



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE  
Tuesday, April 11, 2023 at 7:00 P.M.  
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:00 P.M., Village President Jacob called the April 11, 2023 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President:	Jacob
Trustees Present:	Kritzmire, Michaud, O'Connor, Tinucci
Trustees Absent:	Borawski, O'Reilly
Village Manager:	Jackson
Village Clerk:	Schmitke
Village Attorney:	Filippini
Village Engineer:	Perry

**Item #1 Pledge of Allegiance**

**Item #2. Homeowner Associations: Rob Seitz (Eastgate Estates) and Dennis Keane (Stockbridge Farm)**

*Eastgate Estates HOA and Stockbridge Farm HOA were invited to attend but did not have a representative present.*

**Item #3. Public Comment**

*There was no public comment*

**Item #4. Public Safety Reports – Lake County Sheriff's Office; Long Grove Fire Protection District; Countryside Fire Protection District**

*There were no Public Safety Reports.*

**Item #5-#10: Consent Agenda**

*President Jacob pointed out that the Executive Session Minutes and Meeting Minutes for the March 14, 2023 meeting (Items #6 and #8) need to be voted on because they were incorrectly listed as February 28, 2023 minutes on the March 28, 2023 Consent Agenda.*

*Village Clerk Schmitke indicated that Trustee Michaud was in attendance at the March 28, 2023 Executive Session and will make the correction to indicate that on Item #7 (March 28, 2023 Executive Session Minutes).*

**Trustee Kritzmire moved to approve the Consent Agenda Items #5-#10:**

5. Consideration of Approval of the March 2023 Bills/Warrant
6. Consideration of Approval of Executive Session Minutes: March 14, 2023, Subject to Non-Substantive Revision
7. Consideration of Approval of Executive Session Minutes: March 28, 2023, Subject to Non-Substantive Revision
8. Consideration of Approval of Meeting Minutes: March 14, 2023, Subject to Non-Substantive Revision
9. Consideration of Approval of Meeting Minutes: March 28, 2023, Subject to Non-Substantive Revision
10. Consideration of Approval of a Resolution Approving Rock Salt

**; seconded by Trustee Michaud**

**ROLL CALL VOTE:**

**Aye: Kritzmire, Michaud, O'Connor, Tinucci**

**Nay:**

**Absent: Borawski, O'Reilly**

**Abstain:**

**Motion carried**

**Item #11. Village Planner's Report (Tyler Wegrzyn)**

*Village Manager Jackson provided the Village Planner's Report.*

- *Royal Melbourne PUD is expected to be presented at the April 25, 2023 Board Meeting*
- *Members of the Architectural Commission did a walk-through of the Brothers Field building and the village staff are awaiting their report.*
- *Members of the Planning Commission Zoning Board of Appeals are participating in training in conjunction with Mundelein*

**Item #12. Village Engineer's Report (Geoff Perry)**

*Village Engineer Perry provided the Village Engineer's report. He provided the following updates:*

- *Timber Deck Replacement options for the Robert Parker Coffin Bridge are being evaluated*
- *The 2023 Road Maintenance Program project is proceeding with IDOT review. A timely review is expected*
- *Long Grove was not awarded the ITEP Grant for the Old McHenry Road Pathway*
- *Due to weather delays, the Aptakisic Road Sanitary Sewer Lining Project is still 2 weeks out from completion*
- *Harborchase is finalizing contracts with vendors to address landscape deficiencies. Village Manager Jackson indicated that Harborchase has been more positive about moving this forward.*

Village Engineer Perry indicated that there were two drainage issues that have arisen due to the recent rain. At Cobblestone (in the northwest corner of the subdivision) there is a low area that holds water. Hawthorn Woods has been addressing the issue with the drainage pipe they installed. Village Manager Jackson was at the site and will review the situation with Village Engineer Perry in regard to a swale that should have been installed by the Village of Long Grove.

Village Engineer Perry reported that there are also drainage issues in the Towner Subdivision on Osage Rd. Residents Mr. Tuider and Mr. Finn were in attendance to express their concerns of excessive drainage into their yards. Village President Jacob and Village Manager Jackson have been to the properties to assess the situation. Village Engineer Perry is looking at options to address the issue – both a short-term mitigation and a long-term solution. Once a solution is identified Village Manager Jackson suggested pursuing possible funding opportunities through Storm Water Management. Village Engineer Perry will provide a report at the next Board meeting.

Village Manager Jackson reported that it appears that the Long Grove Fire Department's referendum passed with official certification occurring in 2 weeks. Depending on the official certification Village Manager Jackson will speak with Fire Chief Segalla to discuss the water extension on Aptakisic Road.

Village Manager Jackson stated that Congresswoman Schakowsky has put forward the Long Grove project for expansion of water distribution to the South 15 and connection to Buffalo Grove for Lake Michigan water for community priority project funding. This funding would be \$2.3m (80% cost) and Long Grove would be obligated for \$550,000- \$600,000 for FY 24/25. Village Manager Jackson is adding this project to the Capital Improvement Plan

### **Item #13. Discussion of Proposed Village Hall Expansion and Engagement with Wold Architects**

Matt Bickel, Wold Architects, was in attendance to discuss the proposed Village Hall expansion. He stated that he has reviewed videos from previous board meetings to understand the boards thoughts on the expansion. Village Manager Jackson stated that he had submitted a contract with Wold Architects to the Village Attorney for review. The Board gave Village Manager Jackson direction to present that contract for discussion and consideration at the next Village Board meeting.

### **Item #14. Discussion and Consideration of a Special Event Application Submitted by Brothers Field for Cinco De Mayo Event (Friday, May 5, 2023)**

Village Manager Jackson stated that the Village has not yet received proof of Dram Shop Insurance for Brothers Field, so their transitional liquor license has not yet been issued. They also do not yet have a State Liquor License. Village staff have also not yet received a COI for the event. He also stated concerns, and is waiting for clarification, on the number of speakers that will be utilized at the event. He asked that should the Board approve this application they do so with the contingency that all documents are received prior to the event.

**Trustee O'Connor moved to approve a Special Event Application Submitted by Brothers Field for Cinco De Mayo Event (Friday, May 5, 2023) contingent on proof of Dram Shop Insurance, a State Liquor License, a Copy of Insurance for the special event, approval of the Village Managers discussion of the speakers, and a Business License for Brothers Field; seconded by Trustee Kritzmire**

### **ROLL CALL VOTE:**

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**Aye: O'Connor, Kritzmire, Michaud, Tinucci**

**Nay:**

**Absent: Borawski, O'Reilly**

**Abstain:**

**Motion carried**

**Item #15. Discussion and Consideration of Approval of An Intergovernmental Agreement with the Department of Transportation Regarding Improvements Along Route 22**

*Village President Jacob indicated that there would be discussion but not consideration of approval for this item. He based this on review of the agreement received from IDOT. Village Manager Jackson stated that Village Engineer Perry reached out to IDOT to address concerns raised about the Intergovernmental Agreement and IDOTs responses were distributed to the Board in the Village Managers report. The Board agreed that there needs to be clarification on a number of items including landscaping and the release of easements. Village President Jacob stated that the Village does want this project to move forward but there needs to be further discussions with IDOT on what is expected and what is included in this agreement. Trustee Kritzmire suggested that the Board develop a punch list/documentation on this item as a reference for future Village Boards.*

**Item #16. Discussion and Consideration of Approval of A Resolution Approving and Authorizing the Execution of A Second Amended and Restated Intergovernmental Agreement Between the Village of Long Grove and the Village of Mundelein for Planning Services**

*Village Manager Jackson stated that this is a follow up to discussions at the March 28, 2023 Board meeting in regard to the agreement with the Village of Mundelein for Planning Services. This Intergovernmental Agreement has been reviewed by Village Attorney Filippini. Village Manager Jackson highlighted three points that have changed from the previous Intergovernmental Agreement:*

- *An increase in cost of services as discussed at the March 28, 2023 Board meeting*
- *Mundelein will not be providing representation at the CSCC meetings*
- *Exit term is now 90 days vs 30 days*

**Trustee Michaud moved to approve A Resolution Approving and Authorizing the Execution of A Second Amended and Restated Intergovernmental Agreement Between the Village of Long Grove and the Village of Mundelein for Planning Services.; seconded by Trustee Tinucci**

**ROLL CALL VOTE:**

**Aye: Michaud, Tinucci, Kritzmire, O'Connor**

**Nay:**

**Absent: Borawski, O'Reilly**

**Abstain:**

**Motion carried**

**Item #17. Discussion of the 2<sup>nd</sup> Draft FY 23/24 Budget**

Village Manager Jackson and Trustee Kritzmire reviewed the 2<sup>nd</sup> Draft FY 23/24 Budget. Village Manager Jackson stated that not only is the Village strong financially based on the good stewardship of the Board and Village Staff, but also has sought and secured a number of outside grants/funding sources.

**Item #18. Village President and Trustee Reports**

- **President Jacob** – no report
- **Trustee Kritzmire**
  - Trustee Kritzmire reported that she has been working on the budget and indicated that she feels there is the need for a part-time staff member to help with financials
- **Trustee Michaud**– no report
- **Trustee O’Connor**–
  - Trustee O’Connor reported that she has been working with Village Staff to establish a “Giving Day” in Long Grove. This day (or days) would give community members the opportunity to help those in need
- **Trustee Tinucci** – no report

**Item #19. Village Manager’s Report (Gregory Jackson)**

Village Manager Jackson reported that he has been busy working on the Budget and other issues that have arisen in the Village.

**EXECUTIVE SESSION**

At 8:32 PM Trustee O’Connor moved to go into Executive Session to discuss Personnel; seconded by Trustee Michaud

**ROLL CALL VOTE:**

**Aye: O’Connor, Michaud, Kritzmire, Tinucci**

**Nay:**

**Absent: Borawski, O’Reilly**

**Abstain:**

**Motion carried**

*At 9:12 PM Village President Jacob reconvened the Village Board meeting.*

**Item #21. Consideration of Agreement Relating to Executive Session Matters**

Trustee Michaud moved to approve an Agreement Relating to Executive Session Matters; seconded by Trustee O’Connor

**ROLL CALL VOTE:**

**Aye: Michaud, O’Connor, Kritzmire, Tinucci**

**Nay:**

**Absent: Borawski, O’Reilly**

**Abstain:**

**Motion carried**

**ADJOURNMENT: Next Regular Village Board Meeting April 25, 2023**

**At 9:13PM Trustee Kritzmire moved to adjourn the meeting; seconded by Trustee O'Connor**

**ROLL CALL VOTE:**

**Aye: Kritzmire, O'Connor, Michaud, Tinucci**

**Nay:**

**Absent: Borawski, O'Reilly**

**Abstain:**

**Motion carried**

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