



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE  
Tuesday, September 23, 2023 at 7:00 P.M.  
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:00 P.M., Village President Jacob called the, 2023 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President:	Jacob
Trustees Present:	Jameel, Kritzmire, O'Connor, O'Reilly, Tinucci (remote)
Trustees Absent:	Borawski
Village Manager:	Jackson
Village Clerk:	Schmitke
Village Attorney:	Filippini
Village Engineer:	Perry
Assistant Village Manager:	McCarthy

**Trustee O'Reilly moved to allow attendance remotely for Trustee Tinucci; seconded by Trustee Kritzmire**

**ROLL CALL VOTE:**

**Aye: O'Reilly, Kritzmire, Jameel, OConnor**  
**Nay:**  
**Absent: Borawski**  
**Abstain:**

**Motion carried**

**Item #1 Pledge of Allegiance**

**Item #2 Recognition and Appreciation of PCZBA Commissioner Shelly Rubin's 30 Years of Service to the Village of Long Grove**

*Village President Jacob thanked Shelly Rubin for his 30 years of service to the Village of Long Grove on behalf of the Trustees, residents and fellow commissioners.*

**Item #3. Recognition of Rachel Varghese, National American Miss Illinois Junior Teen 2023**

*Village President Jacob recognized resident Rachel Varghese who is the current National American Miss Illinois Junior Teen 2023. Ms Varghese will be going on to compete for the National title in November.*

**Item #4. Homeowner Associations: Adrian Radosav (Oak Hills #1) and Deb Gammon (Oak Hills #2)**

*Oak Hills #1 and Oak Hills #2 HOAs were invited but did not have a representative in attendance.*

**Item #5. Public Comment**

*Ryan Messner, HDLGBA reported a very successful Apple Fest 2023.*

*Mr. Messner and other members of the HDLGBA requested that the Village release SSA funds. An amendment that was made in 2020 has left the HDLGBA in a tough financial situation. Without this funding there is concern that they will not be able to hold upcoming holiday activities which bring business to the downtown. Mr. Messner stated that the HDLGBA has submitted a certified financial audit and a budget including every line item. He stated that he feels that the additional information that is required by the amendment would require the HDLGBA (who work on a volunteer basis) to bring in a consultant. Trustee O'Reilly, Board liaison to the HDLGBA, suggested funds be released today and set a date to develop a workable agreement. After clarifying that there was no further Public Comment Village President Jacob closed Public Comment at this time so the Board could discuss the issue further.*

*Trustee Kritzmire indicated that the Village is still missing the program report from the HDLGBA. She indicated that it is the Village's responsibility to ensure that the HDLGBA is using the SSA funds for the purpose that it was established - economic development and tourism in the downtown area. She thanked them for the budget and audit. She indicated that the agreement was that the Village would accept 12 months of HDLGBA meeting minutes as the report, however, she feels that the minutes that have been submitted fall short of serving that purpose. She feels that a consultant is not needed and offered to help. She indicated that including such things as estimated attendance at events, how the event was promoted and how that connects to economic development or tourism would help better reflect the information required. Information from social media, such as number of hits to social media sites, would also be helpful. Trustee Kritzmire stated that the Village has a fiduciary responsibility to ensure this information gets in the record. Village President Jacob asked the Board if they felt there was enough information to release funds at this point with a commitment to work toward a workable agreement. Mr. Messner suggested a workshop in January/February 2024 where the Board and HDLGBA could get together and identify deliverables that are achievable and that would satisfy the Villages needs and the HDLGBA. Trustee Kritzmire distributed her notes/suggestions on HDLGBA minutes to the members of the HDLGBA that were present.*

**Trustee O'Reilly moved to approve the release of SSA funds today with the agreement that by March 1, 2024 there will be a workshop and agreement to provide the required information that is agreed upon at that workshop; seconded by Trustee O'Connor**

**ROLL CALL VOTE:**

**Aye: O'Reilly, O'Connor, Jameel, Kritzmire, Tinucci**

**Nay:**

**Absent: Borawski**

**Abstain:**

**Motion carried**

**Item #6. Public Safety Reports – Lake County Sheriff’s Office; Long Grove Fire Protection District; Countryside Fire Protection District**

*There were no public safety reports*

**Item #7-#16: Consent Agenda**

*Trustee O’Reilly asked that Item #16 in the Consent Agenda be considered separately.*

**Trustee O’Connor moved to approve the Consent Agenda Items #7-#15:**

7. Consideration of Approval of the August 2023 Treasurer’s Report
8. Consideration of Approval of Special Board Meeting Minutes: September 7, 2023. Subject to Non- Substantive Revision
9. Consideration of Approval of Special Board Meeting Executive Session Minutes: September 7, 2023. Subject to Non-Substantive Revision
10. Consideration of Approval of Board Meeting Minutes: September 12, 2023. Subject to Non-Substantive Revision
11. Consideration of Approval of Meeting Executive Session Minutes: September 12, 2023. Subject to Non- Substantive Revision
12. Consideration of Approval of an Application for License to Conduct Raffles – Country Meadows Elementary PTO, October 26, 2023
13. Consideration of Approval of an Application for License to Conduct Raffles – Long Grove Park District, October 7, 2023
14. Consideration of Approval of a Resolution Authorizing UBS Financial Services Inc. as an Approved Depository for the Village of Long Grove and Authorizing and Ratifying Signatories Therefor
15. Ratification of Remand of Long Grove Fire Protection District SUP Application to PCZBA

**; seconded by Trustee Kritzmire**

**ROLL CALL VOTE:**

**Aye: O’Connor, Kritzmire, Jameel, O’Reilly, Tinucci**

**Nay:**

**Absent: Borawski**

**Abstain:**

**Motion carried**

**Item #16 Consideration of an Ordinance Amending Section 11-3-3 of the Village Code regarding Speed Limits on Checker Road and Ratifying 25 MPH Speed Limit**

**Trustee Kritzmire moved to approve an Ordinance Amending Section 11-3-3 of the Village Code regarding Speed Limits on Checker Road and Ratifying 25 MPH Speed Limit; seconded by Trustee O’Connor**

## **ROLL CALL VOTE:**

**Aye:** Kritzmire, O'Connor, Jameel, Tinucci

**Nay:** O'Reilly

**Absent:** Borawski

**Abstain:**

**Motion carried**

### **Item #17. Presentation on plans for the Village Hall Expansion by Wold Architects and Engineers**

*Representatives from Wold Architects and Engineers provided an overall site plan for the Village Hall expansion. They stated that they have worked with Village Staff to discuss their day to day requirements. The expansion will include a new board room that will allow for attendance of 50 people comfortably. There is an addition of a break room and an Executive Session room that can also be used as an accessible conference room. There was discussion regarding overflow on occasions when there may be more than 50 people attending a meeting as well as A/V needs. Suggested interior finishes were also discussed. Trustee O'Reilly stated that it is important that the heritage of Long Grove be represented in the new Village Hall. There was discussion of where the Board will meet during construction. It was stated that while the addition is being constructed the current structure will remain available to the Board. As a contingency plan the Board will consider other locations for meetings during any construction overlap between the new section and work on the current structure. Wold is in the process of updating construction cost estimates and will plan to go out for bid over the winter with construction to begin in Spring 2024. Wold does need direction from the Board on the Ruth Barn relocation.*

*Village Engineer Perry provided three options for the Board to consider in regard to the Ruth Barn relocation:*

- 1. Relocate the intact barn to Long Grove Historical Society property*
- 2. Disassemble, transport and reassemble the barn at the Long Grove Historical Society property*
- 3. Relocate the intact barn to Archer school.*

*Village Engineer Perry indicated that Option #3 is the most cost-effective option, however, it requires permitting by the US Army Corps of Engineers. The permitting time frame is not guaranteed but it is believed that a permit can be secured before the anticipated construction start of Spring 2024. The Trustees were in agreement that they were satisfied with the expansion site plan presented by Wold. There was also a consensus that relocating the Ruth Barn to Archer School was preferred but the Board wants to hear the thoughts and opinions of the Long Grove Historical Society. Trustees O'Reilly and Tinucci will follow up with the Long Grove Historical Society to get their opinion in regard to the Ruth Barn relocation as well as their thoughts on fundraising for relocation costs of the barn and the garden. The goal is to have a decision on the relocation of Ruth Barn by the end of October.*

### **Item #18. Village Planner's Report**

*There was no Village Planner's Report*

### **Item #19. Village Engineer's Report (Presented by Geoff Perry)**

Village Engineer Perry provided the Village Engineer's Report. He provided the following updates:

- The gas main in Towner's subdivision was located by North Shore Gas and construction can now begin on the Osage Road Drainage project. Revised construction notices will be sent to residents. This is estimated to be a two-week project, weather permitting. Village Staff will also work to expedite the permit process for those residents who will be replacing culverts.
- The 2023 Road Maintenance projects are getting underway after a delay due to rain. There will be a detour where Robert Parker Coffin Rd will be closed at Route 83. That work is anticipated the week of October 9, 2023. Once the date of the road closure is confirmed notices will be sent.
- The Village is working with Ela Township to get speed tables installed on Checker Road

**Item #20. Discussion and Consideration of a Resolution Approving an Extension of the Lease Agreement between the Village and Ela Soccer Club**

President Jacob asked that the Board defer Item #20 to after Executive Session if necessary.

**Item #21. Discussion and Consideration of Ordinance Amending Section 3-2-5 of the Village Code Regarding Number of Authorized Liquor Licenses**

Village Attorney Filippini indicated that this ordinance would allow for the Harbor Chase liquor license to be extended to the new owners.

**Trustee O'Reilly moved to approve an Ordinance Amending Section 3-2-5 of the Village Code Regarding Number of Authorized Liquor Licenses; seconded by Trustee Kritzmire**

**ROLL CALL VOTE:**

**Aye: O'Reilly, Kritzmire, Jameel, O'Connor, Tinucci**

**Nay:**

**Absent: Borawski**

**Abstain:**

**Motion carried**

**Item #22. Village President and Trustee Reports**

- **President Jacob** – Village President Jacob reported that he had met with Barbara Cook (Midwest Sustainability Group) and that, per the Deputy Governor, Governor Pritzker is in support of the transfer of the state-owned land in the former Rte 53 corridor to the IDNR. He stated that Ms. Cook believes that there will be a bill put forth for \$1 million in funding that the IDNR and CMAP has identified as necessary for a working group/study to develop the land as a state park. She also indicated that the transfer will not happen until this study is complete and that there was also discussion of putting a moratorium on the land while the study is being done.

Village President Jacob also reported that there is an upcoming open lands celebration at Heron's Creek.

- **Trustee Borawski** – no report
- **Trustee Jameel** – no report

- **Trustee Kritzmire** – *Trustee Kritzmire pointed out that the Treasurer’s Report (Item #7) continues to look rosy as the Village is building reserves and interest rates are going up. She did indicate that the Treasurer’s Report will look different after the next budget process and with the building costs of the new Village Hall but in a good, constructive way.*
- **Trustee O’Connor**– *Trustee O’Connor asked that Village President Jacob continue to follow up with Hawthorn Woods in regard to funding for the Midwest Sustainability Group.*
- **Trustee O’Reilly**– *no report*
- **Trustee Tinucci** – *no report*

**Item #23. Village Manager’s Report (Art Osten)**

*Village Manager Osten asked that Trustees contact him if they have any questions regarding his Village Manager’s Report.*

**EXECUTIVE SESSION**

**At 9:00 PM Trustee O’Connor moved to go into Executive Session to discuss Personnel, Pending or Threatened Litigation and Acquisition and Disposition of Property; seconded by Trustee O’Reilly**

**ROLL CALL VOTE:**

**Aye: O’Connor, O’Reilly, Jameel, Kritzmire, Tinucci**  
**Nay:**  
**Absent: Borawski**  
**Abstain:**

**Motion carried**

*At 10:08 PM Village President Jacob reconvened the Village Board meeting.*

**ADJOURNMENT: Next Regular Village Board Meeting October 10, 2023**

**At 10:09 PM Trustee O’Connor moved to adjourn the meeting; seconded by Trustee O’Reilly**

**VOICE VOTE:**

**Aye: O’Connor, O’Reilly, Borawski, Jameel, Kritzmire, Tinucci**  
**Nay:**  
**Absent:**  
**Abstain:**

**Motion carried**