



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Thursday, April 25, 2024, at 7:00 P.M.
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

CALL TO ORDER:

At 7:00 P.M., Village President Jacob called the April 25, 2024 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

Village President:	Jacob
Trustees Present:	Kritzmire, O'Reilly, Tinucci
Trustees Absent:	Borawski, Jameel, O'Connor,
Village Manager:	Sparkman
Village Clerk:	Hoscilo
Village Attorney:	Filippini
Village Engineer:	Perry

Item #1 Pledge of Allegiance

Item #2 Appointment to Fill the Vacancy of the Office of Village Clerk.

Village President Jacob appointed and approved Adam Harris as Long Grove Village Clerk.

Trustee Kritzmire moved to approve Adam Harris as Long Grove Village Clerk; seconded by O'Reilly.

VOICE VOTE:

Aye: Kritzmire, O'Reilly, Tinucci, President Jacob

Nay: None.

Absent: Borawski, Jameel, O'Connor,

Abstain: None.

Motion carried.

Item #3 Homeowner Associations:

Beaver Creek Estates HOA – Denice Steinmann reported a homeowner within their HOA who does not maintain their lot and wetland within. She is concerned that the property was put for sale on the market

and was provisionally sold. She is worried that the new owner may continue with inappropriate use of land and code violation, request for some type of code enforcement from the Village. President Jacob request Village Manager Sparkman to determine the next steps. Village Manager Sparkman confirmed that there are MWRD sections that were violated and can be recorded and provided to the new owner.

Glenstone HOA was invited but did not have a representative in attendance.

Item #4. Public Comment

Vernon Hills resident Chris Maier congratulates the Village of Long Grove for being voted the best in Illinois and second in the country to raise the family.

Mrs. Maier, also comment on meeting Abbot's member of staff and a landscaper who visited the site. Although they were not able to provide the specifics regarding the future improvements. Mrs. Maier believes that there are conversations about putting the drain tile next to her fence that should partially resolve hers and her neighbor's flooding issue, however she is concerned what solution will be offered to the other residents.

She is also concerned that the berm's high slope will prevent the berm from being able to be maintained through the cost-effective methods and will result in it being man maintained which will be very costly. Village Engineer Perry reported that Assistant Village Manger McCarthy had a conversation with Abbott, and they promised to clear the overgrown bush and a drain tile. Jacob confirms that Dana will continue conversations with Abbott regarding future maintenance or potentially removal of the berm.

HDLGBA President, Ryan Messner express concerns regarding the historic building survey in Long Grove Downtown, which the Association disagrees with. They believe that the money assigned for the survey will be better used to install the pathway in Archer Lot.

Benjamin Matthew, 4369 Oak Leaf Ln, question if there are any updates regarding 4359 IL Route 22. Second, Mr. Matthew asked if signs placed by the Village informing residents about the zoning changes can be upgraded to a bigger size as they are too small and hard to read now. Third, Mr. Matthew asked about a potential grant for the HOA's to maintain their roads.

President Jacob replied that the grants have not been put in this year's budget as the staff was not far enough along with the implementing it into the budget. Future discussion will take place later in the year to see if this can be included in the future budgets.

Mrs. Denice Steinmann from Beaver Creek Estates HOA commented that the HOA was in the process of planning for roads widening. Mrs. Steinmann also mentioned that the previous overlay maintenance was done over the crumbling road layer, which results in further deterioration of the surface.

Regarding the signs, Attorney Filippini says that there are no set standards for signs size and current signs are over and beyond what is legally required.

Regarding 4359 IL Route 22 an applicant letter with comments has been prepared and the applicant will be required to address those comments before future submittals can be made. Comment from the public regarding the estimate timeframe, to which Vic responds that the applicant will need to do considerable amount research and prepare the response to the Village, therefore it will take some time.

Item #5. Public Safety Reports – Lake County Sheriff’s Office; Long Grove Fire Protection District; Countryside Fire Protection District

There was no public safety report.

Item #6-#8: Consent Agenda

Trustee O’Reilly moved to approve the Consent Agenda Items #6-#8:

6. Approval of the March 2024 Treasurer’s Report.
7. Approval of an Application for License to Conduct Raffles from the Lake Zurich Rotary Club and Waiving of \$25 License Fee.
8. Approval of an Application for License to Conduct Raffles from the Special Olympics of Illinois and Waiving of \$25 License Fee.

; seconded by Trustee Kritzmire.

ROLL CALL VOTE:

Aye: O’Reilly, Kritzmire, Tinucci, President Jacob

Nay: None.

Absent: Borawski, Jameel, O’Connor,

Abstain: None.

Motion carried.

Item #9. FY 2024-25 Budget Items

A. Public Hearing on the FY 24/25 Budget

At 7:25 PM Village President Jacob called to order the Public Hearing on the FY 24/25 General, Infrastructure and Other Budgets.

Village Manager Chris presented the Village budget.

Trustee O’Reilly voiced concerns over the strong views from downtown business regarding the Architectural and Historical Survey. They believe that it is not necessary. President Jacob said that if the commission decide not to progress with this, the budget can be amended and the money saved can be used for the Pathway Fund.

At 7:43 PM Village President Jacob closed the Public Hearing.

C. Consideration of an Ordinance Adopting the General, Infrastructure, and Other Funds Budgets for FY 2024-25

Trustee O'Reilly moved to approve an Ordinance Adopting the General, Infrastructure, and Other Funds Budgets for FY 2024-25; seconded by Trustee Kritzmire.

ROLL CALL VOTE:

Aye: O'Reilly, Kritzmire, Tinucci, President Jacob

Nay: None.

Absent: Borawski, Jameel, O'Connor,

Abstain: None.

Motion carried.

B. Consideration of an Ordinance Amending the FY 2023-24 Budget (Ordinance No. 2023-O-07)

Trustee Tinucci moved to approve an Ordinance Amending the FY 2023-24 Budget (Ordinance No. 2023-O-07); seconded by Trustee Kritzmire.

ROLL CALL VOTE:

Aye: Tinucci, Kritzmire, O'Reilly, President Jacob

Nay: None.

Absent: Borawski, Jameel, O'Connor,

Abstain: None.

Motion carried.

Item #10. Consideration of a Resolution Approving an Agreement with SAFEbuilt Illinois LLC. For Planning and Zoning Services, Building Codes, Plan Review, and Inspection Services.

Trustee Tinucci and staff members had the opportunity to meet with all the firms, they were interviewed, and it was determined that SAFEbuilt was the most suitable option for the Village. SAFEbuilt will cover all Village needs and they can start right away. The budget has taken into account their different billing model.

Trustee Borawski asked how many replacement inspections SAFEbuilt will process virtually. Village Manager Chris Sparkman answered as many as we can.

George mentioned that this year is a year transition for revision residential heating and cooling systems, and he recommended to not do virtual inspections in this area because there are a lot of new set requirements.

Trustee O'Reilly moved to approve a Resolution Approving an Agreement with SAFEbuilt Illinois LLC. For Planning and Zoning Services, Building Codes, Plan Review, and Inspection Services; seconded by Trustee Tinucci.

ROLL CALL VOTE:

Aye: O'Reilly, Tinucci, Kritzmire, President Jacob

Nay: None.

Absent: Borawski, Jameel, O'Connor,

Abstain: None.

Motion carried.

Item #11. Consideration of a Resolution Approving an Agreement with Lauterbach & Amen LLP for Finance Director Advisory Services.

Village Manger Chris Sparkman and Trustee Kritzmire described the role of Lauterbach & Amen LLP.

Trustee O'Reilly moved to approve a Resolution Approving an Agreement with Lauterbach & Amen LLP for Finance Director Advisory Services; seconded by Trustee Kritzmire.

ROLL CALL VOTE:

Aye: O'Reilly, Kritzmire, Tinucci, President Jacob

Nay: None.

Absent: Borawski, Jameel, O'Connor,

Abstain: None.

Motion carried.

Item #12. Village Engineer's Report

Village Engineer Perry provided the following updates:

- Village Hall Expansion – there was meeting with Bear Construction April 24th, 2024, they are scheduled to start May 6th 2024.
- Piers have been installed and the Ruth Barn is scheduled to be moved next week.
- The road maintenance project was approved by IDOT and is currently out for bids. Bid opening is May 9th, 2024, and recommendation regarding the bid will be prepared for the next Village Board meeting.
- Pathway study, Engineer Perry and Trustee O'Connor are working on reviewing this and they are nearly done.

- Update from the last meeting regarding point 15a about additional turning lane off of IL-53 at Schaeffer. Previously IDOT committed to provide an update by the end of March 2024, however later revised the date to the end of April 2024. Despite the date being April 24th, 2024, no update has yet been received.

Item #13. Consideration of Invasive Species Grant Applications

Trustee Tinucci mentioned that nine applications have been considered. Conservancy and the Scenic Corridor Committee (CSCC) met twice. The first time they approved three applications and the second time they approved the remaining six applications. Conservancy and the Scenic Corridor Committee (CSCC) recommend approving all nine applications.

Trustee Tinucci moved to approve an Invasive Species Grant Applications; seconded by Trustee O'Reilly.

ROLL CALL VOTE:

Aye: Tinucci, O'Reilly, Kritzmire, President Jacob

Nay: None.

Absent: Borawski, Jameel, O'Connor,

Abstain: None.

Motion carried.

Item #14. Village President and Trustee Reports

- **President Jacob**
 - No report
- **Trustee Borawski**
 - No report
- **Trustee Jameel**
 - No report
- **Trustee Kritzmire**
 - No report
- **Trustee O'Connor**
 - No report
- **Trustee O'Reilly**
 - No report
- **Trustee Tinucci**
 - No report

Item #11. Village Manager's Report

There was no Village Manager's Report.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT: Next Regular Village Board Meeting April 25 , 2024

Trustee Kritzmire wanted to set up a date for a workshop to discuss several topics which need the Board of Trustees' attention. The date has been set up for June 8th, 2024.

At 8:13 PM Trustee O'Reilly moved to adjourn the meeting; seconded by Trustee Kritzmire.

VOICE VOTE:

All in favor

Motion carried.

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