public Comment**

*Village Manager Jackson reported that written comments were received in regard to Agenda Item #13 and those comments are posted under the Transparency section of the Village website.*

*Village resident Benjamin Matthew (Oak Leaf HOA) expressed concern regarding a property near the subdivision that appears to be holding religious services without appropriate Village permitting. Village Manager Jackson indicated that a special use permit has not been filed but the property owner's attorney indicated that no activity is going on at the facility while they are preparing the special use paperwork. Village Manager Jackson stated that the village will keep an eye on the property to ensure no activity is occurring at the property until the appropriate paperwork is filed and approved.*

*Village resident Mark Graven (Martin Woods) questioned who is responsible for maintenance/upkeep of Long Grove Rd at Route 53. Village Engineer Perry stated that the road is the Village's responsibility and the issue will be addressed as part of the 2023 Road Maintenance Program.*

**Item #4. Public Safety Reports – Lake County Sheriff's Office; Long Grove Fire Protection District; Countryside Fire Protection District**

*Lt Kaiser reported that, from the Lake County Sheriff's perspective, it was an uneventful Chocolate Festival. There was one arrest made for an outstanding warrant.*

**Item #5-#9: Consent Agenda**

*Trustee Tinucci asked for clarification regarding police coverage for Item #8 and Item #9. It was clarified that the police coverage is for traffic control and is based on the length of the route and not the number of potential attendees.*

**Trustee Tinucci moved to approve the Consent Agenda Items #5-#9:**

5. Consideration of Approval of the May 2023 Bills/Warrant
6. Consideration of Approval of Meeting Minutes: May 23, 2023, Subject to Non- Substantive Revision
7. Consideration of Approval of an Application for License to Conduct Raffles August 4-5 at Buffalo Creek Brewery (Applicant: A Safe Place)
8. Consideration of Approval of A Special Event Application for the Long Grove Prairie State Half Marathon, 10K & Octoberfest 5K (September 30, 2023)
9. Consideration of Approval of A Special Event Application for Long Grove Turkey Trot 5K & 8K (November 23, 2023)

**; seconded by Trustee Borawski**

**ROLL CALL VOTE:**

**Aye: Tinucci, Borawski, Jameel**

**Nay:**

**Absent: Kritzmire**

**Abstain: O'Reilly**

**Motion carried**

**Item #10. Village Planner's Report)**

*Village Manager Jackson provided the Village Planner's Report.*

*PCZBA (June 6, 2023 meeting)*

- *A garage setback variation at 3305 Old McHenry Road was denied.*
- *A special use permit for outdoor dining at 215-235 Robert Parker Coffin Road (Joannie's Pizzeria) was recommended for approval with conditions.*
- *The Philip Estates Final PUD was recommended for approval.*

*Architectural Commission (meeting schedule for June 19, 2023) agenda items include:*

- *Continuation of discussion regarding 340 Old McHenry Rd (Brother's Field)*
- *350 Old McHenry Rd Siding Replacement*
- *2798 IL Rte 53 (KEEP.Rentals) proposed self-storage facility*
- *3993 Orchard Lane, new single-family dwelling. As required by the PUD ordinance, Architectural Commission review of all new structures is required.*

**Item #11. Village Engineer's Report (presented by Geoff Perry)**

*Village Engineer Perry provided the Village Engineer's Report. He provided the following updates:*

- *Assessments for Robert Parker Coffin Bridge repairs are being done this week*
- *The 2023 Road Maintenance Program is pending IDOT approval. Construction is likely to begin in July*
- *Buffalo Grove has indicated that they will expedite the data needed by the Village of Long Grove to complete the Checker Road Traffic Calming Study.*
- *A village hall expansion design kick-off meeting with Wold Architects was held on June 9, 2023.*
- *IDOT requires village input on a left-turn lane for eastbound Checker at Arlington Heights Road. Exhibits were included in the Board Packet and included two options. For safety purposes the Board agreed that Option 1 was the preferred option.*
- *A preconstruction meeting was held regarding the Aptakasic Road widening project. Utility relocations may delay the start of the project.*
- *A grant application to Lake County Stormwater Management Commission is being submitted for the Towner's Subdivision drainage issue. The Stormwater Infrastructure Repair Fund grant is a 50/50 split up to \$68,000. LCSMC is meeting on July 5, 2023.*

*Trustee O'Reilly asked if The Grove received any penalty for the work that was being done without permit. Village Manager Jackson reported that they received a notice of violation and are being set for Administrative Hearing. He will forward the date of the hearing to Trustee O'Reilly.*

*Village President Jacob asked for clarification regarding the Detention Pond Easement at 5220 Briarcrest Lane (Item #12). Village Engineer Perry clarified that the property owners are in agreement with the easement.*

*Trustee Jameel questioned what is being done to address the continued Robert Parker Coffin Bridge strikes. Village Manager Jackson clarified that there has been no structural damage to the bridge itself due to the steel structure. Also, the repairs do not cost the Village anything, costs have been covered by the driver's insurance. Village Manager Jackson referred back to the study that was requested by the board in regard to bridge strikes. Options are still being researched. Trustee Jameel proposed a Public Hearing to address the issue. Trustee O'Reilly agreed with the idea of a Public Hearing to inform the residents of what solutions have and have not been discussed. Village Engineer Perry will follow up with Trustee Jameel to clarify what solutions have been researched.*

**Item #12. Discussion and Consideration of Approval of Resolution of A Detention Pond Easement (5220 Briarcrest Lane)**

**Trustee Borawski moved to approve a Resolution of a Detention Pond Easement (5220 Briarcrest Lane); seconded by Trustee O'Reilly**

**ROLL CALL VOTE:**

**Aye: Borawski, O'Reilly, Jameel, Tinucci**  
**Nay:**  
**Absent: Kritzmire**  
**Abstain:**

**Motion carried**

**Item #13. Discussion and Consideration of Approval of An Ordinance Granting A Special Use Permit to Authorize Outside Dining at 215-235 Robert Parker Coffin Road (Joanie's Pizzeria of Long Grove)**

*Village Manager Jackson reported that Joannie's Pizzeria would like to add a second deck onto an existing deck for outdoor dining. The special use permit was approved with conditions by the PCZBA.*

*Village resident Chris Beckford expressed concerns regarding the expansion. Mr. Beckford stated that he feels the business is disruptive to the neighborhood. He also expressed concerns regarding the potential removal of trees that provide visual and sound abatement.*

*Trustees agreed that while they empathize with residents, they also want to support downtown businesses. There was discussion on how to address the needs of both. The Board agreed to the following conditions:*

- *No amplified sound*
- *Lighting shall be limited for safety purposes without offsite impact and be consistent with Village standards*
- *Two proposed plants will be installed to deflect noise from the parking lot*
- *Landscaping plan shall not remove any existing trees.*
- *The outdoor seating will be modified in the ordinance from 40 to 56*
- *Outdoor hours will be consistent with existing hours – Sunday-Thursday 9:30PM close, Friday-Saturday 10:30PM close.*

Trustee Kritzmire moved to approve An Ordinance Granting A Special Use Permit to Authorize Outside Dining at 215-235 Robert Parker Coffin Road (Joanie's Pizzeria of Long Grove) with discussed conditions; seconded by Trustee O'Reilly

**ROLL CALL VOTE:**

**Aye:** Kritzmire, O'Reilly, Jameel, Tinucci

**Nay:**

**Absent:**

**Abstain:** Borawski

**Motion carried**

**Item #14. Village President and Trustee Reports**

- **President Jacob**
  - *Village President Jacob reported that he met with the new Buffalo Grove President*
- **Trustee Borawski**
  - *The SWALCO meeting is scheduled for Thursday.*
  - *Distributed and reviewed a document from the ACLU in regard to the use of Flock Cameras*
  - *Working with Village Manager Jackson on review of the contract with Lake County Sheriff*
- **Trustee Jameel**
  - *No report*
- **Trustee Kritzmire**
  - *No report*
- **Trustee O'Connor**
  - *No report*
- **Trustee O'Reilly**
  - *No report*
- **Trustee Tinucci**
  - *There have been four requests for the Invasive Species Grant. Each of the sites will be visited and evaluated.*

**Item #15. Village Manager's Report (Gregory Jackson)**

*Village Manager Jackson provided the following updates:*

- *The FY22/23 Audit process has started.*
- *Met with Abbott representatives regarding Vernon Hills resident Chris Meier's property issues to start corrective action.*
- *Conducting a review of IT services.*
- *Conducting sales tax audit.*
- *Working on temporary use extension at 2727 Route 53.*
- *Met with Quik Trip lobbyist regarding South 15 Property*
- *Reached out to CMAP to help facilitate the start of a pathway plan*

**EXECUTIVE SESSION**

**At 8:49 PM Trustee Kritzmire moved to go into Executive Session to discuss Personnel; seconded by Trustee Tinucci**

**ROLL CALL VOTE:**

**Aye: Kritzmire, Tinucci, Borawski, Jameel**

**Nay:**

**Absent:**

**Abstain:**

**Motion carried**

*At 9:23 PM Village President Jacob reconvened the Village Board meeting.*

**ADJOURNMENT: Next Regular Village Board Meeting June 27, 2023**

**At 9:23 PM Trustee Jameel moved to adjourn the meeting; seconded by Trustee Tinucci**

**ROLL CALL VOTE:**

**Aye: Jameel, Tinucci, Borawski, Kritzmire**

**Nay:**

**Absent: O'Connor, O'Reilly**

**Abstain:**

**Motion carried**