



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE  
Tuesday, December 12, 2023 at 7:00 P.M.  
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

**CALL TO ORDER:**

At 7:00 P.M., Village President Jacob called the December 12, 2023 Village Board Meeting to Order.

**OFFICIALS IN ATTENDANCE:**

Village President: Jacob  
Trustees Present: Borawski, Jameel, Kritzmire, O'Connor, O'Reilly, Tinucci  
Trustees Absent: None  
Interim Village Manager: Osten  
Village Clerk: Schmitke  
Village Attorney: Filippini  
Village Engineer: Perry  
Assistant Village Manager: McCarthy

**Item #1 Pledge of Allegiance**

**Item #2. Homeowner Associations: Morry Glicksman (Promontory Pointe), Joanne Motta (Deerwood Estates) and Craig Smith (Woodbine)**

*Promontory Pointe, Deerwood Estates and Woodbine HOAs were invited but did not have a representative in attendance.*

**Item #3. Public Comment**

*Long Grove resident Benjamin Matthew, 4369 Oak Leaf Ln, asked for the status on the permit application for the property at 4359 Rte 22. Interim Village Manager Osten indicated that a complete application has not yet been submitted to the PCZBA by the property owners.*

**Item #4. Public Safety Reports – Lake County Sheriff's Office; Long Grove Fire Protection District; Countryside Fire Protection District**

*There were no public safety reports.*

**Item #5-#15: Consent Agenda**

**Trustee O'Reilly moved to approve the Consent Agenda Items #5-#15:**

5. Approval of the November 2023 Bill Warrant
6. Approval of Executive Session Minutes of Board Meeting on Nov. 16, 2023 - Subject to Non-Substantive Revision
7. Approval of Regular Board Meeting Minutes on November 28, 2023, Subject to Non-Substantive Revision
8. Approval of Executive Session Minutes of Board Meeting on Nov. 28, 2023 - Subject to Non-Substantive Revision
9. Approval of Special Board Meeting Minutes for Dec. 2, 2023 - Subject to Non-Substantive Revision
10. 10. Approval of Executive Session Minutes of Special Board Meeting on Dec. 2, 2023 - Subject to Non- Substantive Revision
11. Approval of 2024 Village Board, PCZBA, AC, and CSCC Meeting Dates, and Village Hall Holidays
12. Approval of an Ordinance Adopting the Tax Levy for The Village of Long Grove Special Service Area (SSA) #2. Long Grove Commons, NW Corner of Route 22 & Old McHenry Road
13. Approval of an Ordinance Adopting the Tax Levy for The Village of Long Grove Special Service Area (SSA) #3. Downtown Historic Business District, For the Promotion of Tourism & Economic Development Activities
14. Approval of an Ordinance Adopting the Tax Levy for The Village of Long Grove Special Service Area (SSA) #4 IL 83 Properties Deep Well Water System
15. Approval of an Ordinance Adopting the Tax Levy for The Village of Long Grove Special Service Area (SSA) #6 Downtown Long Grove Old McHenry Road Public Water

**; seconded by Trustee O'Connor**

**ROLL CALL VOTE:**

**Aye: O'Reilly, O'Connor, Borawski, Jameel, Kritzmire, Tinucci**

**Nay:**

**Absent:**

**Abstain:**

**Motion carried**

**Item #16. Village Planner's Report**

*Interim Village Manager Osten asked that anyone with questions regarding the Village Planner's report included in the Board Packets contact him.*

**Item #17. Concept Presentation by Representatives of Quik Trip and Discussion of Referral to PCZBA.**

*Skylar Evans, QuikTrip, provided a background of QuikTrip stores, as well as a concept development site plan for the property at Rte 83 and Rte 53. Discussion topics included additional turn in lanes off of Rte 83, reconfiguration of current lanes on Rte. 83 and the potential for a sidewalk. Mr. Evans discussed the building elevation and indicated that QuikTrip would do their best to match and be cohesive with the Long Grove aesthetic. Other issues discussed included the potential for a high volume of traffic, noise*

and environmental concerns. Discussion regarding potential businesses on the other lots on the property included a hotel, car wash, and warehouse. Village Attorney Filippini indicated that this is being presented as a planned development with concepts. A final PUD would be for the gas station only and each of the other lots will be reviewed as presented. Mr. Skylar stated that QuikTrip would work with the Village to identify potential businesses for the development of the other lots.

**Trustee Kritzmire moved to approve referral to the PCZBA; seconded by Trustee Tinucci**

**ROLL CALL VOTE:**

**Aye: Kritzmire, Tinucci, Jameel, O'Connor, O'Reilly**

**Nay: Borawski**

**Absent:**

**Abstain:**

**Motion carried**

**Item #18. Village Engineer's Report (Presented by Geoff Perry)**

*Village Engineer Perry provided the following updates:*

- *The temporary speed tables for the Checker Road traffic calming project have been removed.*
- *The Village Hall expansion project has been issued for bidding.*
- *The Arlington Heights Road Reconstruction Project is scheduled for bidding in February 2024. Select tree removal will begin December 18, 2023*
- *Eastbound traffic has been shifted to new pavement for the Aptakasic Road Widening Project*
- *The 5-year Capital Improvement Plan is being updated for presentation to the Board in early 2024*
- *There is a typo in the Village Engineer's Report on Item #28 – a Stop Work Order was issued at the property at 2531 Shenandoah Dr.*
- *Trustee O'Reilly will follow up with the owner of the property in regard to installing an Archer Parking Lot outlot sidewalk connection.*

**Item #19. Discussion and Consideration of a Resolution Regarding Ruth Barn Relocation and Bid Authorization**

*Interim Village Manager Osten indicated that this resolution promotes the downtown historic campus plan and provides relocation options so the Ruth Barn can be moved by April 1, 2024 to allow for Village Hall expansion work to begin. This resolution would waive the formal bidding process so the Village Engineer can identify experienced contractors for such a specialized project and go out for proposals and present these options to the Board. Waiving the bid process also allows time for the needed feasibility study of moving the Ruth Barn to the downtown campus and to address any issues that are discovered during that feasibility study. Trustee Jameel indicated that he is not comfortable with waiving the formal bid process. Interim Village Manager Osten and Village Attorney Filippini indicated that all bid proposals will require final Board approval. Village Attorney Filippini clarified that the resolution formalizes the commitment of the Village to providing \$50,000 for the Ruth Barn relocation and*

*establishes a process to identify who is going to do the work to get the proposals. The resolution allows the process of relocation to begin in order to ensure the Ruth Barn is moved by April 1, 2024, while simultaneously gathering much needed information and identifying and addressing issues.*

**Trustee Kritzmire moved to approve a Resolution Regarding Ruth Barn Relocation and Bid Authorization; seconded by Trustee O'Reilly**

**ROLL CALL VOTE:**

**Aye: Kritzmire, O'Reilly, O'Connor, Tinucci**

**Nay: Jameel**

**Absent:**

**Abstain: Borawski**

**Motion carried**

**Item #20. Village President and Trustee Reports**

- **President Jacob**
  - No report
- **Trustee Borawski**
  - No Report
- **Trustee Jameel**
  - No Report
- **Trustee Kritzmire**
  - *Trustee Kritzmire reported that the budget process is proceeding.*
- **Trustee O'Connor**
  - *No Report*
- **Trustee O'Reilly**
  - *Trustee O'Reilly requested further discussion regarding the possibility of establishing Home Rule in Long Grove. Village Attorney Filippini is gathering information for further discussions.*
- **Trustee Tinucci**
  - *Trustee Tinucci commented on the holiday lights decorating the Robert Parker Coffin Bridge. He pointed out that, with the lights, there have been no bridge crashes. He suggested keeping decorative lights on the bridge year- round.*

**Item #21. Village Manager's Report**

*Interim Village Manager Osten asked that anyone with questions regarding the Village Manager's Report contact him.*

**EXECUTIVE SESSION**

**At 9:04 PM Trustee O'Connor moved to go into Executive Session to discuss Personnel; seconded by Trustee Kritzmire**

**ROLL CALL VOTE:**

**Aye:** O'Connor, Kritzmire, Borawski, Jameel, O'Reilly, Tinucci

**Nay:**

**Absent:**

**Abstain:**

**Motion carried**

*At 9:45 PM Village President Jacob reconvened the Village Board meeting.*

**ADJOURNMENT: Next Regular Village Board Meeting January 9, 2024**

**At 9:45 PM Trustee O'Reilly moved to adjourn the meeting; seconded by Trustee O'Connor**

**VOICE VOTE**

**All in favor**

**Motion carried**